

Job Safety/Hazard Analysis form (JSA/JHA)

General and Occupational Safety

Instructions:

1. Select the job task to analyze.
 2. List the main steps of the job task.
 3. Identify and list potential hazards for each step of the task.
 4. Identify and list controls for each hazard identified.
- Use the hierarchy of controls: elimination/substitution, engineering controls, administrative controls, personal protective equipment (PPE).
5. Train affected employees on the final assessment and document the training.
 6. Add the JSA/JHA as an attachment to the departmental Injury and Illness Prevention Program.
- Repeat assessment when new hazards are identified or introduced into the workplace or at least every three (3) years.**

Job Task Title:			
Location:			
Affected Person(s) Titles:			
Evaluator Name(s):		Signature(s)/Date:	

Steps of Task	Potential Hazard	Controls	PPE Required? Y/N <i>If Y fill out the required PPE</i>
1.			
2.			
3.			
4.			
5.			
6.			

Designated Trainer: (signature is required)_____

[illegible]