**SABBATICAL LEAVE PROPOSAL**

**Date Requested:**

**Name:**

**Title/Rank:**

**Proposed Leave Dates:**

1. **Describe Sabbatical Project *(including a brief history and any preparation work completed to date):***
2. **List begin and expected completion dates for the project:**
3. **Name(s) of the location(s) or institution(s) where the project will be completed:**
4. **Assurances of Cooperation:**
5. **Financial Support:**
6. **Program Coverage:**
7. **Additional Information:**

Rev. 11-22-19