**California 4-H Record Book Evaluation – County Level**

**Member Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Club:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age of Member: \_\_\_\_\_ *Circle one:* Junior Intermediate Senior

*(as of Dec. 31st of program year)*

Total Points Earned: \_\_\_\_\_\_\_\_ Total Points Possible: \_\_\_\_\_\_\_\_ Award: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Scale: 0=no evidence 1=minimal evidence 2=moderate evidence 3=strong evidence**

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| --- | --- |
| **Section 1: Preliminary Information** | |
|  | Member followed all directions and Record Book is assembled in the correct order |
|  | Title Page includes required information |
|  | Table of Contents lists the required sections |

**\_\_\_\_ Total Section 1**

|  |  |
| --- | --- |
| **Section 2: Personal Development Report**  Activities and involvement should be appropriate for the age of the member. | |
| **Did the member:** | |
|  | List events and activities only one time and in the appropriate categories? |
|  | Demonstrate a variety of experiences that developed skills in project(s)? |
|  | Attend various 4-H events (club, county or higher levels)? |
|  | Serve in age appropriate leadership roles in project, club, county or at a higher level? |
|  | Participate in citizenship and community service activities to benefit the community? |
|  | Develop communication skills by giving reports (verbal and nonverbal), presentations or online communication representing 4-H to varied audiences? |
|  | Participate in significant activities outside of 4-H in school and community? |

**\_\_\_\_ Total Section 2**

|  |  |
| --- | --- |
| **Section 3: 4-H Story**  The 4-H Story gives the reader an opportunity to get to know the 4-H member and to read about project activities, leadership and citizenship experiences, both in the 4-H program and in school and community. | |
| **Did the member:** | |
|  | Meet appropriate 4-H story word counts?  *Junior: 250 – 500 words; Intermediate: 500 – 1000 words; Senior: 1000 – 2000 words* |
|  | Describe personal learning experiences in project(s)? |
|  | Discuss beginning or advanced leadership experiences and activities working with other members? |
|  | Give examples of experiences working with others on citizenship/community service projects? |
|  | Show overall growth and share Sparks in 4-H and outside of 4-H? |

**\_\_\_\_ Total Section 3**

|  |  |
| --- | --- |
| **Section 4: Annual Project Reports**  Project skills and experiences should be appropriate for the age of the member. | |
| **Did the member:** | |
|  | Have a variety of project experiences OR have multiple levels of experiences in one project that may be a Spark? |
|  | Document required information (date, time, level and location)? |
|  | Describe activities and experiences in the project(s)? |
|  | Tell what was learned and skills gained in the project(s)? |
|  | Share learning experiences with other 4-H members or community audiences? |
|  | Include project financial records of expenses and income/value? |
|  | Demonstrate a specific concept or knowledge gained in the project(s) on the expression page(s)? |

**\_\_\_ Total Section 4**

|  |  |
| --- | --- |
| **Section 5: Collection of Work** | |
| **Did the member:** | |
|  | Select examples of current year's 4-H work that enhance records? |
|  | Include flyers, brochures, pictures and letters that represented 4-H activities and experiences? |
|  | Illustrate Sparks in the Collection of Work? |

**\_\_\_ Total Section 5**

**This section is only scored for Intermediate and Senior members with Leadership Reports**

|  |  |
| --- | --- |
| **Section 6: Leadership Development Report *(Intermediate & Senior Members)*** | |
| **Did the member:** | |
|  | Describe their leadership roles for the year? |
|  | Make a plan at the beginning of the year to develop one or more of the 6 Cs and at the end of the year, reflect on their accomplishment of that C (or not)? |
|  | Set goals for each leadership role and reflect on the achievement of those goals? |
|  | Determine specific strategies to reach their goals and reflect on the effectiveness of those strategies? |
|  | Identify things that might get in the way of reaching their goals and give examples of when they had to shift gears? |

\_\_\_**Total Section 6**

**This section is only scored for Senior members**

|  |  |
| --- | --- |
| **Section 7: Resume *(Senior Members only)*** | |
| **Did the member:** | |
|  | Demonstrate a professional and creative style and design on the resume? |
|  | Create a personal development statement that describes what they stand for and who they aspire to become as a human being? |
|  | Describe the skills they have gained through their leadership experiences? |
|  | Describe the skills they have gained through their citizenship experiences? |

**\_\_\_ Total Section 7**

**Total Points: \_\_\_\_\_\_\_**