



## California State 4-H Interview Contest

[https://ucanr.edu/sites/sfd/Competitions/Interview\\_Contest/](https://ucanr.edu/sites/sfd/Competitions/Interview_Contest/)

### 2024 Intermediate Category Job Description

**Paw Print Pet Adoption Service**  
123 Main Street  
Clover City, CA 91234

**Position:** Pet Attendant

**Position Overview:** Paw Print Pet Adoption Service is seeking a new pet attendant! The attendant will care for the dogs and cats by cleaning their pens, feeding, and washing them. They will also play with the pets and make sure they reach their amount of needed daily exercise. The attendant will also show the dogs and cats to people looking to adopt a pet and provide information for a happy and healthy pet home.

#### Essential Job Functions

- Manage care for the pets including cleaning, feeding, and washing
- Play with animals
- Monitor and record exercise time
- Show animals to people interested in adopting a pet
- Provide new pet home information

#### Other Necessary Skills

- Concern for others
- Self-Responsibility
- Communication
- Keeping records
- Decision making

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position





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### 2024 Intermediate Category Job Description

**Blooms Unlimited**  
123 Main Street  
Clover City, CA 91234

**Position:** Plant Shop Assistant

**Position Overview:** Blooms Unlimited is a small plant shop that provides annual and perennial flower plants for local homes. We also carry soil additives, pots, and garden decorations for every season! We are seeking an assistant to help customers find the plants and items they are looking for. To aid the assistant, a floor layout map of plants and a resource book is available. The assistant will need to be helpful to customers and be willing to learn about plants and garden equipment. They will also keep things clean and organized. The assistant will be in charge of putting new plants in the correct location and making sure signs are posted.

#### Essential Job Functions

- Assist customers with finding plants and items
- Learn the floor layout and resource book
- Willingness to learn about plants and garden equipment to better assist the customer
- Maintain a clean and organized environment
- Manage the placement of new plant arrivals and signs

#### Other Necessary Skills

- Communication
- Customer service
- Desire to learn new things
- Self-Responsibility
- Decision making

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position





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### 2024 Intermediate Category Job Description

**Scoops O' Fun Ice Cream Parlor**  
**123 Main Street**  
**Clover City, CA 91234**

**Position:** Ice Cream Parlor Helper

**Position Overview:** Scoops O' Fun Ice Cream Parlor is seeking an energetic helper. The helper will assist the parlor in the afterschool and summer days rush. They should be helpful and enthusiastic about ice cream and treats. They will assist customers with selecting ice cream flavors and writing down customer orders to give to the ice cream makers. They will also help answer the phone and any questions. The helper will help set up candy displays and package and price candy bags. We are willing to train the right person with an energetic and outgoing personality!

#### Essential Job Functions

- Assist ice cream makers
- Help customers with flavor selections
- Take customer orders to the ice cream makers
- Help with answering questions and phone calls
- Assist with displays and product packaging

#### Other Necessary Skills

- Communication
- Customer service
- Teamwork
- Social skills
- Self-Responsibility

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position

