



OFFICE OF THE VICE-PRESIDENT —  
AGRICULTURE AND NATURAL RESOURCES

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 5th Floor  
Oakland, California 94607-5200

March 29, 2021

Transmitted via electronic mail

**VICE PRESIDENT  
DEANS  
ASSOCIATE VICE PRESIDENTS  
PROGRAM DIRECTORS  
UNIT DIRECTORS**

**SUBJECT: FISCAL YEAR 2021-2022 BUDGET CALL**

Dear Colleagues,

I am writing to provide additional information regarding UC ANR's FY 2021-22 budget call process.

In a press statement dated February 18, 2021, Governor Newsom and the state legislature preliminarily agreed to provide one-time funding that will restore the UC system to FY 2019-20 baseline funding levels. This is a significant step toward recovery from the economic impacts of COVID-19 for UC ANR. However, we remain in an uncertain financial climate and continue to face stagnant state and federal funding levels. Therefore, in our current planning efforts, we will continue to adhere to the guiding budgetary principles and strategies set forth last year, including a very limited budget call.

The leadership, in consultation with the office of Resource Planning and Management (RPM), has carefully considered how best to manage the FY 2021-22 budget, including the budget call. We want to assure you that leadership decisions are guided by a commitment to sustain the excellence of our research and extension missions and protect the health of our community. This year's budget call process aims to reduce the number of budget call requests and administrative burden for each unit.

### **FY 2021-22 Budget and Budget Call Process**

For FY 2021-22, your unit or program will receive the same level of permanent funding as FY 2020-21, with adjustments for approved salary programs. Information on your permanent funding can be found in your FY 2020-21 budget schedules. The level of support for CE Specialists and CE Advisors will remain the same as in FY 2020-21.

RPM will send each unit a form including previously approved temporary commitments for FY 2021-22. Each unit will be responsible for reviewing this information. If a unit determines there is an essential need for

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additional funding that cannot be met with other funding or be deferred, they may use the form to submit a request. Only the most critical additional funding requests, which reflect the priorities of the division, will be considered within the FY 2021-22 budget. If you are requesting funding for a position, please attach an updated unit organization structure. Once completed, each unit will review their budget call requests with their leadership, i.e., Associate Vice Presidents or Vice Provosts, prior to submission to RPM.

Completed forms, with approval from the unit's leadership, must be submitted to RPM **no later than April 7, 2021** by emailing Manager Han Pham at [han.pham@ucop.edu](mailto:han.pham@ucop.edu).

Thank you for your continued participation in this collaborative effort. We appreciate your adaptability and resilience in these unprecedented times. RPM is here to assist you and your staff. Please contact Han or myself if you have any questions.

Sincerely,



Jennifer Bunge

Director of Resource Planning and Management

cc: Assistant Deans  
Business Officers  
Manager Pham  
Management Services Officers