



**2021 National 4-H Conference**  
**Virtual**  
**April 10- April 14, 2021**  
**Applications must be submitted by 8:00 am**  
**February 22, 2021**

The National 4-H Conference is the Secretary of Agriculture's *premier* youth development opportunity to engage youth in developing recommendations for the 4-H Youth Development Program.

The National 4-H Conference is a working conference in which youth and adults--at the invitation of the Secretary of Agriculture--assist in the development of recommendations to help guide 4-H Youth Development Programs nationally and in their communities. This event brings together youth, volunteer leaders, and state and county Extension staff members from across the United States, the U.S. Territories, and the Canadian Provinces.

As the sponsor for this conference, the National 4-H Headquarters--located within Families, 4-H, and Nutrition at the U.S. Department of Agriculture's (USDA's) Cooperative Research, Education and Extension Service (CSREES)--is charged with sharing the recommendations that emerge from the conference with the Secretary of Agriculture, national Extension Program Leaders, and others who determine 4-H programs. At the same time, we want to ensure that the conference is a meaningful experience for the youth and adult participants.

**Purpose of California's Delegation to the National 4-H Conference**

1. Allow California youth and adults to contribute to national level 4-H programming.
2. Assist California 4-H Youth Development in strengthening youth-adult partnerships and involving youth, volunteers, and staff in 4-H decision-making.
3. Provide a system for an exchange of 4-H Youth Development programming ideas among states.
4. Visit Congress and make legislators aware of the tremendous impact of the 4-H program.

**Eligibility Requirements**

Have not represented California 4-H Youth Development at the Conference within the past seven years:  
Youth Delegates must be at least 16 years of age as of December 31, 2020 and enrolled as a 4-H Youth Member.

**Team Delegates**

The aim of the selection committee is to select a team that encompasses the diversity of California and the 4-H YDP. To this end, the selection committee aims to select 4-H members from Community Clubs, School Enrichment, After-School programming, and collegiate 4-H, and one 4-H YDP Staff. The State 4-H Office may actively recruit or modify the makeup of the team to ensure diverse representation.

**Sponsorship of the National 4-H Conference Program**

The Thomas and Dorothy Leavey Foundation support the California National 4-H Conference delegation through The California 4-H Foundation. National 4-H Conference registration fees are fully covered by the Leavey Foundation.

**Contact Information**

Inquires about the National 4-H Conference Program should be directed to  
Jenna Colburn  
State 4-H Office  
2801 Second Street  
Davis, CA 95618  
530-750-1336 or [jcolburn@ucanr.edu](mailto:jcolburn@ucanr.edu)

## Expectations for Delegates

### Prior to Conference

- Attend the team meetings via Zoom
- Gather facts, opinions, and data from the 4-H Youth Development Program at the local, county, sectional, and state levels
- Interview your county's 4-HYD Advisor and submits a recap to the California 4-H YD Office about the variety of services and programs offered by the 4-HYD Program in your local county and throughout California.
- As a team, develop a consistent message from California 4-H YDP to deliver at the conference.
- Attend all pre-conference meetings as required by your roundtable facilitator

### During Conference

- Be an active participant while attending the National 4-H Conference.
- Be flexible, adaptable, and able to get along well with many types of personalities
- Attend all online sessions

### After Conference

- Attend the team post-conference meeting via Zoom
- Complete a team report about the conference.
- Write a thank you note to the Thomas and Dorothy Leavey Foundation.
- Complete the "Take it Home Project" (TBD by group)

## Application Process

The completed application must be submitted online to the State 4-H Office no later than **8:00 am February 22, 2021**

Completed Youth must include the following:

- Application Form, resume, and online application
- References in provided survey. One each of the following (staff and 4-H Member)
  - 4-H Staff (employee): Program Rep, Program Assistant, 4-H YD Advisor, or County Director
  - 4-H Member or recent 4-H alumni (not over 21 years of age)

**References should not be from family. Reference will only be accepted through the provided survey. Additional Letters of Reference will not be accepted.**

## Time Line

<b>February 22, 2021</b>	Application submitted online
<b>February 26, 2021</b>	Notification Letters emailed to applicants
<b>March 23, 2021</b>	Team Meeting- Online, 6:30-8:30pm
<b>April 10-14, 2021</b>	National 4-H Conference, online (see tentative schedule below note the times are EST)

Times: Virtual hours set in time blocks (recognizing that not all time in block must be spent in session)

\*Delegates may be expected to meet virtually, via ZOOM, during the weeks leading up to the conference to work on agency briefings, with their collegiate facilitators. Block activities may include ice breakers, briefing work, teambuilding, official welcomes, formal presentations, etc.

- Saturday, Sunday April 10<sup>th</sup> and 11<sup>th</sup> Blocks: 11am-9pm EST
- Monday April 12<sup>th</sup> Block: 4pm-9pm EST
- Tuesday 13<sup>th</sup> Agency Briefings (must be done when agencies are open) Block: 1pm – 4pm EST (with briefings to take place approximately 1:30 until 3:15) EST, and debriefings to follow.
- Wednesday 14<sup>th</sup> – Daytime hours are open for delegations to meet with state representation.
  - Conference block between 6-8pm EST
    - Conference closing activities

## Special Accommodations



A candidate whose disability prevents him or her from completing the application in the online format should contact the Jenna Colburn at [jcolburn@ucanr.edu](mailto:jcolburn@ucanr.edu) for assistance.

## Selection Criteria

- Able to work virtually and communicate effectively with peers, executives, and the public.
- Have broad 4-HYD experience (within and beyond the county)
- Be well acquainted with the entire California 4-H YDP.
- Capable of participating fully in a very active and demanding program involving long hours.
- Role models through actions and words a respect for human dignity and an appreciation for people of all races, ethnicities, genders, religions, abilities, and sexual orientations.

The evaluation of candidates is weighted as follows: Application 30 % Resume – 30%,  
– 10%, unique characteristics and skills – 10%, References – 20%

*The University of California prohibits discrimination or harassment of any person in any of its programs or activities. (Complete nondiscrimination policy statement can be found at <http://ucanr.edu/sites/anrstaff/files/215244.pdf>)*

*Inquiries regarding the University's equal employment opportunity policies may be directed to John Fox [jsafox@ucanr.edu](mailto:jsafox@ucanr.edu), Affirmative Action Contact, University of California, Davis, Agriculture and Natural Resources, 2801 2nd Street, Davis, CA 95618, (530) 750-1397.*