



## Glenn County Farm Bureau Crab Feed Dessert Booth Instructions 2026

### Introduction:

We are here to help the Glenn County Farm Bureau have a successful event! This is one of their largest fundraisers, so we need to make sure we are as helpful as possible and on our best behavior. Verify everyone signed in. Desserts are purchased by donation.

### Fun Fact:

The Glenn County Farm Bureau offers scholarships for Seniors. One day, you may want to apply, so make sure we help them make this a success.

### Set-Up:

- Tablecloths, signs, labels, a cash box, and packaging materials for the dessert booth are supplied. We also have plates, napkins, and forks available for customers who buy desserts. Attached for your reference is the packing list. All these materials will be at the fairgrounds on Friday.
- Please make sure all desserts are covered and labeled so the customer knows what kind of dessert it is.

### Food Safety and Etiquette Procedures:

- Always sanitize your hands and glove up before leaving the building and whenever needed before entering the dining area.
- Make sure all personal belongings are set aside, including jackets.
- Hair longer than your shoulders must be contained (braid, bun, etc.); this goes for adults, too.
- There is no specific dress attire for the adults, but the youth will need to wear a white shirt. All volunteers will be provided with a 4-H apron.
- Please come prepared to volunteer and do not eat at the Dessert Booth.
- All trash must be picked up before leaving the Dessert Booth.
- Some people will purchase desserts and ask you to reserve them in the back until they eat their meal. Reserved tags are printed to display the name of the person buying the dessert.

### Safety and Check Out:

- Do not leave the building by yourself to use the restroom or for any other reason without a buddy and notifying your Adult Volunteer. All 4-H'ers must have a buddy for safety purposes.
- NO ONE leaves for the night without checking in with their Adult Volunteer and being signed out by your parent or guardian.
- The cash box will have instructions and a log so it can be counted at the end of the night by two adult volunteers. One Adult Volunteer will be responsible for the money and bring back to the UCCE office on the following Monday or can make other arrangements with the 4-H CES Christine Kampmann.

### Clean Up:

- Do not break down tables while the event is still taking place, even if all the desserts are sold.
- Place all trash in the trash can.
- Put all packaging supplies back in the 4-H designated totes provided.
- Any dirty serving utensils should be placed in a separate container or bag to be cleaned at the UCCE Office.

**Updated 11.2025**