

4-H Club Community Meeting Make-Up Template

Each member planning to show or sell an animal at the fair and/or participate in a horse show is required to attend 80% of Community Club meetings. If you miss a meeting here is the form to make it up. You must complete an approved make-up and fill out this form. The records kept by the Attendance Secretary are the official club records. It is your responsibility to sign-in for each meeting and to check the Attendance to make sure it is accurate. Make-ups must be completed within an appropriate time as identified by your Community Club Leader. Remember, any activity you do for a make-up cannot be counted anywhere else in your record book.

Name: _____

Date of Missed Meeting: _____

BEFORE YOU DO YOUR MAKE-UP:

1. Describe what you propose to do for your make-up (include what, when, how, where):

2. Get approval from your Community Leader: _____

AFTER YOU DO YOUR MAKE-UP:

1. Date make-up completed: _____

2. Signature of adult who can certify that you completed your make-up:

TURN THIS COMPLETED FORM INTO THE ATTENDANCE SECRETARY OR WITH YOUR 4-H RECORD BOOK.