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I. POLICY SUMMARY

II. DEFINITIONS

III. POLICY TEXT

A. California Department Of Food And Agriculture

The relationship of the Department of Food and Agriculture and the University of California has been established and operative for many years. The agreement on policy between the University of California and the Department of Food and Agriculture is reaffirmed and defined as follows:

The University of California and the Department of Food and Agriculture reaffirm the following policy covering a general division of labor in education, research service, and regulatory matters relating to agriculture:

1. The primary functions of education and research, both resident and Extension, and the interpretation of the results of research in the fields of animal health, production, product quality and wholesomeness, and marketing and distribution of agricultural products are properly vested, as now, in the University of California.
2. The primary function of administration and enforcement of regulatory measures relating to animal health, production, product quality and wholesomeness, and marketing and distribution of agricultural products, including trade promotion, standardization, inspection, and quarantine services, together with crop and market news services, are properly vested in the Department of Food and Agriculture.
3. To accomplish the greater service to the public interests of the state, it is essential that these two State agencies cooperate and work in full and complete harmony with each other. Such harmony will be best promoted if each avoids the inauguration of activities properly falling within the purview of the other. To this end, it is agreed that in all matters requiring the cooperative efforts of the two agencies, as well as in respect to their own independent activities, each will work within the field of its vested functions specified above.
4. To foster and facilitate the fullest cooperation and harmony between the two agencies in the performance of their functions, an informal liaison committee composed of representatives of each agency shall meet from time to time as designated by each. This committee shall be concerned with matters involving or requiring the cooperative effort of the two agencies and shall determine the

allocation and adjustment of activities in respect to specific problems whenever they arise as may be necessary to effect the greatest good.

B. California Department Of Forestry

A revised interagency memorandum, dated May 1, 1978, sets forth the functional divisions among the USDA Forest Service, California Department of Forestry, USDA Soil Conservation Service, and University of California Cooperative Extension, and provides for the "coordination and cooperation between agencies providing forestry assistance to California landowners, timber operators, and wood processors."

1. U.S. Forest Service: (1) provide financial and technical assistance to other agencies, (2) conduct research activities through USFS Forest and Range Experiment Stations, and (3) provide for cooperative teaching efforts via demonstration areas and workshops for forest landowners, timber operators, and wood processors.
2. USDA Soil Conservation Service: (1) provide Resource Conservation Districts with conservation plans and other technical assistance and (2) involve CDF in preparation of conservation plans requiring technical forestry assistance.
3. California Department of Forestry (CDF): (1) provide on-the-ground technical forestry assistance to forest landowners, timber operators, and wood processors, and 2) make available California State Forests for educational purposes, including economic feasibility studies and conservation practices that affect soil, water, forage, wildlife, scenic, and recreational values.
4. Cooperative Extension: provide educational materials, and programs in forestry based upon research and field developments, to clientele to include practicing foresters, forest landowners, timber operators, wood processors, and the general public concerning techniques of forest resource protection, management, and utilization.

All agencies will advise clientele of the availability of consultants in the private sector who can provide appropriate services. The primary design of this agreement is to provide a coordinated effort to meet the needs of clientele in the forest industry, and others, as designated above.

C. U.S. Fish And Wildlife Service

Functional arrangements between Region I, Fish and Wildlife Service (FWS) of the U.S. Department of the Interior and the University of California Sea Grant College Program and Cooperative

Extension are set forth in two memoranda of agreement promulgated in 1978. One agreement involves the Sea Grant (marine advisory program), and the other involves the traditional wildlife extension program. The purpose of these agreements is to provide arrangements between the FWS and the University of California for

more effective procedures for planning, coordinating, and developing fish and wildlife advisory services of mutual interest.

The FWS is charged with the responsibility for carrying out programs relating to fish and wildlife throughout the Nation. The effectiveness of these programs is contingent upon public understanding of the program objectives and the biological basis for such programs. The Cooperative Extension Marine Advisory and Wildlife Extension efforts function to provide biological, research, and management information to marine, coastal, and inland resource users in order to optimize the understanding, assessment, development, utilization, and conservation of the renewable natural resources.

All parties to these agreements endeavor to conduct programs in a cooperative and coordinated effort to avoid duplication.

Responsibilities are enumerated as follows:

1. U.S. Fish and Wildlife Service, Region 1: (1) provide technical assistance and make published information available to Cooperative Extension programs, (2) cooperate in the design, development, and support of educational materials of mutual interest, and (3) provide communications on general activities of the FWS (national and regional) that may be of interest to Cooperative Extension.
2. Cooperative Extension: (1) provide channels of communication and distribution of educational materials, coordinate with the FWS Region 1 the development of educational programs that are of mutual interest, and provide general communications regarding programs and activities that are of mutual interest and concern.

D. USDA Soil Conservation Service

In the field of soil conservation, the function of Cooperative Extension is to promote the efficient and profitable use of soil and water resources. Every effort should be made to coordinate individual farm plan recommendations prepared by Soil Conservation Service agents with current recommendations of the County Cooperative Extension Office. Uniform recommendations for water use, pasture mixtures, cultivation practices, etc., coming from all governmentally sponsored agricultural agencies will help reduce confusion on the part of farmers.

Extension's role is that of an educational agency, and it should not be involved in the formation of new soil conservation districts. Extension's responsibility is to provide all the facts to the landowners involved and let them decide on the desired course of action.

E. USDA Farmers Home Administration

The services of Cooperative Extension have always been available to personnel and borrowers of the Farmers Home Administration. It is the recognized policy of the

Farmers Home Administration to seek and use these services at all times.

F. Agricultural Stabilization And Conservation Committees

County Agricultural Stabilization and Conservation (ASC) Committees have three types of responsibilities: developmental, educational, and administrative. By Federal law, the County Director of Cooperative Extension is an ex-officio member of the County ASC Committee, but cannot vote. County Extension staff are responsible for assisting the County committee in developing programs for the County. County Extension staff may use the research laboratories to better agriculture in the County. County Extension staff are also clearly responsible for the educational aspects of the program.

County Extension staff need to devote enough time to County ASC Committee meetings to be able to help in the developmental and educational phases of the program, but have no responsibility for the administrative aspects of the County ASC program or for the following activities:

1. Reviewing and/or approving farmers' requests for cost-sharing.
2. Budgeting program funds, keeping approvals for cost-sharing within available funds, and budgeting funds for technical services.
3. Hearing and making decisions on program appeals or making findings on violations of program provisions.
4. Determining policy in the local adaptation and administration of the program.
5. Allocating production and marketing quotas.

IV. PROCEDURES

V. RELATED INFORMATION

VI. FREQUENTLY ASKED QUESTIONS

VII. REVISION HISTORY

November 2017:

Format updated.