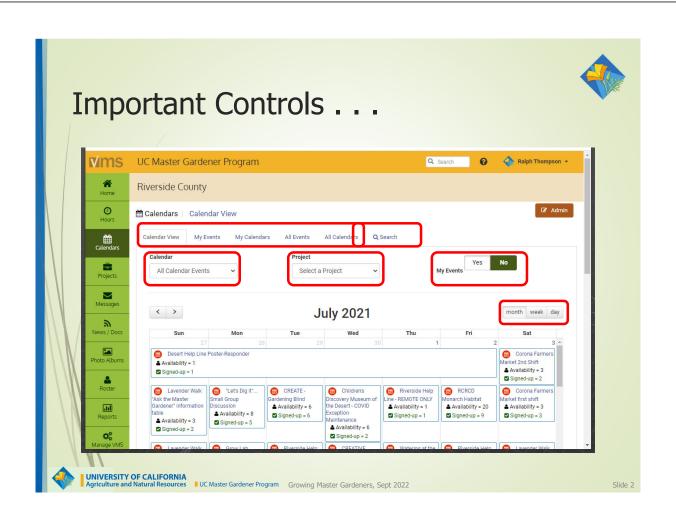


Secrets of the VMS Calendar

Searching for Volunteer Opportunities in VMS

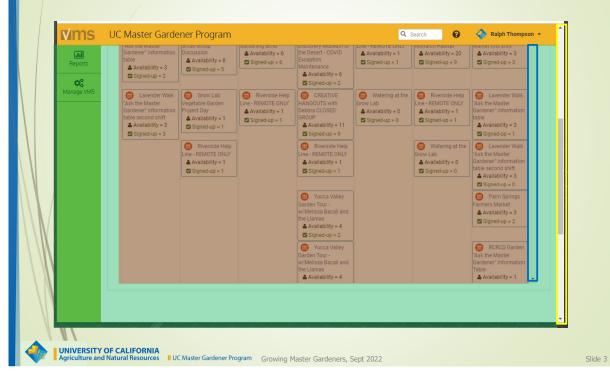
presented by Ralph Thompson, UCCE Master Gardener

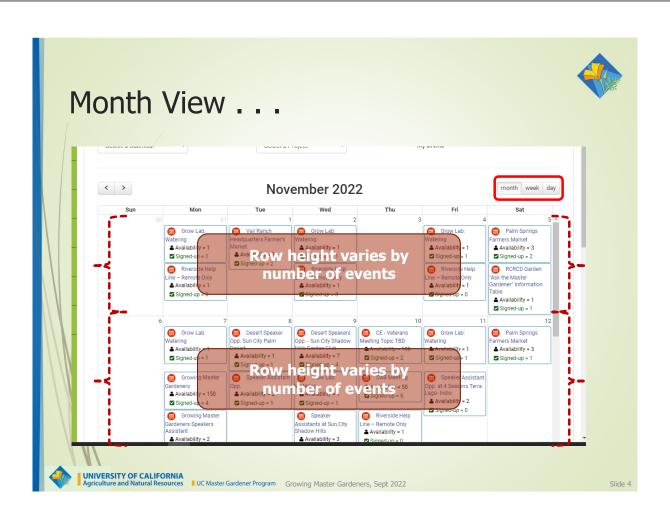
UCCE Master Gardener Program of Riverside County

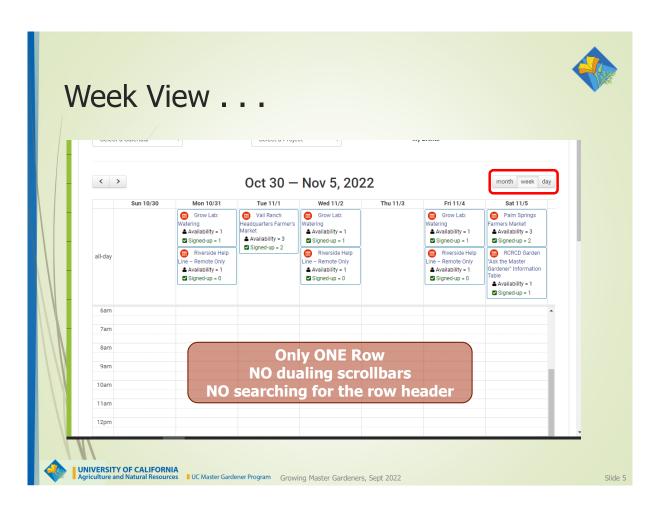


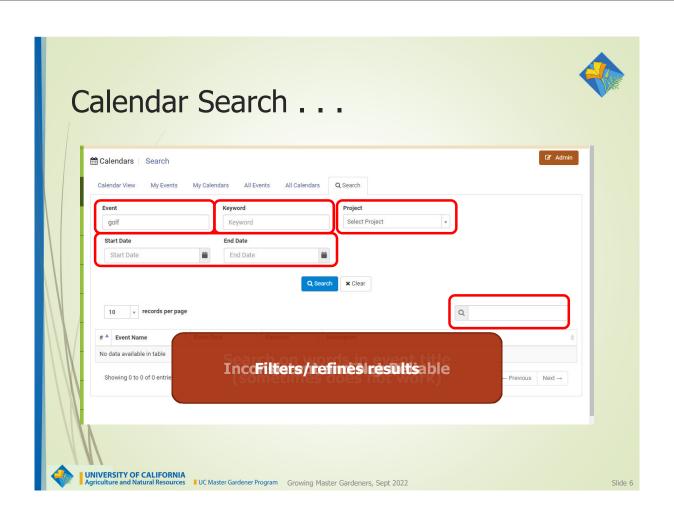


Dualing Scrollbars. . .











Tips & Tricks . . .

- Use Week View to avoid the Dueling Scrollbars!
- Use a Calendar or Project selection to narrow your search and limit number of events displayed
 - Month view may be useful now
- When using the Search tab
 - > Search for a word in the event name OR use a Project selection
 - > Then enter a search word in the List filter box
 - > DON'T rely on date or key word search





Questions?

