

Section 6: Leadership Development Report

Part 1 (Beginning of Year)

Completed by intermediate and senior members only

Name			
Club and Project (if applicable)		Program Year	
<input type="checkbox"/> Leadership Development Project	<input type="checkbox"/> Junior Leader	<input type="checkbox"/> Teen Leader	
<input type="checkbox"/> County Ambassador	<input type="checkbox"/> Club Officer	<input type="checkbox"/> State Committee	
<input type="checkbox"/> State Ambassador	<input type="checkbox"/> Camp Counselor	<input type="checkbox"/> Other	

Complete this page at the beginning of the program year.

Briefly describe your leadership roles marked above. Discuss ALL of your roles and how they work together to develop your leadership skills. Why are they important to you? (target word count: 300)

I. Record the goals you have for your leadership development. Think about all of your leadership roles as a whole and develop your goals with all of them in mind.

II. At the end of the program year, which of the 6 Cs (confidence, competence, character, caring, connection, contribution) do you plan to have developed? (target word count: 250)

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Part 1 (End of Year)

Complete this page at the end of the program year.

Through your leadership activities, what spark(s) did you identify? What did you do or practice to improve your leadership skills? What did you learn about leadership? (target word count: 400)

Discuss the 6 Cs (confidence, competence, character, caring, connection, contribution) that you developed this year. Which C(s) did you develop? How do you know that you grew in that C? If you developed a C that you did not plan to, (Part 1) discuss that C as well.
(target word count: 400)

Final Signature

I have personally prepared this report and believe it to be correct.

Member's Signature:

Date:

Section 6: Leadership Development Report

Part 2 (Beginning of Year)

At the beginning of the program year, complete one form, Part 2 (Pre) per project or activity where you fill a significant 4-H leadership role. You must complete this form for each significant 4-H leadership credit on your PDR. Significant leadership roles require a minimum of 20 hours of effort.

Project/Activity	Years in Project/Activity
Adult Volunteer Leader	Number of other members

List at least 3-5 goals, explain the strategies and shifting gears that apply to this project or activity.

Select Goals
Record the goals you have for this project or activity. Think of each goal as a destination. What leadership skills do you want to learn or improve? How would you do that? Complete this sentence (or something like it) for each goal. 1. At the end of the 4-H program year, I will improve my <fill in the blank> leadership skill by <accomplishing what?> 2. At the end of the 4-H program year, I will improve my <fill in the blank> leadership skill by <accomplishing what?> 3. At the end of the 4-H program year, I will improve my <fill in the blank> leadership skill by <accomplishing what?>
Pursue Strategies
What are the steps you will take to reach your goals? Include by when, by whom, and the specific actions you will take. Goal #1 1a. By when? 1b. Who will be involved? 1c. For items 1c through 1g, what are the steps it will take to reach your goal. List at least 5 steps and include more if more steps are needed. Expand this box as necessary. 1d. 1e. 1f. 1g. Goal #2 2a. By when? 2b. Who will be involved? 2c. For items 1c through 1g, what are the steps it will take to reach your goal. List at least 5 steps and include more if more steps are needed. Expand this box as necessary. 2d. 2e.

2f.

2g.

Goal #3

3a. By when?

3b. Who will be involved?

3c. For items 1c through 1g, what are the steps it will take to reach your goal. List at least 5 steps and include more if more steps are needed. Expand this box as necessary.

3d.

3e.

3f.

3g.

Shift Gears

What are some things that may get in the way of achieving your goals? What can you do to overcome those challenges or obstacles? (target word count per goal: 100)

Goal #1:

Goal #2:

Goal #3:

Reviewed and Discussed

I have personally prepared this report and believe it to be correct.

4-H Member's Signature:

Date:

I have personally reviewed and discussed this report with the member.

4-H Adult Volunteer's Signature:

Date:

Section 6: Leadership Development Report

Part 2 (End of Year)

At the end of the 4-H program year. Reflect on the goals and strategies you set in Part 2 (Beginning of Year) for each project or activity where you fill a significant 4-H leadership role. Talk about what you did and what you learned to reach your goals. You must complete this form as a companion to Part 2 (Beginning of Year) for each significant 4-H leadership credit on your PDR.

Specific Goals (restate your goals from Part 2 (Beginning of Year))	
Goal #1:	
Goal #2:	
Goal #3:	
Discuss how you did or did not reach your goals for this project/ program/ experience. (target word count per goal: 100)	
Goal #1:	
Goal #2:	
Goal #3:	
What did you do to reach your goals? What strategies worked? (target word count per goal: 100)	
Goal #1:	
Goal #2:	
Goal #3:	
Give examples of when you had to shift gears toward reaching your goals. (target word count per goal: 100)	
Goal #1:	
Goal #2:	
Goal #3:	

<i>For the 4-H Adult Volunteer:</i> Please provide feedback and comments on the 4-H member's leadership role.

Reviewed and Discussed	
I have personally prepared this report and believe it to be correct.	
4-H Member's Signature:	Date:
I have personally reviewed and discussed this report with the member.	

4-H Adult Volunteer's Signature:

Date:

2024-25 Record Book Forms

Only for Intermediate and Senior Members who have previously earned at least a SILVER Star