Agriculture and Natural Resources (ANR), a division of the University of California, is seeking a firm to study and develop plans, drawings and cost estimates, based on an initial Conceptual Design developed for the Lindcove Research and Extension Center.

The project will study additional opportunities to the Conceptual Design to include options to allow for meetings with seating capacity of 300 people. Also, the study will explore expanding outdoor areas for a possible amphitheater, eating areas as well as accommodating roads and parking areas. The study is intended to enable ANR to appropriately plan for future programmatic needs, connect with local industry stakeholders, UC researchers as well as collaborate with ANR staff for feasible options to meet these needs.

The Center consists of 175 acres located at 500 feet above sea level, next to the foothills of the Sierra Nevada mountains. LREC greenhouses, orchards and packline are used by researchers for a variety of studies including developing new citrus rootstocks and scions, evaluating the effects of the local environment on rootstock and scion combinations, screening seedless varieties of mandarins, detecting freeze damage of fruit, and analyzing chemical treatments for pests and post-harvest diseases.

Scope of Work:

- Participate with ANR and LREC leadership and key stakeholders to identify LREC current and future programmatic needs. Review Conceptual Design to determine if additional facilities or infrastructure are needed to meet these needs.
- Using the Conceptual Design as a starting point, develop detailed master plan outlining location of key elements for LREC.
- Plans should include access and traffic considerations, potential utility upgrades, landscaping, facility sustainability and potential agency approvals required.
- Schematic level design for additional buildings should be included
- Provide phased schematic cost estimates for complete build-out of conceptual plan. The project will occur in stages with fundraising.

The full Qualification packet, which includes the Conceptual Design as well as submittal requirements, is available at: [http://ucanr.edu/facilities](http://ucanr.edu/facilities)

Submit written statements of qualifications on or before Friday, March 11, 2022, 5:00 pm. Questions and format requirements may be obtained by contacting: Luzanne Martin  lcmartin@ucanr.edu

Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, ethnicity and national origin, have equal access to contracts and other business opportunities with the University. Firms will be asked to show evidence of their Equal Employment Opportunity Policy.
REQUEST FOR QUALIFICATIONS
MASTER PLANNING PROFESSIONAL

FORMAT REQUIREMENTS OF THE SUBMITTAL
Qualification submittals shall be submitted electronically. If interested in submitting for this RFQ, submit the required documents to lcmartin@ucanr.edu in a single PDF file.

The submission must be uploaded no later than Friday, March 11, 2022, 5:00 pm.

REQUIRED RESPONSE ITEMS

Relevant Project Experience
Summarize strengths of the firm and management team for the project. Provide evidence of successful project execution demonstrating experience on projects similar in scope and complexity to the scope of services included in this RFQ (preferably within last 10 years). Additionally, provide examples of project management and budget forecast and reporting tools for similar projects.

Identification and Qualifications of Project Manager
Provide as applicable the manager’s experience and expertise in similar work and a description of the manager’s level of responsibility and decision-making authority within the firm. Provide a proposed organization chart and list of all key individual staff and consultants (if any) on the team.

SELECTION CRITERIA
Consultant selection will be based upon review of consultant submittals and oral presentations/interviews. The following factors are the criteria for consultant selection, not listed in order of priority.

Failure to meet the qualification criteria listed below will result in disqualification from the Request for Qualifications (RFQ) process. Only submittals from qualified responsible firms will be accepted and evaluated. Consultant eligibility to respond to this RFQ is based on the consultant’s ability to meet the qualification requirements listed below. The University, in its sole discretion, reserves the right to determine whether any consultant meets the minimum eligibility standards, to determine whether a submittal is responsive, and to select a submittal that best serves its financial and programmatic objectives. The University reserves the right to reject all submittals.

- **Quality of Submittal and Presentation/Interview:** Overall quality of the writing, presentation, and thoroughness of the materials submitted and effectiveness of the oral presentation as an example of the consultants’ quality of work.

- **Relevant Experience:** Evidence that consultant team has successful experience in developing master plans, preferably in areas of the Scope of Work:
  - Experience working with a variety of stakeholders to identify programmatic needs
  - Experience planning for traffic and parking considerations,
  - Experience in analyzing potential utility upgrades, landscaping, facility sustainability and agency approvals required from master plans.
  - Evidence of successful cost estimating.

- **Project Responsiveness:** Evidence that demonstrates team’s success in completing authorized work consistent with stated scope, schedule, budget, and technical requirements.

- **Project Management:** Evidence of the Project Manager’s experience and expertise in similar commissions.

- **Client Relationships:** Demonstrated ability to work productively and harmoniously with a diverse client group that includes staff and academic personnel.

- **Equal Opportunity:** The commitment of the University to equal opportunity applies to the selection of consultants.
INSURANCE REQUIREMENTS

Selected firms will be required to furnish insurance certificate and endorsements for minimum limits as follows:

**Commercial-Form General Liability Insurance** with coverage and minimum limits as follows:

<table>
<thead>
<tr>
<th>Coverage Description</th>
<th>Minimum Limit</th>
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<tbody>
<tr>
<td>Each Occurrence</td>
<td>$2,000,000</td>
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<td>Products Completed, Operations Aggregate</td>
<td>$2,000,000</td>
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<td>Personal and Advertising Injury</td>
<td>$2,000,000</td>
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<tr>
<td>General Aggregate</td>
<td>$2,000,000</td>
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**Business Automobile Liability Insurance** for owned, scheduled, non-owned, or hired automobiles, with a combined single limit of no less than $1,000,000 per accident.

**Professional Liability Insurance**, with minimum limits of $5,000,000 per claim and $5,000,000 in the aggregate. At the option of the University and in its sole discretion, the University may require Consultant to purchase project specific professional liability insurance for the Project as a reimbursable cost with the minimum limits.

Insurance issued shall be by companies that have a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody’s) or (ii) guaranteed, under terms consented to by the University (such consent to not be unreasonably withheld), by companies with a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody’s).

**Workers’ Compensation** as required by law in the state in which work is performed and Employer’s Liability insurance with coverage and minimum limits as follows:

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<tr>
<th>Coverage Description</th>
<th>Minimum Limit</th>
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<tbody>
<tr>
<td>Each Employee</td>
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<tr>
<td>Each Accident</td>
<td>$1,000,000</td>
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<tr>
<td>Policy Limit</td>
<td>$1,000,000</td>
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Insurance issued shall be by companies (i) that have a Best rating of B+ or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody’s); or (ii) that are acceptable to the University.

Consultant, upon the execution of this Agreement, shall furnish University with Certificate of Insurance evidencing compliance, including the following requirements:

- Consultant shall have the insurance company complete University's form, Certificate of Insurance in the Exhibits. If Consultant's insurance company refuses to use the University's Certificate of Insurance form, it must provide a Certificate of Insurance (and endorsements, if needed) evidencing compliance with the Article concerning Insurance Requirements in the agreement and Special Provisions 1 and 2 on the Certificate of Insurance Exhibit. It alone constitutes evidence of insurance.
- Provide that coverage cannot be canceled without advance written notice to University in accordance with policy provisions.
- If insurance policies are canceled for non-payment, University reserves the right to maintain policies in effect by continuing to make the policy payments and assessing the cost of so maintaining the policies against Consultant.
- University, University's officers, agents, employees, consultants, University's Representative, and University's Representative’s consultants, regardless of whether or not identified in the Contract Documents or to Consultant in writing, will be included as additional insureds on Consultant’s general liability policy for and relating to the Work to be performed by Consultant and its consultants. Consultant’s general liability insurance policy shall name University as an additional insured pursuant to additional insured endorsement CG2010 (11/85) or a combination of both CG 2010 (10/01 or 07/04) and CG 2037 (10/01 or 07/04). The
General Liability coverage shall contain a Severability of Interest provision and shall be primary insurance as respects The Regents of the University of California, its officers, agents and employees. Any insurance or self-insurance maintained by The Regents of the University of California shall be excess of and non-contributory with this insurance. This requirement shall not apply to Worker’s Compensation and Employer’s Liability Insurance. The Professional Liability insurance policy shall include Contractual Liability Coverage or endorsements to the insurance policies for Contractual Liability Coverage for liability that would exist in the absence of the contract.

- The General Liability and the Professional Liability insurance policies shall apply to the negligent acts, or omissions of Consultant, its officers, agents, employees, and for Consultant's legal responsibility for the negligent acts or omissions of its consultants and anyone directly or indirectly under the control, supervision, or employ of Consultant or Consultant's subconsultants.
STATEMENT OF QUALIFICATIONS
MASTER PLANNING PROFESSIONAL
LINDCOVE RESEARCH AND EXTENSION CENTER (LREC)

1. Firm Name: ________________________________

2. Business Address: ________________________________

3. Firm Established: Year: _________ Telephone: ________________
   Email: ________________________________

4. Type of Organization: (Check one)
   a. Sole Proprietorship [ ]
   b. Partnership [ ]
   c. Corporation [ ]
   d. Joint Venture [ ]

5. If a sole proprietorship or partnership provide the required information for each Principal (P) and Associates (A) to be utilized on the project: (Check “P” or “A” for each). If a corporation, provide the names of the corporate officer responsible and the required information on each principal employee to be assigned to the project.

<table>
<thead>
<tr>
<th>NAME</th>
<th>P</th>
<th>A</th>
<th>DEGREE OR CERTIFICATION</th>
<th>INSTITUTION</th>
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6. Average staff employed in home office: (Average of past 5 years)
   a. Engineers ______  
   b. Environmental Specialists ______
   c. Clerical ______  
   d. Technicians ______  
   e. Other ______

7. California Professional License Number: __________________________
List major projects within past 5 years that indicate your experience with similar projects:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>OWNER</th>
<th>YEAR</th>
<th>PROJECT COST</th>
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9. References:
   a. ____________________________________________
   b. ____________________________________________
   c. ____________________________________________

   By: ____________________________________________

   Title: __________________________________________

   Date: __________________________________________

Please attach to this form any other information that is specifically related to the requirements of this project.

**Privacy Information**

The State of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about themselves:

The principal purpose for requesting the information on this form is for use in the selection process for Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory - failure to provide such information will delay or may even prevent completion of the action for which the forms is being filled out. Information furnished on this form will be used by the University of California Davis campus in the consideration of commissions to Professionals.

Individuals have the right to access to this record as it pertains to themselves. The official responsible for maintaining the information contained on this form is the Director, Facilities Planning and Management, University of California, Agriculture and Natural Resources, Davis, California.
EMERGING PREFERRED CONCEPT

OVERFLOW PARKING

NEW CITRUS CENTER

MAIN PARKING AREA

IMPROVED ENTRANCE

EXISTING ORCHARD ROAD (maintained)

SHADED TRELLIS PATIO

YOUTH EXPERIENTIAL LAB (options: remodel existing building or create a new building)

FARM EQUIPMENT DEMO AREA

AMPHITHEATER

TERRACED DEMONSTRATION ORCHARD AND OUTDOOR CLASSROOM AREA

AGRICULTURE DEMONSTRATION PLOTS

RESEARCH ORCHARD ACCESS ROAD