



UC Cooperative Extension Capitol Corridor

Sacramento Office

4145 Branch Center Road

Sacramento, CA 95827-3823

(916) 875-1174 Beryl Johnson

(916) 875-6530 4-H Office

(916) 875-6233 fax

University of California
Agriculture and Natural Resources

4-H Youth Development Program

4-H Youth Experiences in Science Project Adult Coach Job Description

- Time** Fall Semester (September – January) and/or
- Commitment:** Spring Semester (January – June)
- Responsible To:** Sacramento County 4-H YES Project Coordinator
- Responsible For:** Overseeing the delivery of the 4-H Youth Experiences in Science (YES) program at school site
- Qualifications:**
- Attend mandatory meetings including the 4-H New Volunteer Orientation and 4-H YES Training
 - Completion of mandatory 4-H volunteer enrollment forms
 - Required commitment of volunteering 2-3 hours/week to the project
 - Desire and ability to work with teenagers, providing feedback, encouragement and mentoring
 - Strong communication and interpersonal skills
 - Strong organizational skills
 - Openness to work with diverse populations
- Specific Tasks:**
- Provide leadership to teams in the planning, orchestration and reflection process of each weekly lesson
 - Oversee weekly YES sessions at the school, supporting teens in their role as teachers
 - Interface with school personnel for smooth delivery of the program
 - Monitor and record teen volunteer service hours
 - Communicate with 4-H Program Representative if problems arise
 - Participate in coach meetings one evening a month
- Costs:**
- Rolling cost for fingerprinting (\$15-25 variable by facility) One-time cost for background clearance w/4-H.
 - 4-H Adult Volunteer Enrollment Fee – \$14.00
- Benefits:**
- Hands-on experience in working with high school and elementary school students
 - Opportunity to improve leadership and communication skills
 - Experience in working with diverse populations in Sacramento
- To Apply:** Complete the Adult Coach Application. Questions, please contact Beryl Johnson, Sacramento 4-H YES, bbpjohanson@ucanr.edu or (916) 875-1174



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**4-H Youth Experiences in Science Project
Adult Coach Application**

| | |
|------------------|------------------------|
| Name _____ | Telephone Number _____ |
| Address _____ | City _____ Zip _____ |
| Cell Phone _____ | Email (Print) _____ |

Why are you interested in working with the 4-H YES Project?

What experiences, skills and talents will you bring to the position?

What do you hope to gain from the experience?

What services can the 4-H Office provide to support you in this role?

Which days and times are best for you to visit the sites?

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|------|--------|---------|-----------|----------|--------|
| Time | | | | | |

Signature

Date

Return completed application to: Beryl Johnson at bbpjohnson@ucanr.edu or mail to: Sacramento 4-H Office
4145 Branch Center Road
Sacramento, CA 95827