

Kings County 4-H Council Minutes

Tuesday, August 4, 2020

6:00 PM- via Zoom

<https://ucanr.zoom.us/j/95816346247?pwd=UXIHcFJya0FOaUZvV294V21qR2JkZz09>

Call in: 1-669-900-6833; Meeting ID: 958 1634 6247 Password: 660883

Use *6 to mute/un-mute your phone line

- ❖ **Call to Order** – The meeting was called to order by Loretta Toledo, President, at 6:03 pm.
- ❖ **Flag Salute and 4-H Pledge** – The flag salute and 4-H Pledge were led by Terrie Evangelo.
- ❖ **Introductions** – Self- introductions were made by those present: Melanie Curtis, Rochelle Mederos, Cobi Revious, Shanna Robbins, Terrie Evangelo, Loretta Toledo, Lara Felipe, Stephanie Fry, Travis Fry, Jamie Eller, and Donna Murphy-Eller.
- ❖ **Approval of Minutes** – A motion was made by Stephanie Fry and seconded by Cobi Revious to approve the minutes of the June 11, 2020, meeting. Motion passed unanimously.
- ❖ **Correspondence** – Thank you note from Joseph Felipe, recipient of Everett Feaver 4-H Memorial Scholarship was received and read by Rochelle Mederos.
- ❖ **Treasurer’s Report** – The total assets as of 8/3/2020, are \$50,951.62 and the total liabilities & equity are \$31,386.06. A motion was made by Loretta Toledo and seconded by Lara Felipe to approve the Treasurer’s Report. Motion passed unanimously.
- ❖ **Reports - (Standing)**
 - All Star Report: none
 - Ambassador Report: none
 - Emerald Star Report(s): none
 - Countywide Projects Reports: “From Show Whites to Dress Whites” by Shanna Robbins, the project received around 30 cards. Another round of card/notes will be collected and due September 1st; Shanna will create a flyer with more information.
 - Mini Grants: none
 - Staff Report by Rochelle Mederos:
 - Club 2019-2020 Year End Checklist and Star/Stripe Orders due August 3 – still needed from Delta View; if not rec’d by 8/10/2020 all families in club will receive notification that Probation is pending receipt of document.
 - COVID-19 Stage 2 Guidelines for UC ANR and Kings County 4-H YDP
 - Plan has been submitted to Kings County and has NOT been approved, which would include [UC ANR COVID-19 Training Survey for 4-H Adult Volunteers – Kings County](#) – in-person gatherings with maximum of 10 people (at least 2 adults per 4-H Policy, with up to 8 youth/others); 6’ of social distance; face masks; sanitation practices; and attendance/contact logs maintained for minimum 15 days.
 - 4-H programming is only permitted virtually, see [California 4-H at Home](#) website for ideas and virtual events taking place statewide.
 - [Virtual Toolbox](#) contains information such as the [Virtual 4-H Management Solutions during COVID-19](#) which includes information on 4-H unit obligations as navigating Bylaws for virtual meeting, handling business, conducting officer elections, and

additional monthly unit financial tasks and How to Lead a Virtual 4-H Meeting tools and tutorials.

❖ **Unfinished Business**

- Ambassadors – interviews of two applicants (Lillian Barcellos and Madison Thomas) took place on 7/30/2020, by Lilly Pimentel, Shanna Robbins, and Rochelle Mederos. The 2020-21 Ambassador Advisor will be Lilly Pimentel and Shanna Robbins will be the co-advisor. Due to both groups being small they will meet together and work side by side throughout the year on their programs.
- All Stars – interviews of two applicants (Anna Dooley and Trista Fry) took place on 7/30/2020, by Lilly Pimentel, Shanna Robbins, and Rochelle Mederos; Ambassador Exit Interview questions were included in the All Star Interview. The 2020-21 All Star Advisor will be Shanna Robbins and Lilly Pimentel will be the co-advisor. Due to both groups being small they will meet together and work side by side throughout the year on their programs. All Star Exit interviews will not be conducted, however the Exit Applications will be reviewed and participants may be contacted if more information is needed.
- Emerald Star – interviews will need to take place virtually via Zoom by Shanna Robbins, Angela Loogman, and Tiffany Valov for Wreaths Across America with Jayleen Chavez and Wylee Barajas; Due to COVID-19 the 2019-20 Jefferson Farm Day project will need to be reconsidered and youth should submit a new proposal for that project (if possible to complete under future COVID-19 restrictions) or a different project.

❖ **New Business:**

- Budget Discussion and Approval – The proposed budget was presented and it was recommended adding \$150 to State Fashion Revue fund. A motion was made by Shanna Robbins and seconded by Lara Felipe to approve the proposed budget with the addition of \$150 to the State Fashion Revue fund. Motion passed unanimously.
- Calendar Discussion – table to later date, perhaps some virtual events. A motion was made by Melanie Curtis and seconded by Lilly Pimentel to advertise for proposals of events that can be changed to virtual formats, allowing the committees to set the dates and for the All Star and Ambassador teams to take the lead on Achievement Night. Motion passed unanimously.
- Council Audit Committee – Rochelle will contact Renee Creech and Tiffany Valov to conduct the audit of the Leaders Council accounts by September 15. Stephanie Fry is willing to help if needed.
- Beginning of Year Club Information – website will be updated with current forms this week
 - 4-H Club Organization Report
 - [4-H Club Program Planning Guide](#) – check marks in left hand column for items you intend to do this year; no signatures until end of year
 - [4-H Outreach Methods Documentation](#)- complete throughout the year and submit at end of year.
 - [Annual 4-H Club Planner](#) – completed at the beginning of year by officers during planning meeting and updated throughout the year.
 - [4-H Club Meeting Planner](#) – completed at the beginning of year by officers during planning meeting and updated throughout the year.
 - [Club Budget](#) – approved by club membership and signed by President, Treasurer, and CCL; once signed it is turned into the 4-H Office for approval.
 - [Fundraising Approval](#) request forms – due at least 30 days prior to start of fundraiser.

- Volunteer Enrollment Coordinator (VEC) [4hOnline VEC 1 Certification & Agreement](#) – signed form required for access to club in 4hOnline system—all CCLs and other leaders who assist with enrollment.

❖ **Next Leaders Council Meeting-** Tuesday, September 1st @ 6 pm via Zoom

❖ **Announcements -** none

❖ **Adjournment –** The meeting was adjourned at 7:14 pm