The University of California, Division of Agriculture and Natural Resources (UC ANR) prohibits discrimination against or harassment of any person in any of its programs or activities on the basis of race, color, national origin, religion, sex, gender, gender expression, gender identity, pregnancy (which includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer-related or genetic characteristics), genetic information (including family medical history), ancestry, marital status, age, sexual orientation, citizenship, status as a protected veteran or service in the uniformed services (as defined by the Uniformed Services Employment and Reemployment Rights Act of 1994 [USERRA]), as well as state military and naval service. UC ANR is an Equal Opportunity/Affirmative Action Employer. Inquiries regarding the University’s equal employment opportunity policies may be directed to: John Fox, Interim Affirmative Action Compliance and Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1343. Email: jsafox@ucanr.edu. Website: http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/
First of all, thank you for volunteering to work in a UC Division of Agriculture & Natural Resources (ANR) program! Thanks to volunteers like yourself, it is possible for UC ANR Cooperative Extension (UCCE) programs such as 4-H, Master Gardeners, Master Food Preservers, and Nutrition Education to reach and help even more people. Being a volunteer indicates the seriousness of your commitment to helping those in your community and in furthering the goals of UC ANR.

Child Abuse & Neglect Reporting Act (CANRA)

Although you are not an employee of the University, all members of the University community (including volunteers) who observe, have actual knowledge of, or reasonably suspect child abuse or neglect at a University facility are encouraged to report it to child protection or law enforcement agencies and University officials. UC ANR employees who are identified as Mandated Reporters are required to report child abuse or neglect to child protection or law enforcement agencies and University officials. Reporting options and additional information are available at http://ucanr.edu/sites/CANRA/.

Complying with UC ANR’s Nondiscrimination Policy

Volunteers must follow the UC Nondiscrimination guidelines, just as if they were paid UC employees. The University is committed to making sure that all programs designed to benefit the general public are made available to everyone without regard to race, gender, national origin, religion, or sexual orientation, for instance. The USDA also requires that UC maintain certain records and other documentation that demonstrates that UC is taking steps to assure that programs using federal funds (such as Cooperative Extension) do not discriminate.

The UC ANR Administrative Handbook states that as a volunteer you should receive training that explains UC policies applicable to the program you have volunteered for. If you have any questions about UC policy or the training you received, you should ask the person coordinating your program or your County Director. This nondiscrimination policy extends to prohibiting sexual harassment. The complete UC ANR Nondiscrimination Policy can be found at: http://ucanr.edu/sites/anrstaff/files/215244.pdf

Sexual Violence/Sexual Harassment Policies

Also, as a UC ANR volunteer, you need to be aware of UC’s Sexual Violence/Sexual Harassment Prevention Policies. The University of California is committed to creating and maintaining a community where all individuals who participate in University programs and activities can work and learn together in an atmosphere free of sexual violence, sexual harassment, exploitation, or intimidation. If you would like to read the complete policy, it can be found at: http://policy.ucop.edu/doc/4000385/SVSH.

The definitions for sexual violence and sexual harassment, among others, can be found in the link given above. If, you, as a volunteer, are ever a victim of sexual assault, sexual harassment, dating violence, domestic violence, or stalking, please report it to your Program Advisor or your County Director. Any member of the UC ANR community may also report conduct that may constitute sexual violence, sexual harassment, retaliation and other prohibited behavior by contacting the UC ANR Title IX Officer (see back panel of this brochure) or by visiting UC ANR’s Discrimination, Sexual Harassment and Sexual Assault website at http://ucanr.edu/sites/DiscriminationSexual_Violence/

In Closing

This pamphlet is to supplement the materials you’ve been given as a UC ANR Formal Volunteer regarding UC policies applicable to the program you have volunteered for. If you have any questions, feel free to contact your Program Manager or County Director. You are also encouraged to call the ANR Affirmative Action Office with questions at 530-750-1286.

Links to available program handbooks are given on the back of this brochure.