

**California 4-H Record Book Evaluation – Club & County Level**  
**2024 Emerald Star I In Progress OR Completed Evaluation Benchmarks**

<b>Preliminary Information (Section 1)</b>	
	Member followed all directions and Record Book is assembled in the correct order
	Cover Page includes required information
	Table of Contents lists the required sections

<b>Section 2: Emerald Star I Report if Completed, Skip to Alternate Section 2 if still in progress</b>	
	Identified a Spark
	Personal Development Goal is well connected to the Spark
	Personal Development Goals has specific, measurable strategies designed to reach the goal
	Completed Shift Gears portion of Part A, including potential obstacles and possible solutions
	Describe the importance of the strategies to the goal
	Describe what was learned and how that helped achieve the Personal Development Goal (Part B)
	Describe what was learned and how that helped achieve the Personal Development Goal (Part B)
	Clearly reflects on all four aspects in Part C
	In Part D, describe what was learned and actions taken to achieve the personal development goal through photos, graphics, video, audio and/or written words
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<b>Alternate Section 2: Emerald Star Report Still in Progress, score this section</b>	
	Identified a Spark
	Personal Development Goal is well connected to the Spark
	Personal Development Goals has specific, measurable strategies designed to reach the goal
	Completed Shift Gears portion of Part A, including potential obstacles and possible solutions
	Describe the importance of the strategies to the goal

<b>Section 3: 4-H Story</b>	
	Meet appropriate 4-H story word counts or audio/video length Intermediate & Senior: 500 – 1000 words or video/audio: Intermediate & Seniors: 2-4 minutes Slide deck: 5-10 slides
	Describe personal learning experiences in project(s)
	Discuss beginning or advanced leadership experiences and activities working with other members
	Give examples of experiences working with others on civic engagement or community service projects
	Show overall growth and share Sparks in 4-H and outside of 4-H

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**Section 4: Annual Project Reports**

	Have a variety of project experiences OR have multiple levels of experiences in one project that may be a Spark
	Document required information (date, time, level and location)
	Describe activities and experiences in the project(s)
	Tell what was learned and skills gained in the project(s)
	Share learning experiences with other 4-H members or community audiences
	Include project financial records of income and expenses
	Demonstrate a specific concept or knowledge gained in the project(s) on the expression page(s)

**Section 5: 4-H Resume (Seniors Only)**

	Demonstrate a professional and creative style and design on the resume
	States an objective that describes what the member wants to accomplish in the future
	Describe the skills they have gained through their leadership experiences
	Describe the skills they have gained through their civic engagement experiences