

- Ambassador Report – Madison Thomas reported that they just completed their interviews and have not yet had a meeting.
- Emerald Star Report(s) – Madison Thomas reported that the Jefferson School Virtual Farm Day project team is working on presentations that will be available in video form for the teachers to use with their class during a couple week time span. They are planning hands on activities and worksheets that will accompany the videos. In addition, there will be an evaluation for the project. They are securing additional presenters for various topics, as well as the team members preparing presentations. They are hopeful that other teachers will find out about the videos and want to use them in their classrooms.
- Countywide Projects Reports – The Countywide Poultry project will not continue this year due to the volunteer, Jean Currie, needing to take time off from 4-H. Rochelle will make arrangement with Jean to pick-up/drop off the countywide project supplies at the 4-H Office.
- Mini Grants - none
- Staff Report – Rochelle gave the following report:
 - COVID -19 Update and UC ANR 4-H Guidelines
 - **Modified** Stage 2 Guidelines, Revised 8/27/2020 – 4-H Adult Volunteers may conduct **ESSENTIAL** 4-H meetings, events or activities **OUTDOORS** adhering to the following 5 basic protocols: (1) **Do not participate** in any in-person 4-H activities **if sick** or if someone you have been in contact with has been diagnosed with COVID-19, (2) **Maintain six feet of distance** between people at all times, (3) **Wear face coverings** (cloth or paper masks, cloth bandanas, etc.) when six feet of separation between people cannot be maintained, (4) **No** group meeting/gatherings/events with **more than 10 persons**; two deep adult volunteer policy, therefore maximum of eight youth or other people, and (5) **Maintain sanitary practices** – frequently clean and disinfect workspaces and equipment, wash hands often, and use hand sanitizer.
 - In order for 4-H adult volunteers to conduct ESSENTIAL in-person OUTDOOR meetings with no more than 10 persons, the 4-H adult volunteer must:
 - a. Read and follow the [COVID-19 Phase 2 Information for 4-H Programs and Volunteers – Kings County](#).
 - b. Read and follow the [Awareness of Coronavirus Disease 2019 \(COVID-19\)](#) note.
 - c. Read and follow the [Mitigation Standards Summary for COVID-19 Stage 2](#) note.
 - d. Use the [COVID-19 Phase 2 Safety Protocol Checklist for 4-H Volunteers – Kings County](#) to ensure that you are prepared to resume in-person 4-H programming or activities.
 - e. Complete the [UC ANR COVID-19 Phase 2 Safety Training Survey for 4-H Volunteers – Kings County](#) and receive notification of approval to conduct in-person 4-H meetings/activities following the COVID-19 Phase 2 Guidelines.
 - California 4-H at Home website
 - [Virtual Toolbox](#) for 4-H members and volunteers
 - a. [Club Meetings](#) – Restructured 4-H Club Meeting for virtual meetings: Opening Activities 35% of meeting (21 minutes in a 60-minute meeting), Business Meeting 10% of meeting (6 minutes in a 60-minute meeting), Learning and Planning 20% of meeting (12 minutes in a 60-minute meeting), and Closing Activities 35% of meeting (21 minutes in a 60-minute meeting).
 - b. [Virtual Projects](#) – components of a 4-H project and examples of Virtual 4-H projects; project leader responsibilities.

- c. [In-person](#) meetings – COVID-19 restrictions limit in-person activities to only 10 individuals. This applies to both indoor (**NOT currently allowed under Stage 1 and Modified Stage 2 Guidelines**) and outdoor activities. This means 8 youth and 2 adults maximum. A minimum of two approved adult volunteers must be present to conduct any 4-H activity with youth. Strategies to reduce in-person meetings to 8 members or less and steps to hold in-person meetings.
- d. [Management – 4-H Unit Virtual Management & COVID-19](#) Bylaws & Unit Virtual Meetings, Officer Elections, and 4-H Unit Financial Responsibilities
- e. [Tips and Tools](#) Managing Low or No Access or Connectivity, Virtual Communication Methods (Options for real-time project meetings/video conferencing and option for connecting on your own time), [How to Lead a Virtual 4-H Meeting](#), [Virtual Meeting Guidance for 4-H Adult Volunteers](#), [Webinar Engagement Tips](#)
- 2020 Events
 - a. 2020 4-H Stem Challenge, Mars Base Camp – Orientation Webinars: Thursday, September 10, 6:00 – 7:00 pm -OR- Tuesday, September 15, 3:00 – 4:00 pm, [Register to receive the Zoom link](#)
 - b. [Virtual Equine Public Speaking Contest](#) – September 12 & 13, [register](#) by 5 pm on September 1, 2020.
 - c. CA 4-H Shooting Sports Skills Development Day (for certified 4-H Shooting Sports Leaders in Archery, Shotgun, Rifle, Pistol, Western Heritage, and Muzzle Loading) – Saturday, September 26th, 8 am – 5 pm @ River Oaks Range, Winton, CA; Registration available until filled or 9/18, complete the [Request for Training](#) form and return to mederos@ucanr.edu for approval.
 - d. [California 4-H Virtual State Horse Classic](#) – Video submissions due September 21-27, [registration](#) due September 11, 2020.
 - e. [4-H Virtual Horse Show](#) hosted by Marin H-Lane Vaqueros 4-H Club – Registration and videos are due September 13th and awards will be September 20th; Virtual show is open to 4-Hers and non 4-Hers.

❖ Unfinished Business

- Emerald Star interviews took place on 8/19/20, via Zoom. Jayleen Chavez and Wylee Barajas successfully completed the Wreaths Across America project. Tyler Eller, Robert Felipe, Makayla Jones, and Madison Thomas will be conducting Jefferson Farm Day virtually utilizing recorded lessons and activities for teachers to use at their convenience. Rochelle is currently working on sending out their acceptance letter with recommendations from the interview.
- Calendar Discussion – Achievement Night is being planned by the 2020-21 All Star team, tentatively October 10. Proposals for Virtual (limited in-person, outdoor) events were due 9/1/2020, for review at LC meeting and none were submitted. We will continue to accept proposals as they are submitted.
- Outstanding Project Record Book Review and Secretary Book Review – Shanna Robbins and Stephanie Fry volunteered to review the books on Thursday, 9/3 @ 4:00 pm.
- Council Audit will be completed by 9/15/20, by Renee Creech and Tiffany Valov, date TBD and include Lilly Pimentel and Rochelle Mederos. Stephanie Fry volunteered to help, if needed. Rochelle will work on scheduling the review.
- [Beginning of Year Club Checklist](#) items due by November 1st; Some items due ASAP include: 4-H Club Organization Report, 4hOnline VEC 1 Certification & Agreement form(s), and

Facilities Use Agreement for Certificate of Insurance. Rochelle mentioned that 4-H Policy states that a club/unit should only carry over funds equal to the amount needed each year for operating expenses. Clubs with excess monies should work on a plan to spend down the fund to the acceptable amount. The plan should be approved by the County Director.

❖ **New Business**

- National 4-H Week is October 4-10, 2020, and the theme is #Opportunity4All. Clubs inquired if they could still do Window displays and Rochelle said that as long as the COVID-19 meeting guidelines are followed clubs could decorate. Hopefully, indoor gatherings will be allowed by then.
- Tractor Supply Fall Paper Clover Drive will be October 7-19, 2020. Tractor Supply will not be allowing 4-H groups/members on-site (no physical 4-H presence) during the event due to COVID-19. However, you can contact the local store to see if they will allow for 4-H displays during the time of the drive.

❖ **Next Leaders Council Meeting** – The next meeting will be Tuesday, October 6, 2020, @ 6 pm via Zoom.

❖ **Announcements**

- Club Treasurer Books will be available for pick up at the 4-H Office this Thursday, 9/3, from 4:00 – 6:00 pm. Program fee payments can also be made during this time.
- Rochelle will email a copy of the Beginning of Year documents to the Club Leaders this week.

❖ **Adjournment** – The meeting was adjourned at 7:25 pm.