

ADVERTISEMENT FOR A REQUEST FOR QUALIFICATIONS

Planning and Conceptual Design Services
UNIVERSITY OF CALIFORNIA, AGRICULTURE AND NATURAL RESOURCES (UC ANR)

**Locations Statewide, including Research & Extension Centers in Fresno, Imperial,
Mendocino, Orange, San Mateo, Siskiyou, Tulare, Yuba, and Ventura Counties**

Thank you for your interest in the Planning and Conceptual Design Services UC ANR Facilities. University of California, Agriculture & Natural Resources (University or UC ANR) is seeking qualifications from experienced firms to provide site planning consulting services for facilities statewide. The locations for these services include ten Research & Extension Centers (RECs) located throughout California. UC ANR is undertaking a wide range of site improvements at the RECs, which may include renovation or re-purposing of existing buildings or facilities, and/or development of new improvements from outdoor educational areas, new buildings, and research facilities (hereafter Project). The University intends to establish a list of firms that may be contracted on an as-needed basis for Planning and Conceptual Design services for a term of up to three years. Selected firms may be requested to submit project-specific proposals depending on the scope, location, and timing of the services required.

The full Design Professional Qualification Packet is available at <https://ucanr.edu/site/facilities-planning-management/projects-and-information-contractors> on **July 14, 2025** and includes the following items:

- Submittal Requirements and Insurance Requirements
- Scope of Services
- Statement of Qualifications form
- Selection Criteria to be used to review submissions and advance successful applicants to final interview.

Submit written statements of qualification to arrive no later than **Monday, August 4, 2025 by 5:00 PM** via email to **Vkovacevic@ucanr.edu**. At the University's sole discretion, submissions received later than this date and time may be rejected and returned unopened.

Questions regarding the submittal or the project may be addressed **by July 25, 2025 by 5:00 PM** to Violeta Kovacevic, Contract Administrator, UC ANR at Vkovacevic@ucanr.edu.

The University will convene a Screening Committee to review the submissions and rank the firms on their qualifications. Qualifying firms will be invited for interviews/presentations. The Selection Committee will notify only the shortlisted firms of interview time and place. Once a selection is made respondents will be notified.

The University reserves the right to request any further documentation that it deems appropriate and necessary for the screening and selection process.

The University of California is an Equal Opportunity Employer – Minorities and women are encouraged to apply. Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, and national origin have equal access to contracts and other business opportunities with the University. Each candidate firm will be required to show evidence of its equal employment opportunity policy.

In addition, the University is committed to promoting and increasing participation of small business enterprises (SBEs) and disabled veteran business enterprises (DVBES) relating to all goods and services covered under the awarded agreement, subject to any and all applicable obligations under state and federal law, and University policies. The awarded contractor shall make best efforts to provide qualified SBEs and DVBES with the maximum opportunity to participate. Please contact the University Representative for further information.

The University of California is requiring contractors and consultants to use University-designated data systems to track monthly payments, including those to certified subcontractors or subconsultants (SBE/DVBE/DBE/WBE) as well as non-certified. The University aims to achieve a minimum of 25% participation.

PRIVACY NOTIFICATION

The State of California Information Practices Act of 1977 requires the University to provide the following information to individuals who are asked to supply information about them:

The principal purpose for requesting the information on this form is for use in the selection process for Design Professionals commissioned by the University. University Policy authorizes maintenance of this information.

Furnishing all information requested on this form is mandatory - failure to provide such information will delay or may even prevent completion of the action for which the form is being filled out. Information furnished on this form will be used in the University's screening and selection process for awarding commissions to Design Professionals.

Individuals have the right to access this record as it pertains to them.

July 2025