

■ Tech Talk ■ Reappointment & Review

presented by Ralph Thompson, UCCE Master Gardener UCCE Master Gardener Program of Riverside County



UC Master Gardener Program

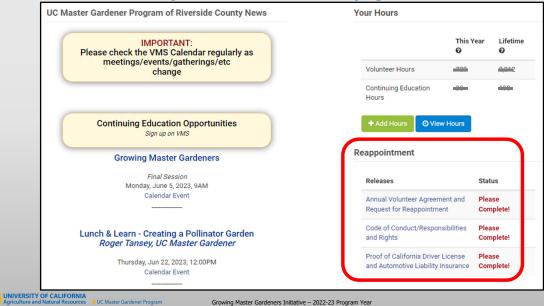
Growing Master Gardeners Initiative - 2022-23 Program Yea

Slide

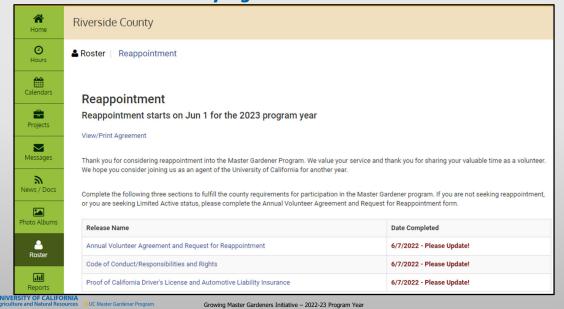
Annual Reappointment

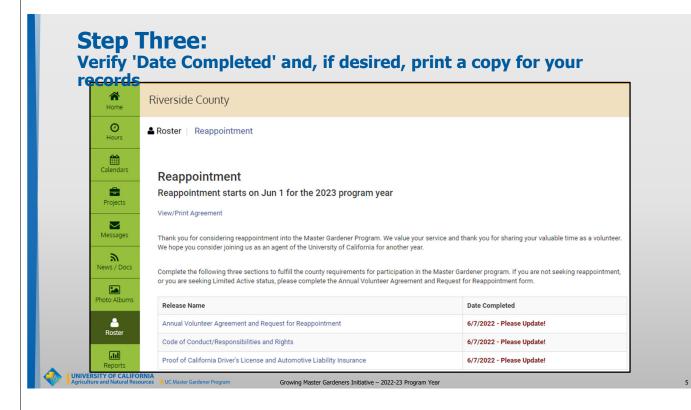
- * Required for all volunteers working with UC ANR programs
- ❖ June 1 through July 31
- 4 easy steps!
- Reappointment prompts will appear on the VMS home screen of all UC Master Gardener Program volunteers beginning June 1
- All UC Master Gardener Program volunteers must complete three forms to remain active or limited active for the 2023-24 program year
- Once you complete reappointment, the reappointment window will no longer appear on your VMS screen

Step One:Select "Please Complete!" on VMS Home page



Step Two:Click on and electronically sign all three forms





Step Four: Submit Fees

Fee link will show on the VMS Home page on July 1st

Reappointment FAQs. . .

Q1: Who must complete the reappointment process?

- *The reappointment process is mandatory for all **Active** and **Limited Active** UC Master Gardeners including:
 - > First Year Master Gardener
 - > Master Gardener
 - ➤ Gold Badge
 - > Platinum Badge



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Reappointment FAQs...

Q2: How many hours do I need for reappointment?

- The minimum hours required to remain an active UC Master Gardener volunteer are:
 - > 25 Volunteer hours
 - > 12 Continuing Education hours

Note: First-year UC Master Gardener volunteers are required to complete a minimum of 50 volunteer hours (with no continuing education requirement) during their first full year as UC Master Gardener Program volunteers.

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Reappointment FAQs...

Q3: What is the date range for calculating hours for reappointment?

♦ Hours are calculated for the period of July 1, 2022 - June 30, 2023.



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Reappointment FAQs...

Q4: Where do I send my payment?

❖ A payment link will be posted on the VMS Home page.

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Reappointment FAQs. . .

Q5: I did not complete my minimum required volunteer and continuing education hours during the 2022-23 program year. Am I still eligible for reappointment?

- Volunteers have two options if they have not completed the minimum required volunteer and continuing education hours.
 - Volunteers may select the "Not Completed Hours, Seeking Reappointment" option and work with Rosa Olaiz, the Volunteer Coordinator, to makeup hours
 - Volunteers experiencing barriers to participation that will not immediately resolve should discuss their situation with Rosa Olaiz, the Volunteer Coordinator



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Please contact Rosa Olaiz with any questions regarding Reappointment



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Previous Tech Talk Topics...

- Secrets of the VMS Calendar (Sep '22)
- VMS Calendar Admin- Entering / Updating Events (Oct '22)
- VMS Home Page & Messaging (Nov '22)
- Recording Volunteer & CE Hours (Jan '23)
- ❖ IPM's Diagnostic Tool (Feb '23)
- ❖ Plant Identification Apps (Mar '23)
- ❖ Collaborative Tools (May '23)

Click the **Recorded Sessions** link on the VMS Home page for recordings of past Continuing Education sessions

Tech Talk Videos and slide decks will be available for the upcoming class



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Please record your volunteer and continuing education hours in VMS!



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