



Age Division: _____

Glenn County 4-H Record Book Information & Evaluation Advancement Sheet

Name _____ County _____ Club _____

Program Year: 2019-2020 Birthdate: _____ Age: _____ as of December 31, 2019

Star Rank: Current rank: _____ Applying for new star rank? Yes No Platinum Gold Silver Bronze

Leadership: Were you an officer during this year? Yes No Were you a Junior or Teen leader this year? Yes No
If yes, which project(s): _____

Record Books – Make sure to update and correct all notes and suggestions from your Key Leader and County Record Book Judging from your previous year. If a member forgets to list an entry in one year and wants to list it in the next year’s book, they can. List it the same way and make a note that this was done in XX year.

The Record Book Order and Set Up:

- **4-H Record Book Folder/or 3-Ring Binder:** Program year, member’s name, member’s division, county and 4-H club.
- **Correct Formatting:** Use only the California 2019-2020 4-H Record Book Manual and forms. All 4-H Online Record Book default print features are acceptable.

NEW Record Book Updates and COVID-19 Changes for 2019-2020

- 1. Record Book Sections that will NOT be Required:**
 - Collection of 4-H Work & Project Expression Pages
- 2. Record Book Sections that will be Evaluated:**
 - PDR (all parts), My 4-H Story, APR without the Expression Page, LDR (Intermediate and Seniors), Resume (Seniors Only)
- 3. No changes to the Requirements to receive a Star Rank**
- 4. Getting Signatures -** Getting signatures on the PDR, APR and LDR may take a little more effort this year. Members will not be penalized for using an alternate method to get leader signatures approvals. Here are the things that will work:
 - **Email the form to the right leader.**
 - The leader can sign it electronically OR
 - The leader can print it out, sign it with a pen, scan it, and send it back to you OR
 - The leader can send an email back to you saying they approve the document.
 - **Save these email exchanges and attach them to your Record Book as verification.**
 - **OR you could use regular mail**
 - **OR you could drop off on porches and back and forth – remember to social distance and follow CDC guidelines for not touching paper that others have touched for a few days.**

Contents in Order:

- **Glenn County 4-H Record Book Information and Evaluation Advancement Sheet 2019-2020**
 - **Section 1: Preliminary Information**
 - Title Page & Table of Contents (Title page may be in color and include graphics and larger text. Table of contents must list the order of the Record Book sections.)

- ❑ **Section 2: Personal Development Report**
 - Completed with all required signatures for current program year.
- ❑ **Section 3: My 4-H Story**
 - Completed with 12 to 14-point font, double-spaced. Your story can be printed on both sides and should meet the *minimum* word counts for your age division. Refer to the current State Record Book Manual for age division word guidelines.
- ❑ **Section 4: Projects**
 - This section includes Annual Project Reports and Expression Pages completed with required signatures from each project. Each project may have its own subsection or all of the projects may be continued within one section.
 - Project Expression Pages are not required this program year.
- Section 5: Collection of 4-H Work are not required this program year.**
- ❑ **Section 6: Leadership Development Report(s) – Intermediate & Senior Members ONLY**
 - This report is completed by Intermediate and Senior Members only (including Jr./Teen Leaders and Club Officer.)
 - Complete only One Part 1 (Pre and Post) for all of your leadership roles accomplished during the program year.) Complete Part 2 (Pre and Post) for every leadership role held during current year with all required signatures from the leaders. Each Part 2 (Pre and Post) completed counts as a separate credit under Category Four in the PDR.
- ❑ **Section 7: Resume – Senior Members ONLY**
 - Senior members only. Maximum of two pages (each side counts as a page.)
 - Highlight your 4-H experiences and include a little of your outside of 4-H involvement.

Record Books may be submitted to the County Record Book Evaluation, if Blue or Gold Seal is awarded at the club level.

4-H MEMBER SIGNATURE

- ❑ I **would** like my Record Book submitted to the County Record Book Evaluation.
- ❑ I **do not** want my Record Book submitted to the County Record Book Evaluation

Member Signature: _____ Date: _____

4-H CLUB KEY LEADER SIGNATURE

- ❑ 4-H member was enrolled in the 4-H Youth Development Program during the entire program year for which the 4-H Record Book is being submitted.
- ❑ The Record Book received a Blue or Gold Seal at club level.
- ❑ Enclosed is the evaluation sheet from the club level review.

My signature below endorses that I have reviewed this 4-H Record Book and meets the guidelines stated in the current 4-H Record Book Manual and the criteria stated above.

Name: _____ Signature: _____ Date: _____