



4-H Adult Volunteer Re-Appointment Process

Revised July 2024

Napa County 2024-2025 4-H Adult Volunteer (Returning) Re-Appointment Process

For 4-H Program Year: July 1, 2024 – June 30, 2025

Thank you for your interest in continuing as a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Volunteers must be at least 18 years old.

Re-Appointment Deadline: December 31, 2024

- 1. Submit a 4-H adult volunteer re-application online in ZSuite at <https://4h.zsuite.org>.**
Login to *Primary* profile and click *Enroll Member/Volunteer Now* for the applicable member. Enter all required information and submit. The enrollment status will show as PENDING APPROVAL.
- 2. Complete the required 2024-2025 California Returning Volunteer Course in Extension.**
Go to <https://campus.extension.org/enrol/index.php?id=2560> (English). (Code: Napa)
Go to <https://campus.extension.org/course/view.php?id=2562> (Spanish). (Code: Napa)
Log into your existing account, click on the course, and enter the code "Napa".
Note: Every individual must use his or her own unique email address.
- 3. Submit \$28 program enrollment fee to the UCCE Napa County 4-H Office.**
 - a. Credit Card:** Pay online at <http://ucanr.edu/napaenrollmentfee>; service fee added.
 - b. Check or Cash:** Make payable to **UC Regents** and drop-off or mail to:
UCCE Napa 4-H, 1710 Soscol Avenue, Suite 4, Napa, CA 94559
(no service fee charged for checks or cash).
 - c. Request Fee Waiver:** The 4-H Youth Development Program is open to participants, regardless of their ability to pay. To request a waiver or reduction of program enrollment fees, please submit your request in writing to the 4-H office.
- 4. The application is reviewed by the Approving Designee.**
If approved, notification will be sent from ZSuite. If there are any limitations on the appointment, a subsequent letter will be sent. If not approved, a letter will be sent from the Approving Designee.

If your enrollment has not been submitted and approved before December 31, 2024, starting January 1, 2025 you are then not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties, until you have been re-appointed and approved.

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(707) 253-4146 or suzanne.amaral@countyofnapa.org
Volunteer policies: <http://4h.ucanr.edu/Resources/Policies/Chapter6/>



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<http://ucanr.edu.napa4h>

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