

✿ UC 4- H PRESENTATION EVALUATION FORM

Infographic Presentation

| | | | |
|--------------------|--|--------------|--|
| Date | | | |
| Location | <input type="checkbox"/> Club/Unit <input type="checkbox"/> County <input type="checkbox"/> Regional <input type="checkbox"/> State <input type="checkbox"/> Other | | |
| County | | Title | |
| Member Name | | Age | |
| Member Name | | Age | |

A. Technical Requirements: Following the presentation guidelines (page ?) Total Possible: 4

| | Not met (0 Points) | Met (1 Point) | Points |
|--|--------------------|---------------|--------|
| 1. One Infographic poster or slide? | No | Yes | |
| 2. Introduction was within 3-5 minutes? | No | Yes | |
| 3. Presentation memorized (Notes were not used)? | No | Yes | |
| 4. Appearance: Appropriate attire for the occasion | Distracting | Enhancing | |

B. Content: The purpose of the presentation and the information and ideas presented (page ?) Total Possible: 8

| | | | | |
|--|--|----------------------------------|--|---|
| 5. Content was appropriate for the presenter's ability | (0 pts) Too basic for ability | (0 pts) Too advanced for ability | (1pt) Within acceptable margins for ability | |
| 6. Presenter demonstrated knowledge of the content | (0 pts) Lack of knowledge demonstrated | | (1 pt) Partial knowledge of content demonstrated | (2 pt) Full knowledge of content demonstrated |
| 7. References included in the presentation (written or verbal) | (0 pts) No references presented | | (1 pt) References presented | |
| 8. Presenter response to questions | (0 pts) Not able to answer questions | | (1 pt) Able to partially answer questions | (2 pts) Able to fully answer questions |
| 9. Purpose of presentation accomplished effectively | (0 pts) Purpose was not accomplished | | (1 pt) Purpose was partially accomplished | (2 pts) Purpose was fully accomplished |

C. Structure: The framework that organizes the content (page ?) Total Possible: 12

| | | | | |
|--|-----------------------|----------------------------|------------------------------|------------------------------|
| 10. Introduction: An opening device; personal introduction; states purpose | (0 pts) None included | (1 pt) Included one aspect | (2 pts) Included two aspects | (3 pts) Included all aspects |
|--|-----------------------|----------------------------|------------------------------|------------------------------|

✿ UC 4- H PRESENTATION EVALUATION FORM

| | | | | |
|---|---|---|--|------------------------------|
| 11. Body: Intended audience, research and creation process for the infographic and where it might be used | (0 pts) None included | (1 pt) Included one aspect | (2 pts) Included both aspects | |
| 12. Conclusion: Includes summary, leaves a memorable impression and asks for questions | (0 pts) None included | (1 pt) Included one aspect | (2 pts) Included two aspects | (3 pts) Included all aspects |
| 13. Presentation was well-structured (organized) to help audience understand and remember ideas | (0 pts) Steps not followed in a logical order | (1 pt) Presentation was structured adequately | (2 pts) Presentation was highly structured and planned | |
| 14. Presentation held audience attention | (0 pts) Not maintained | (1 pt) Partially maintained | (2 pts) Fully maintained | |

D. Mechanics of Presenting (page ?) Total Possible: 15

| | | | | |
|--|---|-------------------------------------|--|---|
| 15. Verbal: Projection; tone; speech rate; vocal variety | (0 pts) Was not effective to convey content | (1 pt) Sufficient to convey content | (2 pts) Effectively used to convey content | (3 pts) Intentional and dynamic use of verbal devices to convey content |
| 16. Non-verbal: Facial expressions; gestures to reinforce important points | (0 pts) Was not effective to convey content | (1 pt) Sufficient to convey content | (2 pts) Effectively used to convey content | (3 pts) Intentional and dynamic use to convey content |
| 17. Eye contact with audience | (0 pts) No eye contact | (1 pt) Some eye contact | (2 pts) Sufficient eye contact | (3 pts) Intentional and effective use of eye contact |
| 18. Poise and confidence | (0 pts) Not displayed | (1 pt) Somewhat displayed | (2 pts) Sufficiently displayed | (3 pts) Effectively displayed |
| 19. Infographic (Posters/slides) | (0 pts) Distracting and disorganized | (1 pt) Helpful to convey content | (2 pts) Effectively used to convey content | (3 pts) Intentional, well-organized effective visual aids |
| (39 possible) Total Score: | | | | |

UC 4- H PRESENTATION EVALUATION FORM

COMMENTS

PLEASE PRINT NEATLY AND LEGIBLY. PLEASE WRITE COMMENTS TO THE PRESENTER.

What did I do well? What could I have done differently to make my presentation more effective?

| |
|--|
| |
|--|

| | |
|-----------------------|--|
| Evaluator Name | |
|-----------------------|--|

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at <http://ucanr.edu/sites/anrstaff/files/215244.pdf>). Inquiries regarding ANR's nondiscrimination policies may be directed to UCANR, Affirmative Action Compliance & Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1343.