

# UC ANR COVID-19 Guidelines for Meetings and Events

*UC ANR wants to ensure that all of our activities are safe for the youth, volunteers, clientele, and personnel in our community.*

*The COVID-19 pandemic has transitioned to a phase where most public health restrictions have been lifted, but there is still ongoing transmission of the virus in our communities. Here are some guidelines to follow for any UC ANR activity.*

Risk & Safety Services <http://ucanr.edu/covid19>

**UNIVERSITY OF CALIFORNIA**  
Agriculture and Natural Resources

## Symptom monitoring



- Employees, volunteers and program participants must monitor themselves for symptoms of COVID-19
  - fever or chills, cough, difficulty breathing, fatigue, body aches, headache, new loss of taste or smell, sore throat, runny nose, nausea or vomiting, diarrhea.
- Stay home when:
  - Symptoms are present;
  - You are diagnosed with COVID-19;
  - If public health guidance advises you to quarantine.

## Communication



- Maintain a record of attendance at meetings, in case it is necessary for contact tracing.
- If you or someone you live with tests positive for COVID-19 within 48 hours of a meeting or event, let the leader/coordinator know as soon as possible (within 48 hours).
- The leader/coordinator will contact UC ANR Risk & Safety to review the details and assess possible exposures.
- UC ANR will make its best efforts to communicate relevant information based on public health guidance.

## Masks

Masks are generally not required, but are encouraged in areas with high rates of transmission in the community.



Masks **are required** when:

- a person is recovering from COVID-19;
- a person has been in close contact with someone who has COVID-19;
- a local public health order requires them;
- if the facility requires it.

## Hygiene and cleaning



- Encourage everyone to wash hands frequently with soap and water and/or use hand sanitizer.
- When planning a meeting, make sure you have access to hand washing facilities, a supply of hand sanitizer, masks, cleaning materials, etc.
- Frequently clean high-touch surfaces, equipment, and shared materials.

## Facilities



- Hold activities outside as much as possible.
- Open windows and doors. Place fans with airflow going out the window.
- Use air purifying filters, if available.