

**Los Angeles County 4-H Leaders' Council    September 7, 2013**

Lancaster City Park, Main Activity Center 43063 10<sup>th</sup> Street W, Lancaster, 93534

Meeting called to order by Vice President Noel Keller at 10:15 am. Flag salute and 4H pledge were led by Kaitlynn Shaughnessy from Westside 4H. Those in attendance introduced themselves: Noel Keller, Judylynn Pelling, Vicky Means, Dawn Dykehouse, Carrie DeYoung, Dannon Shaughnessy, Kaitlynn Shaughnessy, Charlene Moore.

The meeting agenda was approved. Motion by Carrie, second by Dannon. The minutes from the May 11, 2013 meeting was approved with these corrections: Sallie DeYoung is sectional youth rep. Ru Ekanayake is alternate. We need three additional sectional adult reps. Dee Keese received \$150 for the leaders' luncheon. It was noted by the Council that a district is not permitted to vote to not do their district rotation obligation for a particular year. If a district would prefer not doing their rotation obligation, they should try to swap their obligation with another district for that year or ask the other districts for help in doing the obligation themselves.    No correspondence was received.

Treasurer's Report: Mary Lash's -written report was approved and filed for audit, moved by Vicky Means, seconded by Dannon Shaughnessy. (see below)    **LA County Leaders Council Financial Report    May – July, 2013**

May-13	Opening Balance	\$99,558.16		
Credits	County Field Day	\$39.00	Camp	\$97,250.00
	Camp	\$11,558.16	County Hi 4-H	\$372.82
	Insurance	\$616.00	All Star	\$575.17
	Robotics Grant	\$1,000.00	County Office	\$340.00
	Total Deposit	\$12,688.00	Club Closure	\$528.77
			(hold until 2014)	
Debits	Camp	\$681.49	General	\$12,257.91
	Bank Charges NSF & fees	\$90.00	Total	\$111,324.67
	Leader's Luncheon	\$150.00		
	Total Debit	\$921.49		
			<b>Bank Balance May 31, 2013</b>	<b>\$111,324.67</b>

Jun-13	Credits		Camp	\$96,871.97
	Camp	\$10,456.00	County Hi 4-H	\$372.82
	Insurance	\$934.00	All Star	\$575.17
	Total Deposit	\$12,688.00	County Office	\$340.00
			Club Closure	\$528.77
			(hold until 2014)	
Debits	Camp	\$10,241.04	General	\$11,680.64
	Web-camp Peter Michal	\$589.99	Total	\$110,680.64
	Bank Charges NSF & fees	\$3.00		
	Judging Day Facility	\$200.00		
	Robotics Grant to AV	\$1,000.00		
	Total Debit	\$12,034.03		
			<b>Bank Balance June 30, 2013</b>	<b>\$110,680.64</b>

Jul-13	Credits		Camp	\$90,910.24
	Camp	\$1,850.00	County Hi 4-H	\$372.82
	Insurance	\$112.00	All Star	\$575.17

			County Office	\$340.00
	Total Deposit	\$1,962.00	Club Closure	\$528.77
			(hold until 2014)	
Debits	Camp	\$7,805.73	General	\$11,216.91
	Bank Charges NSF & fees	\$3.00	Total	\$103,943.91
	State Leadership	\$887.00		
	Total Debit	\$8,695.73		
<b>Bank Balance July 30, 2013</b>				<b>\$103,943.91</b>

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Officer's reports: 1. Vice President: Noel Keller: No president has been elected for this year so far. We want youth to participate as officers and with other events. We want our youth to step into leadership with adult help. We ask leaders to be ready to work with youth in all areas.

2. 2<sup>nd</sup> Vice-Pres. Ru Ekanayake is doing an all star project on CPR. Please call her to participate. Also contact her with any questions or suggestions about youth participation in county council.

Committee Reports; **1. Incentives and Recognition Committee report** – Noel Keller (see below)

**1. District Representation on the County I&R Committee** - Districts are now electing the remainder of their officers and committee representatives for this 4-H program year. All districts should have two elected representatives on the county Incentives and Recognition Committee. The current county I&R Committee members are Noel Keller and Judylynn Pelling from NSG, Peter Michel from SSG and Carrie DeYoung from SFV. There are no representatives from AV. Please notify Noel Keller with the names of newly elected I&R district representatives. The next scheduled I & R committee meeting for the new 4H year will be on Thursday, Thursday, September 12 at 7:30pm at Good Shepherd Lutheran Church in Los Angeles. Call your I & R district representatives with your I & R comments, suggestions and concerns. At this meeting we will be preparing for county record book judging and setting our committee goals for the year. NOTE – When it is time to turn in record books for the county competition, books can be turned into the 4-H Office on Tuesday, September 10 by 4pm or by 9pm on Wednesday, September 11 to an I&R Committee representative. If a district does not have an I&R representative, record books will need to be turned in on Tuesday, unless they are delivered to an I&R committee member in another district.

**2. Incentive and Recognition (I&R) information in Clover Notes** - Please look for information on the incentives and recognition programs in LA County each month in the county newsletter, Clover Notes. With only four county council meetings each year, we need to use Clover Notes, the Leaders Letter emails from the county office and the county website to get our I&R information out to the clubs and members. If you have any questions about I&R matters, please don't hesitate to contact a member of the I&R committee for more information.

**3. LA County 4-H Officer Book Gold Medal** - Encourage your club officers from last year to submit a 2012-2013 Officer Book for the officer book recognition program. The information and forms for the 2013 Officer Book Recognition Program are on the county website under APPLICATIONS. The evaluation of the officer records is done with the Danish system of judging so all officers have a chance to earn a Gold medal for their officer work. 2012-2013 Officer books are due at the same time as 2012-2013 record books, September 10 to the 4-H Office or by September 11 to an I&R Committee member (Noel Keller, Judylynn Pelling, Carrie DeYoung, Peter Michel).

**4. NEW Record Book Manual** - A new Record Book Manual 2012-2013 is now available on the state 4-H website and will be added to our county website. This manual is a compilation of the 2011 State Record Manual and the 2012 Record Book Addendum. The changes from the prior manual have been indicated in blue print. Use this new manual for your records this year. The online record book system uses the forms from this new manual. If you have questions contact a

member of the county I&R Committee or Noel Keller ([nkeller91711@gmail.com](mailto:nkeller91711@gmail.com)).

**5. LA County Record Book competition** - The county record book competition will be run much like last year. Seniors should plan to submit their records on the forms from the new Record Book Manual 2011-2013. Due to the lateness of the coming out of the new record book manual, Juniors and Intermediates will be allowed to use the 2011 record book manual forms, but should expect to use the new forms next year. Watch for more details about the county record book competition in future Clover Note issues. The 4-H program year ends June 30. Your current record books should contain your records up to that time.

**6. Club Representatives for County Record Book Judging** - REMINDER – If a club submits record books to the county Record Book competition, then the club needs to provide a judge for one of the Record Book judging days, September 21 or September 28. The judging again this year will be held at Good Shepherd Lutheran School/Church (6338 N. Figueroa St., LA, 90042). Judging record books is a good way to learn about record books for your club. No experience in judging is required. There is an orientation for judging at the start of each judging day. A club can only have up to three club representatives for judging. Judges do not judge record books from their own club. Judges should plan to stay from 9am until about 5pm, with a lunch and snacks provided. Contact Noel Keller ([nkeller91711@gmail.com](mailto:nkeller91711@gmail.com)) with the names of judges by Thursday, September 19.

**7. Senior Awards of Excellence** - Plaques have been created for the LA County 4-H office where the names of the recipients of the Senior Awards of Excellence are added each year. There is one plaque for Leadership, one for Community Service, one for S.E.T., one for Healthy Living and one for Achievement. Encourage your senior members to submit their record books for consideration for these awards.

**8. Junior/Teen Leader Merit Awards** - As part of the county annual record judging, 4-H junior and teen members are invited to have their records evaluated for a Leader Merit Award. This award is to recognize outstanding leadership by Junior and Teen Leaders. A member may request on his ID form for the county record book judging form that his records be evaluated for a merit award. A member may only earn a Junior Leader Merit Award once and a Teen Merit Award once. The merit award is a gold border for the Junior or Teen Leader patch. For the Junior Leader, a circular gold patch is placed on the 4-H hat under the Junior Leader patch so that an equal gold rim is created around the Junior Leader patch. The Junior Leader patch with this gold rim is an award patch on the 4-H hat, even when the 4-H member is no longer a Junior Leader. For the Teen Leader, there is a triangular gold patch which forms a bold rim around the Teen Leader patch, which can then be worn as an award patch, even if the member is no longer a Teen Leader.

**9. 4-H Graduate Certificate and Pins** - As 4-H members graduate out of the LA County 4-H program each year, they are recognized at their district Achievement Day programs. Club leaders should notify Charlene Moore in the AV 4-H Office with the names and years of 4-H experience of their 4-H graduate so that certificates and pins can be prepared in time for their district achievement events. Please contact Charlene if you have any questions about this.

**10. State records competition** - Senior 4-H members are eligible to enter the state record book competition. State competition is focused on selecting 4-H members who have demonstrated outstanding achievement in their 4-H project work. Books are judged against standard criteria. Those books displaying the most outstanding 4-H work, life skills development, and leadership and citizenship development are selected as state medalists and/or state winners. Senior 4-H member (at least 14 years of age and no older than 19 years old by December 31 of the program year for which the book is being entered) are eligible to enter state competition. Senior county youth submit their records direct to the state competition through our county office. You do not need to complete at the county level to compete at the state level, but it probably helps that you receive some judges' comments about your current presentation of your 4-H work. To be eligible for 2013 State Competition, members must complete the [California 4-H Quick Start Record Book Course](#) on the state website by October 15, 2013. Youth records are due to the county offices on October 24. The state judging will be done Dec. 6-8 at the San Joaquin County 4-H Office. The state is recruiting experienced leaders for judges. Applications for state judge need to be made online on the state 4-H website by October 1. Encourage your experienced

Senior members to submit their records for the state competition. Only three additional pages are needed beyond what was submitted to the county competition. Accomplished senior members should be encouraged to start working on their sectional project application now for the 2013-14 competition. Plan ahead to have a great year in a project area so you can have a lot to report in your sectional project application. Consider having workshops on the application during the year. There is a lot of good project work being done in LA County, but it is not being entered in the state competition.

**11. Club Planned Program for the 2013-2014 4-H year** - Part of club startup for a year is to establish a Club Planned Program. It is the Planned Club Goals form at the start of the year and the Completed Club Goals form at the end of the year that are needed for the club to be considered that year for a seal for their club charter. Planned Club Goals should be sent directly to the I&R Committee Chair (Noel Keller, 421 E. Juilliard Drive, Claremont, CA 91711) by November 15. Look for more information about this to come out for this year.

2. 4-H Summer Camp—Carrie DeYoung Camp went well. It was a full camp. Applications are due for Youth Head director and Adult directors October 4th. Youth directors, Kings and queens applications are due December 6th.
3. All Stars - All Stars are presenting a Jr. Leader Conference Sat. Sept 28, 2013 At Good Shepherd Lutheran Church. It is 10am to 12 pm. (same place as record book judging)
4. Jr. All Star county project—Dee Keese Accepting members into to this county project. Application on web site.
5. County Judging Day—SSG is in charge this year
6. County Food Faire – February 9, 2014
7. County Field Day—NSG County Fashion Show— Carrie DeYoung March 22, 2014.
8. Sectional leaders' council—Sallie DeYoung Written report : State field Day: May 25, 2013 - State Leadership conference: July 26-28. 2013 -State Ambassador Applications were due by April 15, 2013 California 4-H \$1,000 for 1,000 Service Learning Projects. 2013 Application deadlines are September 15, 2013 and November 15, 2013 -State Leader's Forum November 8-10 at the Crowne Plaza Hotel in Sacramento. The committee is looking for youth members and volunteers to perform in between forum assemblies/events. If you are interested contact Paulette Sauln at sd4Hmom@yahoo.com . They are also looking for memorabilia from your 4H experience that you would be willing to share with others. Contact Stephanie Barrett at mom4a2g@yahoo.com. -Healthy Living: There is a Healthy Living Officer manual available on the state website and clubs are encouraged to have a Healthy Living Officer. -TIC: The Teen involvement Conference is planned for January 17-19, 2014 at Pathfinder Ranch.
9. Camping Advisory Committee Report—Sally DeYoung We collected ideas from various camps about things we could do to bring fresh new ideas to our camp. We also began to plan and divide up the responsibilities concerning the Camping Conference. We have a conference call planned for later this month.
9. State 4-H leaders' Council—Noel Keller October meeting on 4<sup>th</sup> Saturday

District Reports

1. **AV** : Barn bash was successful, raising \$30,000 for fair scholarships and improving the livestock barns . A goal is to get the sound system permanently wired. Charlene and project leaders are doing community outreach for 4-H. They are doing junk robotics, foods, horse, etc. There is a small fee and some participants are joining 4H. Betty Stokes from Quartz Hill passed away. She was a community Club leader and active at camp in the 1980s.
2. **SFV** : State Leadership Conference was a great learning experience for members. Summer camp was also a great leadership learning experience.
3. **NSG** : Pomona Valley make a LA County banner and presented it at the state field day in May. We also had 2 members participate in the event. They also displayed the banner at the State

Leadership conference and participated in the event. Members participated in summer camp and now are involved in the LA County Fair with entries and contests. Leaders have been working on the SGV Fair reconstruction committee. 4. **SSG** - no report

LA County 4-H Office Report: Pet symposium is October 12, from 10 to 2. Set up is at 9am. County awards Day will take place after it. Clubs are asked to do enrollment in a timely manner on line.

Program for the meeting: The community activity of junk robotics showed off their catapults. They shot small and large marshmallows. The activity was led by Leona Valley Racketteers.

**Old Business** 1. There were no nominations for the vacant officer positions. 2. Calendar goes to the printer this week. Club leaders will get a stack to pass out at club meetings. They will not be mailed.

**New Business** 1. Ground rules (group norms) for council meetings were introduced. Dannon moved we approve them. Seconded by Carrie. Voted on and passed. **Ground Rules for conduct) for LA County 4-H Leaders' Council meetings –**  
1) Respect the opinion of other people. 2) Be open-minded. 3) No personal attacks 4) Listen to others. 5) Have one speaker at a time. 6) Encourage youth to voice their opinions. 7) No cross talk. 8) Keep the goals of the 4-H program in mind. 9) Help keep the meeting on schedule. 10) Welcome newcomers. 11) Try to deal with concerns within the Council. 12) Want all LA 4-H clubs participating.

2. Grievance procedure was presented. Dannon moved and Dawn seconded that we approve them. Voted on and passed. **Grievance Process for LA County 4-H Leaders' Council meetings –**

- 1) Discuss the problem/issue with the person involved.
  - a) If you are not comfortable with talking directly with the person involved, seek a person on the county council with whom you are comfortable for advice and help with the problem/issue
  - 2) If not resolved, go to the corresponding Council officer with the problem/issue
  - 3) If not resolved, go to Council President with the problem/issue
  - 4) If not resolved, go to the full county Council with the problem/issue
  - 5) If not resolved, invite the county office to mediate the resolution of the problem/issue. At some point it may be appropriate to consult the Leader Support Committee of the Council for assistance with the resolution of the problem/issue, if the support committee is active that year.

3. County web site and Clover Notes have lots of good information. We need them, but we also are looking for a way to put out a youth shout out (1page) to highlight events. Contact Noel if you can help with this, youth and adults.

4. Fund raising tabled

General Announcements 1. State record book competition submission due by Oct. 24 to LA 4H office. 2. State 4-H Leaders' council meeting—October 26, 2013 in Davis 3. State leader's forum Nov. 8-10 4. Western Regional Leader[s] Forum. March 27-30, 2014 in Billings, Montana.

Adjournment- 12:15pm. Next LA County Leaders' Council meeting Sat. Jan 4. 2014 We need a hosting club.

Respectfully Submitted, Judylynn Pelling, secretary