

Notification of 4-H Unit/VMO Dissolution Form

12/2020

University of California
Agriculture and Natural Resources



Directions:

Staff complete this form to notify the State 4-H Office of a chartered 4-H Unit/VMO dissolution. Forms can be submitted electronically to the 4-H Policy Analyst at the State 4-H Office.

Please Note:

- Forms must be submitted to State 4-H Office shortly after dissolution is determined.
- 4-H Units/VMO assigned the standard 4-H EIN, do not submit a letter to IRS of Unit Dissolution. All other 4-H Units will send attach a copy of the letter sent to IRS of a 4-H Unit/VMO Dissolution.
- Applicable to 4-H Unit with bank accounts: 4-H Unit Bank accounts need to be closed shortly after the unit votes or is determined to be dissolved.

Name of 4-H VMO/Unit:	
County:	
4-H Unit Volunteer or Other Person in charge of VMO/Unit:	
EIN #:	
Date of Club Dissolution:	
Date of Club Bank Account(s) Closure: <i>(enter date or N/A)</i>	
Date Final 4-H Financial Reporting Complete: <i>(enter date or N/A)</i>	

Staff named below certify the above information is correct and that 4-H Unit 4hOnline records have been reviewed for accuracy. *(Once a 4-H unit is closed, enrollment records remaining will be counted and locked enrollment data for the Unit's last year)*

4-H YDP Staff Approval: _____
(print/type name)

Section for State 4-H YDP Office Use Only	Date:	Staff Initials:
<input type="checkbox"/> If Applicable, received copy of letter sent to IRS		
<input type="checkbox"/> 4-H Unit/VMO IRS EIN Database Updated:		
<input type="checkbox"/> 4hOnline Enrollment System Updated		

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