

<b>UCCE Unit and Director General Support **</b>			
<b>Purpose:</b> General support funds are available for the Area, Multi-County (MCP) or County Director (CD) to use for the general support and benefit of their entire UCCE unit (e.g., training, team building, expenses supporting the delivery of county extension programs and information to county clientele), and in the case of Area Directors, to support their travel, technology, and professional development. Funds can be used for program support and professional development for all staff depending on program needs.			
<b>Eligibility</b>	<b>Allocation Amount</b>	<b>Timeframe</b>	<b>Process</b>
UCCE Unit Directors/County Office	Determined by County Area	<ul style="list-style-type: none"> <li>• 1 year on fiscal year basis</li> <li>• No extensions</li> </ul>	<ol style="list-style-type: none"> <li>1. Starting with FY2425, RPM will allocate funding to each area/county office's financial department based on approved amounts.</li> <li>2. Funds will be available at the start of the fiscal year (typically July/Aug).</li> <li>3. Any unused funds at the end of the fiscal year will expire.</li> <li>4. Sample Aggie Enterprise CoA Chart String: 3310-19974-9923211-natural account-62-000-0000000000-000000</li> </ol>

*\*\* these funds were formerly known as CEGS/mail funds*

**Allowable Uses:**

- Training and team building (seek advance guidance from the BOC before incurring these types of expenses);
- Expenses supporting the delivery of CE programs and information to county clientele;
- Travel, technology needs, and professional development for Area Directors

**Unallowable Uses**(based on federal funds policies):

- International travel expenses or registration fees to international conferences;
- Entertainment/group meal expenses;
- Facility-related improvement expenses (e.g., construction, repairs, maintenance or decorations);
- Furniture (e.g., desks and chairs);
- Personal items (clothing, shoes, activity trackers, ear buds, watches, etc.);
- Recognition gifts (for employees, volunteers or clientele);
- Honoraria/consulting fees/independent contractors;
- Employee salary expenses;
- Vehicle maintenance expenses for county-owned or UC-leased vehicles