

Business Operations Center (BOC) Calendar

Due Dates and Deadlines
Fiscal Close: FC

BOC Events
BP: Business Partner

Holidays

UNIVERSITY OF CALIFORNIA
Agriculture and Natural Resources

June 2024

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 FC: Last day to use UC ANR P-card	6	7 FC: Salary Cost Transfers due to BOC (corrections to May ledgers)
10	11	12 FC: Last day: <ul style="list-style-type: none"> To reconcile P-Card reports For Aggie Enterprise Punchout purchases 	13 BOC Q&A Office Hours: 10-11am	14 FC: <ul style="list-style-type: none"> Funding changes must be submitted in WFA and routing Accounts Payable documents to BOC Last day to send SCC package w/ live check Last day for local bank deposits Requests for non-payroll transfer JVs to Bus Partner Team Travel & entertainment
17	18 UCCE Office Managers & BP Teams: 10-11am FC: Last day for CDs to approve T&E reports in AggieExpense	19 Juneteenth Holiday	20	21 FC: Statement of Cash Collections (SCC) and cash receipt documents to BOC
24 FC: Salary Cost Transfers due to BOC (corrections to June ledgers)	25	26	27 BOC Q&A Office Hours: 10-11am	28

Funding Freeze: June 21-27th

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Fiscal Close: Saturday, June 30, 2024

July 2024

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4 Holiday	5
8	9	10	11 BOC Q&A Office Hours: 10-11am	12
15	16 UCCE Office Managers & BP Teams: 10-11am	17 UCCE Office Managers & BP Teams: 10-11am	18	19
22	23	24	25 BOC Q&A Office Hours: 10-11am	26
29	30	31		

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August 2024

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8 BOC Q&A Office Hours: 10-11am	9
12	13	14	15	16
19	20 UCCE Office Managers & BP Teams: 10-11am	21 UCCE Office Managers & BP Teams: 10-11am	22 BOC Q&A Office Hours: 10-11am	23
26	27	28	29	30

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September 2024

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11	12 BOC Q&A Office Hours: 10-11am	13
16	17 UCCE Office Managers & BP Teams: 10-11am	18 UCCE Office Managers & BP Teams: 10-11am	19	20
23	24	25	26 BOC Q&A Office Hours: 10-11am	27
30 Federal Fiscal Close				