



4-H Shooting Sports Leader Preliminary Checklist

The 4-H shooting sports program in California is administered by the University of California Agriculture and Natural Resources (UCANR). This checklist is designed to assist 4-H shooting sports leaders in preparing to implement their project prior to setting foot on the range. This checklist can be utilized at the club, camp, or county level. (Last revision 6/2015)

#	✓	Item
1		Have you met your county 4-H staff member?
2		Are you on the state list of certified leaders for your shooting sports discipline? (Your county staff member can check this for you)
3		Do you have a UCANR user agreement with the facility you will be utilizing? (Your county staff member must assist you in obtaining this document)
4		Have you met your community club leader?
5		Are the youth who are going to participate in your project enrolled in the 4-H shooting sports project discipline(s) you are going to lead? (Your community club leader can check this for you)
6		Do you have a written risk management plan for your program? (The California 4-H Shooting Sports Risk Management Plan template can be found at: http://4h.ucanr.edu/Programs/Projects/SET/ShootingSports/)
7		Have you determined a lesson plan for your program covering what will be covered and on which dates?
8		If you are going to secure equipment donations or grant support for your program, have you received approval from your county 4-H staff and County Director?
9		Have you entered your name and email address into the list serve to receive information and updates regarding the 4-H shooting sports program? This can be done at following link: http://ucanr.edu/maillists/joinlist.cfm?listnum=1926
10		Is the shooting area you are going to use an established range facility that is known to and can be accessed by EMS personnel?
11		If the shooting area you are going to use is not an established range that is known to EMS personnel, have you provided them a map or GPS coordinates in how to reach it in case of an emergency?