

# Contracts and Grants Workflow Automation Application: COI Form 800

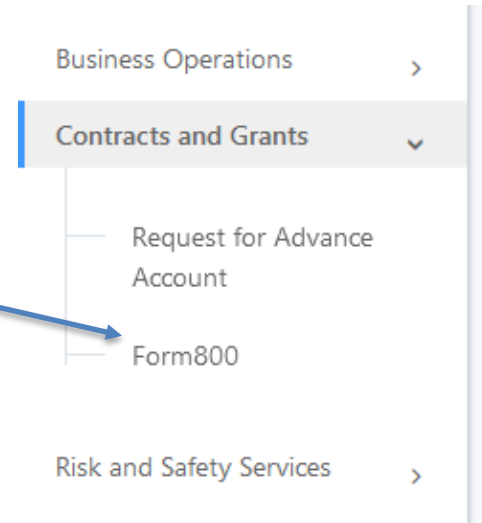
## University of California Agriculture and Natural Resources

Form  
800

**Login Here\*:** <https://wfa.ucanr.edu/>

\*First time logging in requires an invite be emailed to you first. If issues logging in, please first try search your emails from "invites@microsoft.com" for the invitation to access this application. If not found, please contact [support@ou.ad3.ucdavis.edu](mailto:support@ou.ad3.ucdavis.edu).

- To Initiate/Submit a Form: Left menu -> Contracts and Grants -> Form 800
- To be completed if your project involves Human Subjects or is funded by a federal (non-PHS or -DOE) sponsor, CIRM, UC Discovery Grants, UCOP Special Program.
- The PI and all other UC ANR investigators must complete the form.
- Due at time of proposal.
- Form Instructions: <https://ucanr.edu/sites/anrstaff/files/351755.pdf>



- Enter in the UC ANR PI Name
- Enter in Other UC ANR Investigators as applicable. You must press the **blue plus (+) button** to add each person.
- Select the UC ANR PI's department and phone number
- Enter requested project detail.

Principal Investigator Name\*

Submitted By

Kendra T Rose

Project Title\*

Project Begin Date

mm/dd/yyyy



Select Other Investigator Names



Department\*

Phone Number\*

Project End Date

mm/dd/yyyy



Current Total Amount of Funding

## Type of Proposal/Disclosure

- New Proposal
- Continuation / Additional Funding
- New Sponsor on Existing Project
- Add Other Investigator to the Project
- Change of Principal Investigator
- Change in Financial Interest of an Investigator
- Previous Proposal / Award # (if applicable)

- Select type of disclosure
- Some disclosure types may request additional information.

- Enter sponsor name. If we are a subawardee, enter the lead applicant name instead of the prime sponsor.
- If our sponsor is:
  - Federal: select Non-PHS or -DOE Federal Entity
  - The lead applicant and we're a subawardee: select Subaward from a non-PHS or -DOE federal entity through another entity and enter the name of the federal prime sponsor.
  - Non-federal, but the project involves human subjects: select project involves human subjects button.

## Sponsor/Agency Information

Sponsor Name

Please Check one from the following:

- Non-Public Health Service Federal Entity (e.g. NSF)
- Subaward from a non-PHS federal entity through another entity
- Non-Governmental Sponsor, Project Involves Human Subjects
- California Institute for Regenerative Medicine (CIRM)
- Internally Funded (if the project is FDA regulated)

## Certification / Approvals

**If the person submitting the form is the same as the PI:** The form will automatically go into the PI's Disclosure and Certification page. PI should complete and hit Submit. The form will then route to each Other Investigator as applicable. Each Other Investigator will see the form under their Pending Approvals menu for completion of their disclosure and certification.

**If the person submitting the form is not the PI:** The form will route to the PI and Other Investigators for certification. The PI and each Other Investigator will see the form under their Pending Approvals menu (see next page) for completion of their disclosure and certification.

## Principal Investigator - Disclosure and Certification

Do you, your spouse, registered domestic partner, or dependent children have any "Significant Financial Interests" related to the work to be conducted under the proposed project that was received within the last twelve months or that you expect to receive in the next twelve months? [Note: A "Significant Financial Interest" includes an interest held in an outside business entity.]

Yes  No

I acknowledge and certify: (1) my responsibility to immediately disclose any new reportable financial interest obtained during the term of the project, and (2) all other investigators, who will have the responsibility for the design, conduct or reporting of research will submit the Form 800, and (3) this is a complete disclosure of my financial interests related to the proposed project/sponsor.

Principal Investigator Printed Name:

Kendra T Rose

TimeStamp:

**To provide your disclosure and certification:**

Go to the home screen -> Pending Approvals -> and click the View button next to the applicable form.

**Dashboard**

ALL [v]    Advance Filter [v]

61 Tasks by me    **5 Pending Approvals**    3 To be claimed    2 Rejected    83 Completed by me

Task ID [v]    Search [Q]

Date of Submission	TASK ID	FORM TITLE	SUBMITTER	CURRENT STAGE	ASSIGNED TO	STATUS	Action
02-24-2023 13:25	1770000	Form 800	Kendra Rose	Contracts and Grants	Kendra Rose	In Progress	<a href="#">View</a>

Review the project information the submitter entered and edit if needed.

Scroll through the form until you reach your disclosure section. Select Yes or No to the Conflict of Interest disclosure question as applicable.

Select the Approve button at the bottom of the form.

**Other Investigator - Disclosure and Certification**

Do you, your spouse, registered domestic partner, or dependent children have any "Significant Financial Interests" related to the work to be conducted under the proposed project that was received within the last twelve months or that you expect to receive in the next twelve months? [Note: A "Significant Financial Interest" includes an interest held in an outside business entity.]

Yes     No

I acknowledge and certify: (1) my responsibility to immediately disclose any new reportable financial interest obtained during the term of the project, and (2) all other investigators, who will have the responsibility for the design, conduct or reporting of research will submit the Form 800, and (3) this is a complete disclosure of my financial interests related to the proposed project/sponsor.

Other Investigator Printed Name:

Kendra Rose

TimeStamp: