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| This document is designed to streamline project startup, track project expenses, and execute non—capital projects (total cost less than $35,000). Total project cost includes design and engineering, professional services, installation, construction, regulatory, and management cost. For projects at or above $35,000 use a Project Planning Document (PPD). |
| Final cost > $35,000  | Yes [ ]  | No [ ]  |
|  **PROJECT ESTIMATE WORKSHEET (PEW)**  |
| **CENTER:** |  | **PROJECT NUMBER:**  | **PROJ. MANAGER:**  |
| **PROJECT NAME:**  |
| **DESCRIPTION:**  |
| **BUDGET:** |
| **ORIGINAL DATE:** | **LAST REVISION:**  |

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|  **LABOR/ RECHARGE** (estimated or quoted) |
| **UNIT / DESCRIPTION** | **HOURS** | **RATE** | **TOTAL** |
| Ex. Facilities CA & PM |  |  | $ 0,000.00 |
| Ex. Fire Marshal review |  |  | $ 0,000.00 |
| Ex. CEQA review |  |  | $ 0,000.00 |
| Ex. Engineering services |  |  | $ 0,000.00 |
| Ex. Site Survey services |  |  | $ 0,000.00 |
| **LABOR TOTAL** | $ 0,000.00 |

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| PURCHASES / EQUIPMENT (estimated or quoted) |
| **DESCRIPTION** | UNIT | QTY | PRICE/RATE | TOTAL |
| Ex. Materials |  |  |   | $ 0,000.00 |
| Ex. Rental equipment |  |  |  | $ 0,000.00 |
|  |  |  |  | $ 0,000.00 |
| **PURCHASES TOTAL** | $ 0,000.00 |

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| **TOTAL (this page)** | $ 0,000.00 |

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| **CONTRACTOR INFORMATION** (estimated or quoted) |
| **NAME:**  |  |
| **ADDRESS:**  |  |
| **DESCRIPTION OF WORK:**  |  |
| **LICENSE NO.**  | **Phone / Fax:**  |  |
| **Payment Bond (over $25K)** |[ ]  **Performance Bond (over $50K)** |[ ]  **Prevailing wages?**  |[ ]   |
| **Certificate of Insurance?** |[ ]  **DIR Registration?** |[ ]  **W-9? (new vendors)** |[ ]   |
| **CONTRACT TOTAL** | $ 0,000.00 |

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| **CONTRACTOR INFORMATION** (estimated or quoted) |
| **NAME:**  |  |
| **ADDRESS:**  |  |
| **DESCRIPTION OF WORK:**  |  |
| **LICENSE NO.**  | **Phone / Fax:**  |  |
| **Payment Bond (over $25K)** |[ ]  **Performance Bond (over $50K)** |[ ]  **Prevailing wages?**  |[ ]   |
| **Certificate of Insurance?** |[ ]  **DIR Registration?** |[ ]  **W-9? (new vendors)** |[ ]   |
| **CONTRACT TOTAL** | $ 0,000.00 |

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| **PROJECT TOTAL** | $ 0,000.00 |

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| **FACILITIES PLANNING & MANAGEMENT IS AUTHORIZED TO PROCEED WITH THIS WORK TO THE LIMITS SHOWN ABOVE** |
| **ACCOUNT NO:**  |  | **SUB-ACCT:**  |  |
| **FUNDING APPROVAL:** |  | **DATE:** |  |
| **ACCOUNT NO:**  |  | **SUB-ACCT:**  |  |
| **FUNDING APPROVAL:** |  | **DATE:** |  |
| **ACCOUNT NO:**  |  | **SUB-ACCT:**  |  |
| **FUNDING APPROVAL:** |  | **DATE:** |  |