Process for Sanctioning National and State/Statewide 4-H Events Flowchart

Proposal form is submitted to State 4-H Office

State 4-H Office makes sure all questions are answered. Proposal is sent to the Statewide 4-H Director.

Statewide 4-H Director submits proposal to the appropriate body (e.g., committee) or staff responsible for the event to review.

Does CA 4-H YDP need to send an evaluation team?

- No
  - Invite guests to review, if needed

- Yes
  - State 4-H Office notifies applicant
    - Select evaluation form (youth and adults). Also, complete the Program Criteria Checklist.
  - Evaluation team submits report to the Committee

Statewide 4-H Director reviews recommendation and makes decision: Is event sanctioned, based on criteria?

- No
  - State 4-H Office notifies applicant

- Yes
  - Develop action items
  - Program information posted to web, “Updates” and other communication channels.

State 4-H Office notifies applicant
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