

# Shasta County 4-H minutes

Meeting Title		
Date: Wednesday, October 18, 2023	Meeting Time: 6:00 PM	Meeting Location: 4-H Office
Meeting called by	Roxanna Ide, Council President at 6:06pm	
Type of meeting	Valley 4-H Community Club Leader	
Note taker	Glorianna Junokas	
Attendees	Roxanna Ide, Erin Paradis, Mandy Bowers, Jean Harp, Glorianna Junokas, Heather Myers, Donald Myers, Bev Ely, Tonia Trisdale, Miranda Owens, Travis Owens, and Hoyt Owens.	
Minutes and Correspondence		
Previous minutes were incorrect. Approval of the minutes has been tabled.		
Treasurer Report -		
Treasurer Report was presented by Heather Myers, Council Treasurer. The current checking account balance is \$80,009.66		
Members reviewed the current budget and have made updates to the proposed budget. Updated proposed budget will be presented at the January meeting.		
<ul style="list-style-type: none"><li>• Increase the council scholarship from 1500.00 to 3000.00.</li><li>• Increase Valley Field Day funds to 1600.00 to cover the cost of the belt buckles.</li><li>• Add line item for Safety for 3000.00. Council will purchase an AED and purchase any supplies needed to update the first aid kit.</li></ul>		
Guest Speaker(s)		
Miranda, Travis, and Hoyt Owens joined the council meeting to share their story and the importance of having an AED at the County Events. Mandy Bowers (volunteer and nurse) provided information on an AED, training opportunities, and answered questions.		
4-H Program Updates - Erin Paradis		
<u>Year-End Reports</u> - All books are ready to be returned to the clubs. Financial reports and peer reviews have upload to the state reporting system. Thank you to those who helped complete the peer reviews.		
<u>December 1<sup>st</sup> documents</u> - Please turn in you club planning guide goals, proposed budget, club officers, and a list of approved bank signers by December 1 <sup>st</sup> .		
<u>Weekly enrollment report</u> - Please make sure you are getting the weekly report from Mari. When sending a list to approve members, please do not include members that have already been approved. Make sure you are giving the project leaders an updated enrollment list.		
<u>North State Giving</u> - Council is now participating in North State Giving. Please think about how we would like to use these funds and any other goals we have. It was discussed to lower the county enrollment fee.		
SDF		
<u>Enrollment Deadline</u> - Members planning on taking a market project to the fair must be an active member by November 30 <sup>th</sup> .		
<u>SDF Market Agreement</u> - Will be updated and posted on the website under fairs		

# Shasta County 4-H minutes

## Committee Reports

Ambassador - None

Expansion and Review - None

Policy - Looking for new committee members (youth and adult) to meet in November or December to review current policies.

## County Events

Ice Cream Social and Achievement Day - Went well, kids had fun. Enjoyed that it was done as a social event. Really liked the Bingo Game, it got everyone interacting.

Valley Livestock Judging - Went well, there were a couple of little hick-ups but nothing major. Happy with how it turned out.

IM Livestock Judging Day - November 11<sup>th</sup> please RSVP if you are planning on attending.

Valley Field Day Planning meeting - November 15<sup>th</sup> 6:00pm at the 4-H office

## Old Business

Record Book and Achievements - Copies of the manuals and achievement reports were given to the leaders. They have also been posted to our website. Please make sure your members are aware of the new system. We will try to host a workshop.

## New Business

Council Constitution and Bylaws - Signatures have been updated and will be sent to the state office for review.

Food Safety Training - Wednesday, November 8<sup>th</sup> at 6:00pm at the 4-H office.

Club Treasurer Training - Treasurers are required to complete the online treasure training. Information will be sent out shortly.

## Announcements

Upcoming Dates.

Please see Attachments: "Guiding Principles", Clover Safe #99 and #15

**Adjourn / next meeting is January 17, 2024, 6:00**

IM Council meeting - 10/25/2023

## Club Attendance

In Attendance:

Cloverleaf, Golden Acres, Happy Valley, Palo Cedro, Westside

Not in Attendance:

Black Butte, Cottonwood, Foothill, Heritage, Lone Tree, Oak Run, Swede Creek, Twin Palms, West Valley, Whitmore.



## ENVIRONMENTAL HEALTH AND SAFETY

This clover safe note is intended primarily for 4-H volunteers and staff

### #15 HOLDING AND ATTENDING 4-H MEETINGS IN PRIVATE RESIDENCES

When a 4-H meeting is held in a private residence, the host and guests each assume roles with attendant responsibilities that contribute to productive, safe, and successful meeting outcomes.



#### Host Responsibilities

- Prior to a meeting, assure all 4-H members have completed and turned in required medical and permission forms.
- Assure two adults will be present in accordance with 4-H Policy Manual, Chapter 11, Section IV.B. The adult in charge must be 4-H staff or an appointed volunteer.
- Develop a meeting agenda and schedule, including pre-arranged 4-H member drop-off and pick-up times and modes of transportation.
- Prepare your residence by removing clutter and trip hazards.
- Confine or remove pets from the meeting area.
- Inform guests of residence areas and items that are off limits such as swimming pools and refrigerators.
- At the beginning of the meeting, inform guests about how to exit the meeting area and residence and where restrooms are located.
- Be prepared to offer guests water as needed.

#### Guest Responsibilities

- Follow the 4-H Code of Conduct and host's and/or project leader's rules, instructions, and directives.
- Do not wander outside the meeting area.
- Do not approach or touch household pets without explicit permission from the host.
- Wash your hands with soap and water after using the restroom or touching a household pet.
- Do not participate in horseplay, running, jumping, hiding, climbing, or chasing while in the host's residence.
- Request permission from the host to use the telephone.
- Depart the meeting at the pre-arranged time and by the pre-arranged mode of transportation.
- If 4-H members are walking, riding a bike, or taking public transportation home, it is recommended that they telephone their parent, guardian, or other family member at the time of departure to allow for their arrival time at home to be estimated. Calling home before departing a private residence meeting is particularly important for younger 4-H members and meetings held during evening hours.



## #99 Youth Protection: Safe and Appropriate Environments



Photo Courtesy of San Benito Co.

The University of California 4-H Youth Development Program engages youth in reaching their fullest potential, working and learning in partnership with caring adults. Consider the following guidelines to help establish positive environments and program barriers that promote safety and well-being for all:

### Ensuring a Safe & Appropriate Environment for All:

- In an effort to minimize the potential for child abuse and/or false accusations, all 4-H YDP staff and volunteers shall follow the policy and procedures outlined in the 4-H YDP Policy Handbook, Chapter 11, IV. Youth Protection (<http://4h.ucanr.edu/Resources/Policies/Chapter11/>)
- Adults who have not gone through the volunteer screening process should not have unsupervised contact with youth.
- Maintain an appropriate volunteer to youth ratio based upon the developmental level and needs of youth, the setting, and the project(s). Ensure the ratio supports positive risk management and provides youth with positive relationships with caring adults.
- Use constructive forms of discipline and positive techniques of guidance, including redirection, positive reinforcement, and encouragement rather than competition, comparison, and criticism.
- Physical or emotional hazing and initiation rituals that lead to embarrassment or that require youth to be singled out or do anything that makes them fearful or uncomfortable are strictly prohibited.
- Adult volunteers should respond to youth with respect and consideration and treat all youth fairly regardless of sex, gender identity, race, religion, and culture.
- Profanity, inappropriate jokes, sharing intimate details of one's personal life, and any kind of harassment or sexual references in the presence of youth members or parents/guardians is prohibited.
- Youth members shall not be released from care to anyone other than the authorized parent or guardian, or other designated adult.
- Adults who work with youth should use the organization's/club/or group email and social media accounts (rather than personal) for communicating with youth involved in the program.
- When engaged in any 4-H activity, the Adult Volunteer Code of Conduct outlines prohibited behaviors and actions (<http://4h.ucanr.edu/files/16404.pdf>).

### Red Flags & Warning Signs: The following behaviors by adults *may* indicate abuse risk

<ul style="list-style-type: none"> <li>• Prefers time and friendships with children or youth more than adults</li> </ul>	<ul style="list-style-type: none"> <li>• Bends the rules for certain children or youth</li> </ul>	<ul style="list-style-type: none"> <li>• Engages with youth one-on-one through the telephone, texting, or social media</li> </ul>
<ul style="list-style-type: none"> <li>• Ignores policies and training related to interactions and discipline</li> </ul>	<ul style="list-style-type: none"> <li>• Lets youth engage in behaviors parent/guardian does not allow</li> </ul>	<ul style="list-style-type: none"> <li>• Discourages other adults from participating or monitoring</li> </ul>
<ul style="list-style-type: none"> <li>• Failure to complete required training or documentation</li> </ul>	<ul style="list-style-type: none"> <li>• Uses inappropriate language or humor with youth</li> </ul>	<ul style="list-style-type: none"> <li>• Goes overboard with touching children or youth</li> </ul>
<ul style="list-style-type: none"> <li>• Treats children as if they were adults</li> </ul>	<ul style="list-style-type: none"> <li>• Favors children or youth with certain physical characteristics</li> </ul>	<ul style="list-style-type: none"> <li>• Wants to keep secrets with children or youth</li> </ul>

To better help staff and volunteers recognize safe and appropriate environments, Praesidium child safety training videos and resources are available here: <https://campus.extension.org/>