



## 2021-2022 State Ambassador Application Process

The California State 4-H Office coordinates the selection of candidates to ensure that a similar, fair and equitable process is followed.

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***Applications must be received by the State 4-H Office no later than May 17, 2021.***

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### Complete application includes:

1. Completed [online application](#)
2. 4-H Resume uploaded to online application
3. 3 References submitted with the [Reference Submission form](#) by 8:00 am, May 17, 2021.

### Eligibility

- Completed at least one year as a California 4-H member
- Must be at least 16 years old as of May 1, 2021 and no older than 18 years old as of December 31, 2020.

### References

References must include one from each the following:

1. **4-H University of California Cooperative Extension Staff:** 4-H Academic Advisor, 4-H Education Specialist, 4-H Assistant or 4-H County Director
2. **4-H Adult Volunteer Leader**
3. **4-H Member or recent alumni** (not over 21 years of age)
  - References may not be from family or fellow Ambassador Candidates.
  - Please provide a copy of the [Reference Guidelines](#) to your reference providers.
  - References must be submitted through the [Reference Submission form](#) by 8:00 am on May 17, 2021.

Additional references or submissions in a different format will not be accepted.

## Timeline

Date	Step in Selection Process
May 17, 2021	Complete Application and references due online to the State 4-H Office
June 1, 2021	Letter of invitation to interview emailed to selected candidates; letters of regret sent to candidates not being interviewed
June 12, 2021*	Online interactive interview and presentation
June 18, 2021	Letter of notification emailed to candidates
August 21-22, 2021	2021-2022 State Ambassador Team Orientation (attendance is required)

\* All applicants should save the date in anticipation of an invitation to advance to the interview phase.

## Interview Process

Invited candidates are required to attend and participate in the working interview process to be held on **June 12, 2021, 12 pm – 5:30 pm via Zoom.**

The interview will consist of several activities that allow the interview panel to get to know the candidates and see the candidate's strengths and how they may contribute to the overall success of the team.

### Interview Presentation

If you are invited to interview, you must prepare a four-to-five minute presentation on one of the topics that will be provided with your invitation to interview. Presentations will be ordered randomly. Visual aids (props) and digital slides may be used. Evaluation of presentations will be based on basic 4-H presentation guidelines, including presentation of subject to judges, knowledge of subject, creativity, professional demeanor, voice, eye contact and answering questions.

## Accommodations

Candidates who require accommodations to complete the online application, essay, or interview process should contact Jenna Colburn at [jcolburn@ucanr.edu](mailto:jcolburn@ucanr.edu) as soon as possible for assistance.

## Criteria and Evaluation of Selection

The California 4-H State Ambassador Program is represented by youth who are exceptional in their leadership and service to their communities and who can professionally represent the entire University of California 4-H Youth Development Program.

The size of the 4-H State Ambassador team varies each year and is determined by the number of outstanding youth who apply. In general, selection of California 4-H State Ambassadors will be based on evidence of the qualifications outlined in the [California 4-H State Ambassador Role Description](#). The evaluation of candidates is based on the following:

- Application, Resume, Essays and Letters of Reference – Screening to qualify for interview
- Presentation – 20%
- Interactive Interview – 50%
- Overall Presence and Qualifications – 30%

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities. Inquiries regarding ANR's nondiscrimination policies may be directed to UCANR, Affirmative Action Compliance & Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1343.