



Survey Instructions

UC ANR 4-H Latino Initiative

Sonoma, Merced, Monterey, Kern, Santa Barbara, Orange, Riverside

Revised August 2, 2017

The purpose of these surveys are to help assess learning and development as part of your new 4-H programs reaching Latino youth and families. These measures were designed to assess youth development and were adapted from the new National 4-H Common Measures (Universal measure) and the State 4-H program quality measure.

Instructions

1. *Send Parent Letter Home.*

For group enrolled 4-H youth, please send the parent information letter (English or Spanish) home a week before administering the youth surveys. The parent letter is not needed for individually enrolled 4-H youth,

2. *Administer Youth Surveys before the program and again at the end of the program.*

For Youth (age 5 to 8 years old): Youth Age 5-8 Survey (English or Spanish)

Staff enter at https://ucanr.co1.qualtrics.com/jfe/form/SV_0umIUrfTMhmrFcx

For Youth (age 9-18 years old): Youth Age 9-18 Survey (English or Spanish)

Staff enter at https://ucanr.co1.qualtrics.com/jfe/form/SV_3QKF0p53G84INWJ

3. *Administer Educator Surveys to Teens and Adults at the end of the program.*

Administer the survey with teen leaders and adult volunteers. Staff then enter completed surveys at https://ucanr.co1.qualtrics.com/jfe/form/SV_dcApSmTBz3Vc2TH

4. *Submit Program Description.*

Complete for each program for which youth or adult data is being reported.

Staff enter at https://ucanr.co1.qualtrics.com/jfe/form/SV_6eZF9uitUL7jNdj

Use a unique program name for every program.

That's how surveys are linked to the program description!

Script for Survey Delivery and Administration

*We are doing this study because the people at 4-H would like to find out how kids grow and learn in 4-H. Today I will ask you some questions about your time in your 4-H program. If there are questions you don't understand, raise your hand and I will help you. Don't worry about getting stuck on any questions. If there are questions you do not feel comfortable answering, you can skip them too, but 4-H wants you to know we take your privacy **very** seriously, so you can be honest with us. And, there are no right or wrong answers. **4-H will not show your answers to anyone who is not part of the research team.** No one will ever know what you said today. You **DO NOT** need to write your name on this survey. There are no right or wrong answers. No one will get angry or upset if you don't want to participate anymore. Just tell me. But I really hope you finish the survey because your answers are really important to us, okay?*