



OFFICE OF THE PRESIDENT
Real Estate Services & Strategies
1111 Franklin Street, 7th Floor
Oakland, California 94607-5200

September 11, 2026

CHANCELLORS
ACADEMIC COUNCIL CHAIR SCOTT
LABORATORY DIRECTOR YELICK
ANR VICE PRESIDENT HUMISTON

Re: Systemwide Review of Proposed Presidential Policy: *Relocation Assistance Act Policy for Real Estate Acquisitions and Leases*

Dear Colleagues:

Enclosed for systemwide review are proposed revisions to Presidential Policy: *Relocation Assistance Act Policy for Real Estate Acquisitions and Leases* (Relocation Policy or Policy). The University is required to comply with the California Relocation Assistance Law (California Government Code Section 7260 et seq.), which requires that all public entities adopt rules and regulations to administer relocation assistance and to implement the payments under this law. The University approved its Relocation Policy in 1974 and last updated it in 2013.

The Relocation Policy is very technical and is required to conform to the *Relocation Assistance and Real Property Acquisition Guidelines* (“Guidelines”) adopted by the California Department of Housing and Community Development. Where possible, the Policy has been revised to address common University situations including the standard process for acquiring property, the expiration of long-term ground leases, and dealing with UC affiliated tenants in housing.

The University hired outside counsel to support the Policy revision process. The selected outside counsel worked on the 2013 update to the Policy and has had several minor engagements with campuses concerning the Policy interpretation. The revisions have been closely coordinated with UC Legal and the campus real estate offices and have been discussed at two systemwide conferences for UC real estate staff. No concerns have been expressed to date.

Systemwide Review

Systemwide review is a public review distributed to the Chancellors, the Chair of the Academic Council, the Director of the Lawrence Berkeley National Laboratory, and the Vice President of Agriculture and Natural Resources requesting that they inform the general University community, especially affected employees, about policy proposals. Systemwide review also includes a mandatory, 90-day full Senate review.

Employees should be afforded the opportunity to review and comment on the draft policy. Attached is a Model Communication which may be used to inform non-exclusively represented employees about these

proposals. Systemwide Labor Relations at the Office of the President is responsible for informing the bargaining units representing union membership about policy proposals.

We would appreciate receiving your comments no later than **December 10, 2026**. Please submit your comments to julie.wong@ucop.edu. If you have any questions, please contact Julie Wong at julie.wong@ucop.edu or (510) 987-0374.

Sincerely,

A handwritten signature in black ink that reads "David Phillips". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

David Phillips,
Associate Vice President, Capital Programs, Energy and
Sustainability

Enclosures:

- 1) Draft Presidential Policy: *Relocation Assistance Act Policy for Real Estate Acquisitions and Leases* (clean copy)
- 2) Draft Presidential Policy: *Relocation Assistance Act Policy for Real Estate Acquisitions and Leases* (tracked-changes copy)
- 3) Model Communication

cc: President Milliken

Interim Provost and Executive Vice President Hexter
Executive Vice Chancellors/Provosts
Executive Vice President and Chief Operating Officer Nava
Executive Vice President Rubin
Senior Vice President Bustamante
Vice President Brown
Vice President and Vice Provost Gullatt
Vice President Henderson
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Vice President Maldonado
Academic Council Vice Chair Nuru-Jeter
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Vice Provosts/Vice Chancellors of Academic Affairs/Personnel
Deputy Provost Lee
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Associate Vice President McRae
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Executive Director Menezes
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Program Policy Analyst D'Agostino
Policy Advisory Committee