

## **County Incentive and Recognition Committee Report**

by Noel Keller, I&R Committee Chair

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### **County Awards Day 2016**

The County Awards Day for the 2015-2016 program year was held on Saturday, Oct. 22, after County 4-H Pet and Science Symposium. The awards presented at this event were listed in the November Clover Notes.

### **2016 State Record Book Judging**

Four LA senior members completed the required online record book course and submitted their records in the state competition for the 2015-2016 4-H program year. Noel Keller from LA County was selected to be an evaluator for the 2016 state record book competition. The results of the competition are to be announced soon and will listed in the February Clover Notes.

### **Record Book Manual for 2016-2017**

The state 4-H office released a 2016-2017 California 4-H Record Book Manual, which is now considered to be the current manual and we are told to discard all previous record book manuals. Please use this manual for your 4-H records this year (2016-2017). A second manual California 4-H Record Book Forms 2016-2017 contains the forms to use with the first 2016-2017 manual. Please use these forms for your records this year. Across the top of each form is the phrase “California 4-H Record Book 2016-2017”. DO NOT USE FORMS FROM PRIOR 4-H RECORD BOOK MANUALS. A third record book manual for leaders is also available. We have these manuals on the county website.

There are some changes for 4-H record keeping. Be sure to look at these new manuals as you record your 4-H activities during the year. If you have questions contact a member of the county I&R Committee or Noel Keller ([nkeller91711@gmail.com](mailto:nkeller91711@gmail.com)).

### **2016-2017 Officer Book forms**

The forms and information for the 2017 Officer Book Recognition program are available on the county website. All club and Hi-4H officers are encouraged to prepare their officer records for award consideration after the end of the program year. Officers should start working on this now. Officers are encouraged to make their office the best it can be and try for a Gold medal. The evaluation of the officer records is done with the Danish system of judging so all officers have a chance to earn a Gold medal for their officer work.

### **All-Star Ambassador Program**

LA County 4-H All-Star Ambassador is the highest county rank a member can earn. The applications for 2017-2018 LA County 4-H All-Star Ambassador are due February 17, 2017. The application form is available on the county 4-H website. The interviews for the applicants will occur on February 25 at County Judging Day. The announcement of the new 2017-18 LA County 4-H All-Star Ambassadors will be made at County Field Day on March 11. This will allow the new All-Star Ambassadors time to plan their program for 2017-18 before the program year starts on July 1, 2017.

## **Friends of 4-H**

Each program year the County Council considers honoring an individual and/or organizations that have been particularly helpful to the LA County 4-H program. Each district is encouraged to submit Friend of 4-H nominations to the County council at its next council meeting in March. Up to five such awards can be made for a year by the county council. The awards are presented at the Leaders' Appreciation Luncheon if the recipient can attend or at a special occasion arranged by the district nominating the recipient. Friend of 4-H nomination forms are available on the county website and should be submitted to the council President Dee Keese by March 24.

## **Presentation Manual for this year - Revised 4-H Presentation Manual 2016**

A new 4-H Presentation Manual – Version 2016 (revised as of October, 2016) is now on the state website. The significant revisions to the Version 2016 manual released last year include:

- 1) Recalibrating the scoring key to ensure better distribution of awards between red, blue and gold.
- 2) Improving weighting on the evaluation forms, including middle points.
- 3) Providing additional clarification on references, visual aids and costumes.
- 4) Allowing only evaluators to ask questions.

This new version 4-H Presentation Manual 2016 is the consistent and standard guide for all 4-H presentations and will be adopted by all County, Area and State 4-H Presentation Days starting in the 2016-2017 program year. The evaluation forms must be used at All 4-H Presentation Days.

If you are planning to participate in Field Days this year, be sure to check out the guidelines in this new version of the 4-H Presentation Manual, especially in the area of the evaluation score sheets which indicate the areas in which you will be evaluated (judged).

## **District Representation on the County I&R Committee**

We are pleased to announce that all districts have two elected representatives on the county Incentives and Recognition Committee now. The current county I&R Committee members are Noel Keller and Judylynn Pelling from NSG, Peter Michel and Dee Keese from SSG, Carrie DeYoung and Amy Lockmann from SFV and Dannon Shaughnessy and Laura Shannon from AV. The next scheduled I & R committee meeting will be on Tuesday, January 24 at 7:30pm at Good Shepherd Lutheran Church/School (6338 N. Figueroa St., Los Angeles 90042). Call your I & R district representatives with your I & R comments, suggestions and concerns

## Los Angeles County 4-H Leaders Council

Saturday, January 14, 2017 10 am-12:30pm SSG

Cabrillo Youth Center, 3000 Shoshonian Dr., San Pedro

The meeting was called to order at 10: 06 by President Dee Keese.

Flag salutes were led by Dee Keese

**Welcome**—Dee Keese welcomed everyone.

**Approval of agenda**—motion by Peter, seconded by Amy. Voted on and passed.

**Minutes from the September - meeting**—Carrie moved we approve the minutes as printed. Seconded by Amy. Voted on and approved.

**Treasurers' Report**— Peter moved and Amanda seconded that we approve the treasurers reports from September to Dec. 31, 2016. Voted on and approved.

**Correspondence.** None

**Presidents Report:** Dee Keese—She thanked everyone for coming. Many things have been changed and it is important that you are here and are up to date with all the changes in the calendar this year. The section is now “Area”. They are changing all the dates. The new dates are in the Vice President’s report.

**Vice President’s Report**—Noel Keller Sorry I can’t be with you today at this meeting, but I am representing LA County 4-H as the LA County adult representative to the Southern Area Program Development Committee, which is a committee of the new California 4-H Management Board.

At our county council meeting in May, we approved the 2016-2017 LA County 4-H Calendar. Since then, there have been some date changes and additions. Look at the 2016-2017 LA County 4-H calendar on the county 4-H website for the most current dates. Notable changes and additions include the following:

LA County 4-H All Star application deadline – **changed to Feb. 17** from March 3

Southern Area Field Day and Fashion Revue – **changed to April 1** from May 20

LA County Field Day and Fashion Revue – **changed to March 11** from March 25

LA County Council meeting – **changed to March 25** from April 1

SSG district Fashion Revue – **changed to March 4** from March 11

Southern Area Healthy Living Summit – **Jan. 14**

Southern Area Leaders’ Retreat – **April 7-9**

Many of these changes occurred due to the state requiring the Southern Area to move its Area Field Day and Fashion Revue to a time earlier in the year.

Today as Vice-President I am putting out the call for the event dates, council officer nominations and council budget adjustments for the LA County 4-H 2017-2018 program year. The dates, nominations and budget adjustments will be discussed at our March council meeting and then finalized and approved at our May council meeting. This is our usual planning process. We will need to look carefully at our date planning to minimize the need to change dates in the future. We will be asking the Area and State to set their dates for 2017-2018 so the dates are known before we finalize our county calendar. Since the state Management Board and office are still getting organized, however, so we may have to be flexible in our planning. Please email 2017-2018 event dates and officer nominations to Noel Keller (nkeller91711@gmail.com). Forms and information for submitting officer nominations and budget adjustment requests are on the county website. Please consider getting more involved in the planning of our LA County 4-H opportunities for our members.

We want to have the best 4-H program possible for our youth. Please contact Noel if you have any questions or input for this planning.

To stay informed about what is happening in 4-H, please read the county 4-H newsletter Clover Notes and the state 4-H newsletter CA 4-H Newsletter each month. Please read the minutes of our county council meetings. Please look at the LA County 4-H Calendar. Most of these items are on the LA County 4-H website.

**2<sup>nd</sup> Vice Pres.**—Kiran Ekanayake, He is with the Jr. Leader Conference today.

**Healthy Living Officer**—Kayla Kwan, she is providing the healthy snacks for the Jr. Leader Conference and is participating with them.

**County Office report**—Charlene Moore— She is working Livestock symposium.

**District Reports:** 1. **AV**—They have Livestock Symposium Jan. 28, Judging Day March 25 at Palmdale High School, March 4<sup>th</sup> Food and Fashion , is open to everyone in the county. 2. **SSG**—Monday they are have 30 members going whale watching. They have room for 80 people. Fashion review March 4th. PVP won the trophy for the Holiday Parade. 3. **SF**—They are working on Leaders Council Meeting March 25, 2017 4. **NSG**— report by Noel Keller The NSG 4-H district had a successful Achievement Day event in October. We are now preparing for our district Monte Farmer's Fair to be held on Saturday February 4 at Good Shepherd Lutheran Church in LA, our NSG Home Ec and Field Day to be held on Sunday, March 5<sup>th</sup> at the Treadwell house, and LA County Field Day to be held Saturday, March 11 at Mt. SAC.

### **Committee/Other Reports**

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1. **All Star Ambassadors Report**—The Jr. Leader conference today is being lead by the All Stars.
2. **I&R Report**—Noel Keller **County Awards Day 2016** The County Awards Day for the 2015-2016 program year was held on Saturday, Oct. 22, after County 4-H Pet and Science Symposium. The awards presented at this event were listed in the November Clover Notes.

**2016 LA County Record Book competition** This year we have four senior members who have indicated an intent to submit their records to the State Record Book competition. Their records are due to the LA 4-H office by Oct. 14. This year their records will be sent electronically to the state office. The evaluating of the records will also occur electronically Oct. 28-Nov.14. Applications for adults to be evaluators for the state record book competition are due by Oct. 1.

**4-H 2016 Graduate Certificate and Pins** As 4-H members graduate out of the LA County 4-H program each year, they are recognized at their district Achievement Day programs. Club leaders should notify Charlene Moore in the AV 4-H Office with the names and years of 4-H experience of their 4-H graduate so that certificates and pins can be prepared in time for their district achievement events. Please contact Charlene if you have any questions about this.

2016 4-H Graduates who have been in 4-H three years or more will receive engraved 4-H graduate pins and certificates and will be listed in the October issue of Clover Notes.

**2016-2017 Record Books** From the state we hear that the Record Book and manuals for Junior, Intermediate and Senior members will be the same as 2015-2016. All clubs will be expected to come into alignment with the state book beginning July 1, 2016. All other supplemental forms not included in the state Record Book must be eliminated at that time.

**Primary Member Reporting** Two new versions of the state Primary Member Report form were released on July 1, 2016. One is a basic report and the other follows and supports the ISprout curriculum. At this time, LA County 4-H is still using its own Primary Member reporting form which offers the opportunity for White Star and White Star pin ranks. This form for LA County is available on the LA County 4-H website.

**Club Goal Planning** Goal setting and following through to achieve the goals are an important part of the 4-H experience. Each year clubs are encouraged to set goals for the program year. The county offers a program to set club goals and to be rewarded for achieving the goals. At the beginning of the year, clubs are encouraged to use the 4-H Club Program Planning Guide, located on the county website, to plan their program year. Their plan can then be submitted with the LA County 4-H Club Program Planning Submission Form (also located on the county website) to the county I&R Committee. At the end of the program year, the club evaluates how they did meeting their goals and submits an end-of-the-year report to the county I&R Committee for review and awarding of an achievement seal for the club charter. For more information about this program and/or questions, please contact Noel Keller.

**Member planning form** Planning is also important for your club members. What are their individual goals for this year? There is a Member Planning Sheet available on the county website under FORMS. Encourage your members to complete this form at the beginning of the program year.

**Presentation Manual for this year** The state 4-H office released a new California 4-H Presentation Manual, version 2015. Please continue to reference this manual as you prepare to do speeches, demonstrations, interpretive readings and educational displays during the year. We understand that there will be additional requirements from the state this year. Watch for more information about this.

**District Representation on the County I&R Committee** Districts are now electing the remainder of their officers and committee representatives for this 4-H program year. All districts should have two elected representatives on the county Incentives and Recognition Committee. The current county I&R Committee members are Noel Keller and Judylynn Pelling from NSG, Dee Keese and Peter Michel from SSG and Carrie DeYoung from SFV. There are no representatives from AV. The committee usually meets at Good Shepherd Lutheran Church in the Eagle Rock area of LA, but we will try to meet by conference call this year when possible. Please notify Noel Keller with the names of newly elected I&R district representatives. The next meeting is Sept. 15 for sorting and pre-checking record books for the county record book evaluation. The next regular I&R committee meeting will be Tuesday, Oct. 25 by conference call.

NOTE – When it is time to turn in record books for the county competition, books can be turned into the 4-H Office on Tuesday, September 13 by 4pm or by 9pm on Wednesday, September 14 to an I&R Committee representative. If a district does not have an I&R representative, record books will need to be turned in on Tuesday, unless they are delivered to an I&R committee member in another district.

3. **Livestock Symposium**, AV, Charlene Moore, Jan. 28, 2017 This is a great event.
4. **County Judging Day** AV, Charlene Moore, Feb. 25, 2017 is at Palmdale High School again.
5. **County Food Fair**, AV, March 4, 2017

6. **County Fashion Revue** –Melinda Kasperson, March 11. Please use the old forms on the County site. The new state forms are not out yet. The categories are on the state site.
7. **County Field Day**—NSG. report by Noel Keller The LA County Field Day and Fashion Revue is scheduled to be held on Saturday, March 11 at Mt. SAC. It was moved to Saturday, March 11 due to the move of Southern Area Field Day and Fashion Revue to April 1 from May 20. Please note this new date – **March 11.**

NSG district will be planning this event. The state requires that we use the new 2016 Presentation Manual (version October 2016) for the event. Please read over the manual for changes to your event categories. For Educational Display Talks you will now need a Gold Medal at County to go on to the Area level competition. Only evaluators will be allowed to ask questions after presentations. The entry limits set by the county council last spring will be implemented.

NSG district is working on creating the 2017 LA County Field Day event packet, which will be emailed out to clubs and on the county website by the beginning of February. Entry categories for 2017 LA County Field Day will be basically be the same as last year. Please look over the Event packet carefully and contact Noel Keller if you have questions. Our LA County Field Day event packet will coordinate with the Area and State Field Day event information.

Southern Area Field Day and Fashion Revue will be occurring 7 weeks earlier than usual on **April 1** and LA County Field Day and Fashion Revue will be occurring 2 weeks earlier on **March 11**. The field day entry category of Entry by Video currently covers demonstrations and prepared informative speeches. Due to the event date changes this year, for 2017 we are proposing to expand the LA County Field Day category of Entry by Video to include such categories as Persuasive Prepared Speech, Illustrated Talk, Scientific Demonstration, Interpretative Reading, Educational Display Talk, Share the 4-H Fun skit and cultural arts. We don't want the date change to prevent any LA County members from participating in county field day events and possibly qualifying to go on to compete at Area Field day. If you are unable to attend County Field Day on March 11, you would be able to submit your entry by **Entry by Video** for the above categories. The entry would be viewed by the evaluators once and then scored. Any ENTRY BY VIDEO earning a Gold Medal at County Field Day would be eligible to go on in-person (live) to compete at Southern Area Field Day on Saturday, April 1. If you attend County Field Day on March 11th, the ENTRY BY VIDEO option is not available to you. For the reasons and with the details stated,

I move that the category of Entry by Video for the 2017 LA County Field Day be expanded to include the following categories: Persuasive Prepared Speech, Illustrated Talk, Scientific Demonstration, Interpretative Reading, Educational Display Talk, Share the 4-H Fun skit and cultural arts.

Please consider and vote on this motion. There was no opposition to this motion.

8. **County Science Fair** –.No date or information yet.
9. **Healthy Living**—An area healthy living event is being held this afternoon.
10. **Summer Camp**—Staff applications are on line for staff. Staff members must be 14 years old by Dec. 31, 2016. New staff members must have a letter of recommendation. Interviews will be April 1<sup>st</sup> at County Field day at Mt. Sac. Staff training will be April 29<sup>th</sup>.
11. **Jr All Stars project report**—Dee Keese—Members met to learn about manners and eticcate.
12. **Leader's Appreciation Event**—SSG, April 29, 2017, This will be held at Dee's house this year. It is the same as staff training week end.
13. **California 4-H Management Board and Southern Area** report by Noel Keller

The California 4-H Management Board (MB) is still in the organizing process. They are working on their Constitution and ByLaws, budgets and making a two-year plan for 2017-2019. The Management Board is excited to welcome Sarah Lloyd as its new Vice Chair. Curtis Ullerich, previously Vice Chair, is stepping

into the role of Chair. Cole Breck decided to step down as Chair to balance his many school, 4-H, and work commitments. Cole is thanked for his work in chairing the Implementation Team and the Management Board.

John Trammell is the Southern Area Director of the Management Board. Noel Keller from the Pomona Valley 4-H Club is the adult LA County representative to the MB's Southern Area Program Development Committee. Xavier Cruz from Macy 4-H Club is the youth representative to the Committee. We are the voting members for LA County 4-H. The Southern Area Program Development Committee is meeting today at the same time as this meeting. What does LA County 4-H need from the Southern Area Program Development Committee? Please let Noel or Xavier know any information that you want passed on to the Southern Area committee or if you have any questions about the Southern Area. Let us also know about any ideas you might have for new exciting events for our southern California members and leaders.

The other Areas in the state are basically starting from scratch with their events for this current year, but South Section planned ahead with committees, budgets and funds which transitioned to Southern Area events, which include the following:

Southern Area Small Animal Field Day – Sept. 24, 2016 at Mt. SAC – already held successfully

Southern Area Healthy Living Summit – Jan. 14, 2017 (today) Noon to 4pm

Teen Involvement Conference (TIC) – Jan. 20-22, 2017

Southern Area Field Day and Fashion Revue – April 1, 2017 at Mt. SAC

Southern Area Leaders' Retreat – April 7-9, 2017 at Big Bear

Southern Area Horse Classic - TBA

Please let Noel know if you would like to help on any of these planning committees. Most of the meetings will probably be held as conference calls.

All Area events are to be open to all 4-H members in the state. There will be some early registration open to local members to any event, so please watch carefully for registration deadlines.

Just to mention a little more about the Southern Area Healthy Living Summit which is being held this afternoon Saturday, Jan. 14 at Mt. SAC from Noon-4pm - Join us for the second Healthy Living Summit, where participants will get a hands-on learning experience in different ways to promote a healthier lifestyle and incorporating healthy living into their 4-H projects, clubs and events. This free event will be held at the Presbyterian Church of the Covenant, 2850 Fairview Road, Costa Mesa, CA 92626. All 4-H members, volunteers, staff and their families are welcome to participate. It would be okay to still attend after this meeting, even though you would be late. There will be interesting, fun activities going on until 4pm.

Please watch for details about the other Southern Area events coming up this year. Encourage your club members and leaders to participate in these events. There is no Southern Area website for information. Information and contact links about Southern Area events can be found on the state website calendar. Please contact Noel or Xavier if you have questions about Southern Area events.

**13. Shooting Sports**— Dee Keese, A Postal Shoot in archery will be sent to everyone who fills out the survey. It is due tomorrow. Dee will send it out tonight.

## Old Business

1. **LA County 4-H Website and Clover Notes** report by Noel Keller Good, accurate communication is important. The county 4-H website and the county newsletter Clover Notes should be the most current sources of information for LA County 4-H opportunities and activities. Both look for 4-H information and provide 4-H information. Please email Roy Hillstock in the county office your articles for Clover Notes at least a week before the Clover Notes issue is to come out. Share what your club is doing. Have members write articles about club and county activities. Event committees and council officers should provide accurate and timely information for the county website, which Roy also maintains. Make the county website and newsletter a valuable source of 4-H information for our members, leaders and parents.

- Roy has many responsibilities in the 4-H office. He needs some advance notice about putting information on the county website and in the county newsletter. Please don't wait until the last minute to send him your information. We are currently working on getting the county website more update to date. Please let Roy or Noel know if information is missing, incomplete or not accurate on the website. The 2016-2017 LA County 4-H Calendar is currently not up-to-date, but hopefully that will be corrected next week. In the meantime, please note the date changes for the 2016-2017 calendar that were listed in the January Clover Notes and were mentioned in the Vice-President report today.
- Even with the county website and newsletter, some clubs, members and leaders don't seem to be getting current 4-H information. Perhaps we need to try some alternate communication methods. Please contact Noel ([nkeller91711@gmail.com](mailto:nkeller91711@gmail.com)) if you have some suggestions for different ways to communicate county 4-H information.
- Constitution and By-laws, Marjorie Rodriguez, table to next meeting.
- Macy's asking for money for renting a car for interstate exchange 2017. Shirley moved that we table this until the next meeting. Noel seconded it. Voted on and passed. It is tabled again because Kansas has not gotten back to us about the exchange.

### **New Business**

- We need dates for 2017-18 4-H Calendar, next meeting.
- Friends of 4-H nominations from the districts. This needs to be someone who has contributed to 4-H for long time. Districts present it to the county at the next meeting.
- Fundraising—Do we need a committee? What will happen when the Area control all the funds?
- We need input for the LA County Council 2017-18 budget.
- We need nominations for LA County Council Officers for 2017-18

### **Announcements**

- Southern Area healthy Living Summit—Jan, 14, 2017, Noon to 4pm.
- TIC at Pathfinder Ranch, Jan. 20-22, 2017
- SSG in charge of luncheon
- All-Star Ambassador Applications-Feb. 17, 2017
- Southern Area Field Day and Fashion Review—Now April 1, 2017 at Mt. SAC

The meeting was adjourned at 12:00- pm.

Next County Council meeting is March 25, 2017, SFV

Members attending were Dee Keese, Carrie DeYoung, Amy Lockman, Laura Shannon; Judylynn Pelling, Lisa Loewner, Emily Sherwood, Peter Michel, Amanda and Anika Whipple.

Respectfully Submitted, Judylynn Pelling, secretary