

Responsible Conduct of Research A USDA NIFA Required Training

Research integrity is critical to for research excellence, public trust and to prepare future scientists. As required by Section 2, 3 and 8 of 2 CFR Part 422, Institutions that conduct USDA NIFA funded projects are required to foster an atmosphere conducive to research integrity, bear primary responsibility for prevention and detection of research misconduct, and train their staff regarding policies and procedures. UC ANR has made provisions to provide such training through CITI Program.

All Advisors are required to complete this training because of the USDA NIFA capacity grant funding the university receives. In addition, all project directors, faculty, undergraduate students, graduate students, postdoctoral researchers, as well as any other staff participating in a USDA NIFA funded project or capacity grant are required to take this training.

Please follow the instructions below to register with CITI and complete the training within 60 days.

If you have never registered with CITI before:

www.citiprogram.org, click 'Register' in the upper right corner and complete steps 1 through 7 below.



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Register

Log In

- Step 1. Select Your Organization Affiliation: Type **“University of California Division of Agriculture & Natural Resources”** and select the organization name from the drop down list.
- Step 2. Type your Name and Email Address. Click Continue to Step 3.
- Step 3. Create your user name, password and security question. Click Continue to Step 4.
- Step 4. Enter your Country of Residence, Gender, Ethnicity and Race. Click Continue to Step 5.
- Step 5. Specify if you are interested in the option of receiving Continuing Education (CEU) credits for completion of CITI Program courses. Click Continue to Step 6.
- Step 6. Enter at a minimum your UC ANR Email Address, Department affiliation and your Role in Research. Click Continue to Step 7.
- Step 7. Select the appropriate RCR course based on your type of research or related activity.
- Biomedical Responsible Conduct of Research Course
 - Social and Behavioral Responsible Conduct of Research Course
 - Physical Science Responsible Conduct of Research Course (The Physical Science course includes an option for Life Sciences.)
 - Humanities Responsible Conduct of Research Course
 - Responsible Conduct of Research for Engineers
- If you serve in an administrative capacity choose:
- Responsible Conduct of Research for Administrators

Click 'Complete Registration'. Then click 'Finalize Registration'.

If you have a current CITI registration:

www.citiprogram.org, click 'Log in' in the upper right corner.



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If you are currently affiliated with a different institution (including one of the UC Campuses), **you'll need to affiliate with UC ANR for this specific training.**

Multiple affiliations are allowed by CITI. If applicable to your specific projects, IRB (human subjects) CITI training requirements will be completed via your affiliation with UC Davis. **The RCR training is different from the IRB training basic/refresher course.**

▶ University Of California Division of Agriculture & Natural Resources Courses

▼ Click here to affiliate with another institution

Click here to affiliate with another institution

▶ Affiliate as an Independent Learner

- “Click here to affiliate with another Institution”.
- Type **“University of California Division of Agriculture & Natural Resources”** and select the organization name from the drop down list.
- Enter at a minimum your UC ANR Email Address, Department affiliation and your Role in Research. Click Next.
- Select the appropriate RCR course based on your type of research or related activity.
 - Biomedical Responsible Conduct of Research Course
 - Social and Behavioral Responsible Conduct of Research Course
 - Physical Science Responsible Conduct of Research Course (The Physical Science course includes an option for Life Sciences.)
 - Humanities Responsible Conduct of Research Course
 - Responsible Conduct of Research for Engineers

If you serve in an administrative capacity choose:

- Responsible Conduct of Research for Administrators

When you are ready to start the training click on the Course name under your course list.

▼ University Of California Division of Agriculture & Natural Resources Courses			
🔍 Course	🔍 Status	🔍 Completion Report	🔍 Survey
Responsible Conduct of Research for Administrators	Not Started	Not Earned	

← My Learner Tools for University Of California Division of Agriculture & Natural Resources

How long does the training take?

Depending on your familiarity with the RCR topic, each module should take about 15 minutes to complete with a total time of about 3 to 4 hours. The CITI program saves each module once completed so you can exit the training and return at a later date to continue where you left off.

How often will I have to retake the training?

Training is required every three years.

What will happen if I do not complete the training?

As this is a requirement of the federal award, if you do not complete the training you will be removed from the project until the RCR training is completed.

Thank you.

Kathleen Nolan, Director, ANR Office of Contracts & Grants (OCG)