

# Proposal for New County or Multi-County 4-H YDP Event/Activity/Competition

University of California  
Agriculture and Natural Resources



3/2019

Please complete and submit this form to your local County 4-H Office.  
Form must be used when county and multi-county-based events occur **inside** the hosting county(ies).

Title of proposed event: \_\_\_\_\_

Please describe event in 250 words or less (Overall summary of the event).

---

---

---

What are the expected benefits for the participants?

---

---

---

Date and time of proposed event: \_\_\_\_\_

Name and contact information for the planning team. (*Note: the planning team must include at least one 4-H YDP staff person, an adult volunteer, and a youth*).

4-H YDP Staff Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature: \_\_\_\_\_

Adult Volunteer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature: \_\_\_\_\_

Youth Name: \_\_\_\_\_

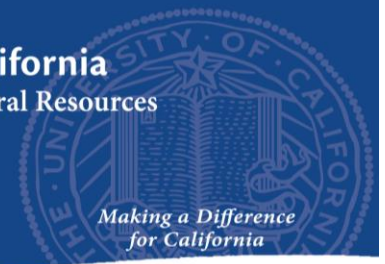
Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature: \_\_\_\_\_





3/2019

\*For additional participants, please attach contact information on a separate paper.

Please indicate the primary contact: \_\_\_\_\_

Signature of the County Director (in the host county): \_\_\_\_\_  
(By signing the County Director acknowledges that s/he is aware of the proposed event and willing to support the necessary facility use and insurance requirements).

Provide link to websites that might provide additional information, if available:  
\_\_\_\_\_  
\_\_\_\_\_

## EVENT IMPLEMENTATION

How many 4-H YDP youth and adult volunteers have offered to help with this event?  
\_\_\_\_\_

How many 4-H YDP staff, youth and adult volunteers will be needed to implement this event?  
(Please note: We will look for a youth:adult ratio of at least 10:1 for senior members; 8:1 for junior and intermediate members; 6:1 primary members)

## FOR RECURRING EVENTS

Is this a recurring event? Yes    No

If yes:  
How often will it be repeated? \_\_\_\_\_

Describe how it will be sustained beyond the first year.

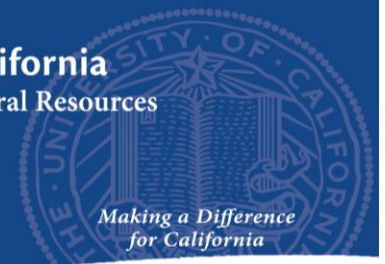
- What is/will be the process for passing on the leadership for the program?
- Is there (or will there be) a procedures manual available?
- What are the plans to secure sustainable funding?

## PARTICIPANT INFORMATION

Describe the target audience, including age/grade level: \_\_\_\_\_  
\_\_\_\_\_

How many youth/adults are expected to participate in the event? \_\_\_\_\_  
Youth: \_\_\_\_\_





3/2019

Adults: \_\_\_\_\_

Is there a cost to participants? If so, what is the estimated cost? \_\_\_\_\_

Is there an application or qualification process (*i.e., enrollment in a project area, staff approval, etc.*) for determining eligibility for participation? If so, please describe.

\_\_\_\_\_  
\_\_\_\_\_

## LOCATION/SAFETY

Location of event:

City: \_\_\_\_\_ Name/type of facility: \_\_\_\_\_

County: \_\_\_\_\_

List counties the event is open to: \_\_\_\_\_

Are all facilities ADA (American Disabilities Act) compliant? \_\_\_\_\_

What safety precautions have been or will be taken? (*Keep in mind specific needs for this particular event*) \_\_\_\_\_

How will appropriate youth supervision be provided? \_\_\_\_\_

\_\_\_\_\_

## FINANCIAL INFORMATION

On a separate sheet, please include a detailed budget for this event including expenses, income, and in-kind support (*e.g., registration cost, facility costs, travel, meals for participants*). See *4-H Treasurer's Manual* for example of budget form.

What unit or group is accepting fiduciary responsibility for the event? \_\_\_\_\_

\_\_\_\_\_

If there are proceeds from the event, what are the plans for them? \_\_\_\_\_

\_\_\_\_\_

Will there be fundraisers at the event? If so, please describe \_\_\_\_\_

\_\_\_\_\_

Are there scholarships and/or financial aid available? If so, please describe \_\_\_\_\_

\_\_\_\_\_





3/2019

## **YOUTH DEVELOPMENT COMPONENT**

What will participants learn at this event? (See the [UC 4-H YDP Framework](#) for youth development and educational outcomes.)

---

---

What authentic leadership roles will youth play in planning, implementing, evaluating and fundraising for this event? \_\_\_\_\_

---

How does the event support the [4-H YDP Mission & Direction Program Criteria](#)? (Please attach checklist)

---

---

## **EVALUATION**

How will this event be evaluated? \_\_\_\_\_

---

When? \_\_\_\_\_

---

Who is responsible for evaluating the event? \_\_\_\_\_

---

How will it be demonstrated that the event was successful with regards to the youth development goals described in the previous section? \_\_\_\_\_

---

Who is responsible for submitting post-event information and evaluation data to the County 4-H Office? \_\_\_\_\_

---

## **MARKETING AND VISIBILITY**

How and when will the event be publicized? \_\_\_\_\_

---

How will donors be recognized? \_\_\_\_\_

---

## **ADDITIONAL QUESTIONS FOR COMPETITIVE EVENTS**

What additional benefits are obtained because of the element of competition? \_\_\_\_\_

---





3/2019

What events or trainings exist to prepare youth for this competition? \_\_\_\_\_

\_\_\_\_\_

When and how will judges be trained? How will the qualifications of the judges be assessed? \_\_\_\_\_

\_\_\_\_\_

How will the judging criteria be made available to the participants in advance of the event? \_\_\_\_\_

\_\_\_\_\_

How will the judges score the participants? Has the scoring tool been reviewed and piloted? \_\_\_\_\_

\_\_\_\_\_

How will youth receive feedback on their performance? \_\_\_\_\_

\_\_\_\_\_

What is the award system used and why? (*Danish vs. American*) \_\_\_\_\_

\_\_\_\_\_

What type of recognition will be given to participants? \_\_\_\_\_

\_\_\_\_\_

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at <http://ucanr.edu/sites/anrstaff/files/176836.doc>). Inquiries regarding ANR's nondiscrimination policies may be directed to UCANR, Affirmative Action Compliance & Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1397.

