



## Glenn County 4-H 2025-2026 Annual Deadlines for Key Leaders

### DUE MONDAY, NOVEMBER 17, 2025

- Program Planning Guide (With the planned checklist completed.)
- Club Outreach (Sharing your plan for the 2025-2026 program year.)
- Club Budget (With “Budgeted” column completed and signed.)

### DUE MONDAY, JANUARY 26, 2026

- Treasurer’s Form 5.2: Mid-Year Club Peer Review Report & Checklist

### DUE MONDAY, JUNE 15, 2026

- 4-H Club and Project Meeting Facility Use Request Form (for the 2026-2027 4-H program year)
- 4-H Club Changes Information Sheet (2026-2027 4-H program year)

### DUE MONDAY, AUGUST 3, 2026

- 2025-2026 Club Completion Report (Light Green Form)
- 2025-2026 Club Award Order Form
- Historical Members Record Books & Spark Achievement Books to the UCCE Office for County Record Book Evaluation.

#### State Required Forms

- Year-End Club Reporting Checklist
- Completed Program Planning Guide (With completed checklist update)
- 4-H Outreach Methods Documentation
- Treasurer’s Book (Including the following forms **completed**)
  - Form 6.2 Annual Inventory Report Form
  - Form 6.3 Annual Financial Report
  - Form 8.4 4-H Club Budget Report with “Budgeted” and “Actual” columns completed
  - Form 8.5 Year-End 4-H Club Peer Review Report
  - Form 8.6 Year-End 4-H Club Peer Review Checklist
  - Form 8.7 Fundraising Approval

#### County Required Forms

- Secretary’s Book
- Secretary’s Book Seal Evaluation (Sample)
- Treasurer’s Book Seal Evaluation (Sample)

Forms are available at the UCCE Office or on our website at:

<https://ucanr.edu/county/glenn-county/forms>. All forms can be turned into the UCCE Office or uploaded through the Glenn County 4-H Virtual Drop Box Survey. To access the survey, please scan the QR Code or visit:

<https://surveys.ucanr.edu/survey.cfm?surveynumber=42413>.

