



Outline for a Speech

Title of your speech
Topic
Date of presentation

I. Introduction

A. Capture your audience's attention with a quote, anecdote, or personal experience

B. Build up to your case or the main reason for your speech

C. Summarize the main idea of your speech. Quickly state your three main points

1. First Main Point
2. Second Main Point
3. Third Main Point

II. First Main Point (What)

A. 1st supporting fact

1. Details
 - a) Supporting information
 - (1)
 - (2)
 - b) Details
 - (1)
 - (2)

B. 2nd supporting fact

III. Second Main Point (How or Why)

A. 1st supporting fact

1. Details

a) Supporting information

(1)

(2)

b) Details

(1)

(2)

B. 2nd supporting fact

IV. Main Point 3 (How it impacts our lives)

A. 1st supporting fact

B. 2nd supporting fact

V. Conclusion

A. Restate your three main points

1. First Main Point
2. Second Main Point
3. Third Main Point

B. Summarize the ideas you've presented

C. Return to your introduction or conclude with a compelling remark

