

Business Operations Center (BOC) Calendar

 **Due Dates and Deadlines**
AE: Aggie Enterprise

 **BOC Events**

 **Holidays**

 **UNIVERSITY OF CALIFORNIA**
Agriculture and Natural Resources

January 2024

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 <ul style="list-style-type: none"> • AE new (or edit existing supplier) record in AE • AE requisitions available (catalog and non-catalog) • AE Accounts Payable documents available 	4	5
8	9	10	11 BOC Q&A Office Hours: 10-11am	12
15 AggieExpense reconciliation and report creation resumes	16 UCCE Office Managers & BP Teams: 10-11am	17 UCCE Office Managers & BP Teams: 10-11am	18	19
21	22	23	24 BOC Q&A Office Hours: 10-11am Effort Report (C&G) Certifications begin	25
28	29	30	31	

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February 2024

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8 BOC Q&A Office Hours: 10-11am	9
12	13	14	15 BOC WebANR – Our Two Cents: Purchasing 12-12:30pm	16
19	20 UCCE Office Managers & BP Teams: 10-11am	21 UCCE Office Managers & BP Teams: 10-11am	22 BOC Q&A Office Hours: 10-11am	23
26	27	28	29	

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March 2024

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Effort Report (C&G) Certifications end
4	5	6	7	8
11	12	13	14 BOC Q&A Office Hours: 10-11am	15
18	19 UCCE Office Managers & BP Teams: 10-11am	20 UCCE Office Managers & BP Teams: 10-11am	21	22
25	26	27	28 BOC Q&A Office Hours: 10-11am	29