AGGIETRAVEL

MILEAGE LOG
2019

Input a complete origin and destination address as shown in the example below. If the destination does not have a specific address, please indicate the nearest intersection and explain in AggieTravel comments section.

Traveler Name: **Month:**

Date	Origin	Destination	Business Purpose	Distance
01/01/2019	*UC Davis One Shields Ave Davis, CA 95616*	*Consulate General of Ireland 100 Pine Street, Suite 3350 San Francisco, CA 94111*	*Round trip for academic meeting to propose new curriculum on international relations.*	*140*

Directions:
Complete fields, select mileage rate, then print to PDF to ensure proper formatting when uploaded to AggieTravel.
Enter amount calculated in AggieTravel.
Attach PDF to AggieTravel.

Select the mileage rate:

☐	**Standard**	**$0.58/mile**
☐	Relocation	$0.20/mile
☐	Volunteer	$0.14/mile
☐	Medical	$0.20/mile

Total Miles 0

Enter this amount in AggieTravel:

$ 0.00

Clear Form

Print

For help printing to a PDF, visit https://acrobat.adobe.com/us/en/acrobat/how-to/print-to-pdf.html
Questions? Contact the Travel Help Desk at travelhelp@ucdavis.edu
Form Ver. MIL.1.2019