



Staff Assembly Wellness Committee

2024 Wellness Reimbursement Application

Name _____

Phone _____

Email _____

Job Title _____

Dept./Office _____

Please describe how you will be supporting your personal wellness:

Please include all receipts up to \$75.00. Please do not print and sign hard copy; digital signatures only.

Amount	Vendor
_____	_____
_____	_____
_____	_____
_____	TOTAL

Employee Signature _____

This signed approved application serves as your award letter and must be submitted with your receipts for reimbursement. Send receipts for all eligible paid expenses with this application. Applications received without all required documentation will be returned.

Receipts dated between Jan. 1, 2024 – March 30, 2024 will be accepted.

Applications are due no later than April 1, 2024 and must be submitted for reimbursement in the Aggie Travel system by May 1, 2024.

Applications are processed on a first-come, first-served basis until all available funds are awarded.

Please email questions, applications and receipts to: Andrea Rayray, arayray@ucanr.edu.