

NEW MESSAGE POSTED TO THE UCANR COLLABORATIVE TOOLS SYSTEM

From: Kathleen Nolan

Group: ANR County Directors

Subject: ANR Office of Contracts & Grants Continued Service During 2nd Street Building Curtailment

Message Text:

Dear Colleagues,

This message provides information on what the ANR Office of Contracts & Grants (OCG) is doing to address the current COVID-19 workplace changes as they apply to proposals, awards, subawards, etc. processed in our office

Starting tomorrow, March 12th, the entire OCG team will begin telecommuting from home. There should be no noticeable difference in the level of excellent customer service provided to you. You can still leave voicemails on the desk phones in our offices, but they will either be forwarded as an email or will be retrieved in a timely manner during the duration of the building curtailment. Sending an email may provide expediency in case of an urgent matter and will also let you know if they may be "out of the office" for vacation or other planned absences and provide an alternate colleague to call/email. If you encounter any difficulties with this, please call or text me at 530-219-8126 (my cell phone).

If curtailments in your own location create a situation where you cannot access assistance as usual with your proposal, please contact your assigned analyst and, time allowing, we will do our best to provide additional proposal preparation services for you during the curtailment. If you are not sure who your [assigned analyst](#) is, please email questions to OCG@ucanr.edu. This is a central email that our entire unit accesses and monitors.

Also, if you have a proposal deadline in the next month or so (or are even thinking about it), please provide the following information to OCG@ucanr.edu so that our office can anticipate workload and deadlines.

Please let us know:

1. Deadline Date
2. Sponsor
3. RFP URL (or attach a copy) if you have it
4. Principal Investigator
5. County/Statewide Program
6. Your contact email and phone #

If you have a grant-funded training, meeting, conference or travel planned and they need to be canceled or postponed, most likely your sponsor will need to be notified. Please contact your [assigned analyst](#) for each project you believe will need additional time or other approvals, and the analyst will work with you to inform the sponsor, request approval and put into place any no-cost time extensions or other grant changes that may be required.

Below are links to information already provided by Federal Government agencies and others. However, discussing your specific contract/grant issue with your analyst is a good place to start.

Covid-19 Impact on Federal Awards FAQ - COGR:

<https://www.cogr.edu/faqs-regarding-covid-19s-impact-federal-awards>

Information from the National Institute of Health (NIH):

<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-083.html>

Information from the Federal Office of Management and Budget (OMB)

<https://www.whitehouse.gov/wp-content/uploads/2020/03/M-20-11.pdf>

National Science Foundation (NSF): Frequently Asked Questions (FAQs) About the Coronavirus Disease 2019 (COVID-19) for National Science Foundation (NSF) Proposers and Awardees

<https://www.nsf.gov/pubs/2020/nsf20053/nsf20053.jsp>

Institutional and Agency Responses to COVID-19 and Additional Resources – COGR:

<https://www.cogr.edu/institutional-and-agency-responses-covid-19-and-additional-resources>

ANR Contracts & Grants Website:

https://ucanr.edu/sites/anrstaff/Administration/Business_Operations/Contracts_-_Grants/

Stay Healthy,

Kathy

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