

Engaging Webinars

Lessons Learned

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What have you learned?

Title Your Lesson

Describe - Name (Optional)

Elaine

Having a partner (or 3) to help

I cannot stress that teaming up to present is one of the best things you can do

Very little lecture and more breakout rooms for activities that engage the participants.

Keep the presentations short

Take breaks and check in, allow free chat time

Give people breaks!

Using Annotation Tool in Zoom Meeting

What is your top tip?

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Ask for participation as much as possible. Keep it interesting and give personal stories to keep the lessons interesting.

Engage!

Think about the audience - what they want to learn and how to engage them!

Mute.

Mute, mute, mute.

Keep checking frequently with the participants where they are.

Engage participants with Annotate tool in Zoom.

Allow time for questions/answers

Especially when you have speakers that go on too long

Also - turn off screen sharing periodically and engage directly with the group

I have recorded my presentation for myself and listen it in the middle of the afternoon after a heavy lunch and you will find out how engaging is or monotonous sounds.

Check-ins are also important - give people time to talk about how they're doing in life

Other Comments?

Check the Internet capabilities, bandwidth etc.

I have been asked to turn off my video on a big zoom event. I found it difficult to see all the participants turn off videos. Don't know how to deal with such situations, especially when I teach.

If you have people registering, give them instructions (with registration) on how to download Zoom beforehand, so you aren't dealing with it as the meeting is starting!

I usually start with an activity for people to do while waiting for the meeting to start.

Outside the Box!

Quizzz, Kahoot are fun!

Intro music is great!

I use videos in my presentation; helps generate discussion.

Dance Breaks!

Use a timer and give 10 sec dance breaks
15 mins apart

Worst thing gone wrong!

Losing Connection

Making sure you have co-host who can pick up in this case

I've had a meeting host that needed to leave the meeting early. They left and the meeting ended abruptly

Breakout Rooms

Set enough time to create breakout rooms

Pause Recording during Breakout Rooms

We had a speaker share the wrong view of their PPT (speaker view), and they couldn't figure out how to fix it, so the talk just continued with no one really able to see the slides

Remember to unmute when you are talking!

That presenter view vs. presentation view button. We try to meet ahead of time to make sure all tech works the way we need it to. Plan for 15-30 minutes ahead of your presentation.

Resources
