

4-H Adult Volunteer Initial Appointment

For 4-H Program Year: July 1, 2022 – June 30, 2023

For Napa County. Revised July 2022.

University of California
Agriculture and Natural Resources



Napa County 2022-2023 4-H Adult Volunteer Initial (New) Appointment Process

Thank you for your interest in becoming a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Volunteers must be at least 18 years old.



- 1. Find a local 4-H Club at <http://ucanr.edu/napa4hclubs>**
Contact the 4-H Club Leader before enrolling.
- 2. Complete the interest survey at <http://ucanr.edu/napavolunteer>.**
- 3. Submit 4-H adult volunteer application online at <https://v2.4honline.com/>.**
Create a family profile, add a new adult enrollment, enter all required information, and submit. 4-H Online adult status will show as pending.
- 4. Complete required “2022-2023 California New Volunteer Course” in eXtension.**
Go to <https://campus.extension.org/course/view.php?id=2225> (English).
Go to <https://campus.extension.org/course/view.php?id=2226> (Spanish).
Create a new account, check your email and click on the confirmation link, log into eXtension, click on the course, and enter the code “Napa”. Completion time is 3 hours. Note: Every individual must use his or her own unique email address. For technical support, please contact campushelp@extension.org.
- 5. Submit \$28 program enrollment fee to the UCCE Napa County 4-H Office.**
 - a. Credit Card:** Pay online at <http://ucanr.edu/napaenrollmentfee>; service fee added.
 - b. Check or Cash:** Make payable to **UC Regents** and drop-off or mail to:
UCCE Napa 4-H, 1710 Soscol Avenue, Suite 4, Napa, CA 94559
(no service fee charged for checks or cash).
 - c. Request Fee Waiver:** The 4-H Youth Development Program is open to participants, regardless of their ability to pay. To request a waiver or reduction of program enrollment fees, please submit your request in writing to the 4-H office.
- 6. Complete fingerprint background check – Live Scan – with the California Department of Justice.**
Complete at any location that provides Live Scan. Fees vary between \$20 and \$75 depending on the provider. Ask your 4-H Club Leader or Volunteer Enrollment Coordinator which location they recommend.
Napa County locations: <https://oag.ca.gov/fingerprints/locations?county=Napa>
Complete and bring this form with you: <http://ucanr.edu/sites/NapaCountyUCCE/files/354658.pdf>.
- 7. The application is reviewed by the county director.**
If approved, notification will be sent from 4-H Online. If there are any limitations on the appointment, a subsequent letter will be sent. If not approved, a letter will be sent to you from the county director.

Until your enrollment is approved, you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties.

University of California Cooperative Extension, Napa County

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<http://ucanr.edu/napa4H>

Volunteer policies: <http://4h.ucanr.edu/Resources/Policies/Chapter6/>

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