



Trinity County 4-H Program Leadership Team  
2025/2026

## Administrative Oversight (AO) Team

Monday, August 11, 2025, 6:00pm  
UCCE Office, Hayfork

The Trinity County 4-H Administrative Oversight (AO) team met on Monday, August 11, 2025, at the UCCE office in Hayfork.

- The Trinity County 4-H Program Leadership Team Operating Procedures have been submitted to the State for approval on June 16, 2025.
- The volunteer finance manager, Kathy Johnson, presented the financial report and the proposed budget for the 2025/2026 program year. Enrollment fees will remain the same as the 2024/2025 program year. Adult fees are \$28.00, and Youth fees are \$77.00 (\$67.00 to state + \$10.00 to county). Clubs are encouraged to fundraise (a goal of \$88.00 per club) to help with the cost of county events and awards. The 2025/2026 Proposed Budget was approved as presented.
- Current Financial Balance \$12878.35
- Year-End Financial Reports for 2024/2025 have been completed. A peer review is still needed.

## Trinity County 4-H Town Hall

Monday, August 11, 2025, 6:30pm  
UCCE Office, Hayfork

- Flag Salute and 4-H pledge was recited by those in attendance
- Introductions and Club Sharing
- June 9, 2025, meeting minutes and financial report were presented
- 4-H Program Staff Report – Updates and Reminders
  - Year-End Financial Reports must be turned in by September 15<sup>th</sup>. This includes the Club Treasurer and Secretary books.
  - 2025/2026 Club Documents/information are due by December 1<sup>st</sup>. This includes the proposed budget, club planning goals, club officers, and bank signers.



## Trinity County 4-H Program Leadership Team 2025/2026

- Enrollment - 4H.zSuite.org
  - Enrollment Fees are collected at the club. Clubs will be invoiced for approved members twice a year (January and June).
  - Enrollment Approval is done at the club level once members have completed all the enrollment requirements. Once approved at the club level, staff will review and approve at the county level.
  - All volunteers must complete the volunteer requirements before being approved. New volunteers cannot work with youth until they have an active enrollment status. Returning volunteers (2024/2025) have until December 1<sup>st</sup> to complete the volunteer requirements.
  - Members who plan on participating in the 2026 Trinity County Fair must complete the enrollment process by December 1<sup>st</sup>.
  - The Trinity County 4-H Member Guide is being updated. The goal is to have it ready by September.
- Trinity County Fair and Jr Livestock (JLC) Report
  - A Thank You card for the Korson Scholarship was read by Jenni
  - Jenni shared the clean barn/stall winners
  - Carcass Contest results are not finalized yet. Erin will follow up with Larry.
  - The JLC meeting is scheduled for Tuesday, August 12, 2025. Jenni will share the feedback about the fair with the committee
- 4-H Grows Report
  - Outreach booths (back to school night and community events)
  - New opportunities for Program delivery (after school and in-school enrichment)
  - Training and workshop opportunities
  - Looking for ways to increase county event attendance
- County Events
  - 2025/2026 events were discussed, and club leaders are going to take it back to the club for the members to decide on what event they would like to host.
- Community Leader and Club Management
  - Please see the agenda and list of supplemental resources. Erin will also email a copy with the files and links to the resources.

Next Town Hall meeting – Monday, October 13, 2025