



4-H Group Enrollment Form: Agency Reporting

4-H provides group enrollment based educational experiences. These are programs delivered by 4-H Advisors, 4-H Community Education Specialists, Youth Volunteers, Adult Volunteers and/or from partnering agencies to an audience of youth not individually enrolled in 4-H YDP.

In order for an experience to be counted as group enrollment, the following are true:

- A set audience is taught: a group of the same participants receiving educational content for a set time.
• Delivered for an established period of time: with a clear beginning and end to the educational content delivery.
• Uses an established subject matter: educational content aligns with 4-H project categories.
• Youth are under the direct supervision, care and control of another agency, school, parent or guardian.
• (if applicable) Adult participants are acting as agents of an external agency/school and not acting in the scope of an appointed 4-H Adult Volunteer.

Youth and adults who are group enrolled are NOT covered under 4-H accident/sickness insurance.

Table with 2 columns: Example activities to count as Group Enrollment, Group Enrollment form to use. Includes details on school partnerships, STEM festivals, and activities not counted like community events and fundraisers.

The following 4-H Delivery Modes can enter group enrollments: (\*\*Use the 4-H Military Group Enrollment Form)

Table listing delivery modes: Organized 4-H In-School Clubs, 4-H Afterschool Education, 4-H School Enrichment, 4-H Special Interest, 4-H Short Term programs, 4-H Individual Study/Mentoring/Family Learning, Instructional TV/Video/Webcast Programs.

Completing this form:

Step 1: The following form must be completed when participating in a group enrollment program/activity/event (For more information on completing the form, see Group Enrollment FAQ)

Step 2: Return the forms to the County 4-H Office.

For more information about 4-H Enrollment, please contact:

Contact information table for County 4-H Office, University of California Cooperative Extension.

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**2021-2022 4-H Group Enrollment Form: Agency reporting**

*The following section is for 4-H Staff use only: (should be completed before providing form to partner agency staff)*

<b>Date form completed:</b>		<b>*County</b>	
<b>*Program Name</b>			
<b>Description</b>	<i>(Include a brief description.)</i>		
<b>*Start Date</b>		<b>End Date</b>	
		<b>*4-H Program Year</b>	2022-2023
<b>*Delivery Mode</b>	<input type="checkbox"/> Organized 4-H In-School Club <input type="checkbox"/> Organized 4-H In-School SPIN Club <input type="checkbox"/> Organized 4-H Afterschool Club <input type="checkbox"/> Organized 4-H Afterschool SPIN Club  <input type="checkbox"/> Organized 4-H Military Club <input type="checkbox"/> Special Interest/Short Term		<input type="checkbox"/> School Enrichment Program <input type="checkbox"/> Individual Study/Mentoring/Family Learning Program <input type="checkbox"/> School-Aged Child Care / Afterschool Education Program <input type="checkbox"/> Instructional TV/Video/Webcast Program
<b>Presenter</b>			
<b>Location</b>	Site Name, Address, City, Zip		
<b>*Total Hours</b>		<b>*Total Youth from Military Families:</b>	
<b>*State 4-H projects associated with this group:</b>			

*The following sections are for partner agency staff to complete:*

**Youth Participants**

Gender					
Male	Female	Nonbinary	Gender Identity Not Listed	Prefer Not to Respond	TOTAL

**Ethnicity & Race Definitions**

Ethnicity -

**Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

Race -

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Black or African American:** A person having origins in any of the Black racial groups of Africa.

**Native Hawaiian/Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Race Not Listed**

**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.



Race When possible, remove duplicates. Duplicates are youth who are already individually enrolled in the CA 4-H YDP	Ethnicity		
	Hispanic or Latino	Non-Hispanic or Latino	Prefer Not to State
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian/Other Pacific Islander			
Race Not Listed			
White			
More Than One Race			

Residence: Where do the participants live?			
Farm		Suburb of Cities (less than 50,000)	
Rural (under 10,000)		Central Cities (Greater than 50,000)	
Town (10,000-50,000)		Prefer Not to State	
		TOTAL	

Grade					
Grade	# of Participants	Grade	# of Participants	Grade	# of Participants
K		6		12	
1		7		Post High School	
2		8		Not in School	
3		9		Special Education	
4		10		Prefer Not to State	
5		11		TOTAL	

**If applicable: Distribution of Adult & Youth Volunteers**

Race When possible, remove duplicates. Duplicates are youth who are already individually enrolled in the CA 4-H YDP	Ethnicity		
	Hispanic or Latino	Non-Hispanic or Latino	Prefer Not to State
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian/Other Pacific Islander			
Race Not Listed			
White			
More Than One Race			



Gender	Adult Volunteers				
	Male	Female	Nonbinary	Gender Identity Not Listed	Prefer Not to State
Direct (has direct contact with youth)					
Indirect (no direct contact with youth)					
<b>TOTAL</b>					
Gender	Youth Volunteers				
	Male	Female	Nonbinary	Gender Identity Not Listed	Prefer Not to State
Direct (has direct contact with youth)					
Indirect (no direct contact with youth)					
<b>TOTAL</b>					

Volunteers Training Through 4-H	Youth Volunteers	Adult Volunteers	Other Adults
A. Leadership – topics relating to organizing, managing, and teaching youth in a non-formal education setting.			
B. Parenting – knowledge and skills relating to developmental and learning needs of children and youth.			
C. Other – any training topic beyond the two listed above.			