

## Training for Brand New Academics

**October 9, 2025**

Academic Assembly Personnel Committee: <https://ucanr.edu/site/academic-assembly-council/personnel-committee>

Academic HR: <https://ucanr.edu/site/uc-anr-human-resources/academic-classification-and-compensation>

Peer review committee: <https://ucanr.edu/sites/default/files/2025-01/406686.pdf>

Annual evaluation: <https://ucanr.edu/site/uc-anr-human-resources/annual-evaluation-ae-process>

Program review: <https://ucanr.edu/site/uc-anr-human-resources/merit-and-promotion>

Program Review: E-Book and Dossier Examples: <https://ucanr.edu/site/uc-anr-human-resources/pr-e-book-and-dossier-examples>

Program planning and evaluation: <https://ucanr.edu/site/anr-ce-program-evaluation>

Measuring Outcomes: <https://ucanr.edu/site/anr-ce-program-evaluation/measuring-outcomes>

Project Board training: <https://ucanr.edu/site/anr-ce-program-evaluation/trainings>

Project Board Help (and user manuals): <https://ucanr.edu/site/project-board-help>

[Position Description Guidance | UC Agriculture and Natural Resources](#)

Impact writing: <https://ucanr.edu/site/anr-ce-program-evaluation/impact-writing>

## Q&A

Question	Answer
Project Board submission due date?	December 8, 2025
Academic Coordinator merit training?	AC merit training 10/20, 11am-12noon ( <i>will be recorded</i> ) See completed list of scheduled trainings here: <a href="#">Merit and Promotion   UC Agriculture and Natural Resources</a>
Is there a certain % we should keep in mind for public service?	We don't ask for specific % FTE on review criteria. For mid-career academics, there is an expectation of balance - which means that all review criteria need to show substantial success. However, it does not mean equal FTE spent on review criteria.  For most academics, research and extension, or coordination of academic programs, makes up the majority of their time. There may be expectations to that when academics have additional administrative assignments.
Does University/Public service and Professional competence weigh same way?	Same as above,.. This would also apply for the activities under Public Service or University Service as well.
Where does giving a talk on your area of expertise to non-university of California students fall?	that falls under public service (if students are not part of your clientele).
If my supervisor is the statewide director, do I just have them sign twice?	If they are the same, one signature is fine; just adjust the header.
Is needs assessment a theme or project? or other?	
I was just wondering about the details... as it would be nice to share the progress but also know those may already be reported with activities?	We are very soon launching a new feature in Project Board for supervisors to download an export of your Project Board data including activities, for their optional use in assisting with reporting. Just brainstorming here - Perhaps you can ask your supervisor to look at your activity list?
Does the PRC only review within the established time frames of the dossier that is submitted, or does it refer to previous review periods to draw conclusions about the employee that is being reviewed?	PRC should only be reviewing what they have in front of them in the form of the submitted PR.