

## Modified COVID-19 Safety Standards for Resuming In-person Activity Addendum #3 – Revised October 5, 2020

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### CALIFORNIA'S BLUEPRINT FOR A SAFER ECONOMY

On August 28, 2020, the Governor and the California Department of Public Health (CDPH) released a new 4-tiered [Blueprint for a Safer Economy](#), which outlines a phased approach to reopening various business sectors and activities throughout the state, based on metrics of disease transmission and testing in each county. The blueprint establishes metrics that a county must meet to move through the four tiers. Each tier allows various business sectors to open, with differing controls or protective measures, including indoor vs. outdoor operations, and occupancy limits.

This new framework, along with the [Industry Guidance: Institutes of Higher Education](#) (IHEs) and other previous guidance, has led to a review and update of UC ANR's COVID-19 Safety Standards, to ensure that UC ANR is using the latest and most relevant information for its programs and operations, while considering statewide guidance and local conditions in communities across the state. This Addendum #3, along with the following previous documents, makes up UC ANR's COVID-19 safety standards and plans for resuming in-person activities at UC ANR locations statewide:

- [Safety Standards for Resuming In-Person Activity](#) (May 20, 2020)
- [Location Safety Plan for Resuming In-Person Activity](#) (May 20, 2020)
- [Modified Safety Standards for Resuming In-person Activity, Addendum #1](#) (July 15, 2020)
- [Modified Safety Standards for Resuming In-person Activity, Addendum #2](#) (August 27, 2020)

In addition to the resources and standards referenced in this document, it is recognized that local County Public Health orders may provide differing guidance to the local community, based on local conditions. These UC ANR safety standards are the minimum requirements to be applied at all UC ANR locations statewide. If a County's Public Health orders or standards are more restrictive, then the UC ANR location must follow those County restrictions in its operations and programming.

This Addendum #3 provides an update of UC ANR's 5 basic safety protocols, based on the latest statewide guidance. This new information should be provided to employees and volunteers and incorporated into each Location's Safety Plan. Where in-person activities may expand or increase, the UC ANR location must revise its Location Safety Plan to include these changes and revised safety protocols.

### UC ANR'S 5 BASIC SAFETY PROTOCOLS

UC ANR has established 5 basic safety protocols that should be considered as guiding principles of all UC ANR activities:

1. **Health Screening:** Do not come to work or participate in any in-person ANR activities if you are ill, experiencing COVID-19 symptoms, if you have been diagnosed with COVID-19, or if you have been in close contact with someone who has been diagnosed with COVID-19. Symptoms include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. See the [CDC website](#) for more information or updates on symptoms. UC ANR employees and volunteers who are working onsite or in-person must complete a daily [clearance to work survey](#) before coming to work. Visitors to UC ANR facilities must likewise complete a [visitor](#)

[clearance survey](#). Participants in UC ANR volunteer or youth programs must be reminded of symptoms and advised not to come to meetings or activities if they are experiencing any symptoms or have been in close contact with someone who has COVID-19.

2. **Social Distancing:** Maintain 6 feet of distance between people at all times. Use markings on the floor, signage, removing or blocking chairs, etc. as needed to reinforce this message.
3. **Face Coverings:** Wear face coverings (cloth or paper masks, etc.) in the following locations or activities:
  - Inside of, or in line to enter, any indoor UC ANR workplace, public space, or other enclosed areas;
  - When engaged in work or UC ANR activities, whether at the workplace or working off-site; when interacting in-person with any member of the public; when working in any space visited by members of the public; when working in any space where food is prepared; when working in or walking through common areas, such as hallways, stairways, elevators, etc.;
  - In any situation when six feet of separation between people cannot be maintained;
  - Private offices or workspaces are excepted from this requirement, as long as the 6-foot distance from other persons may be maintained.
  - See [CDPH face covering guidance](#) for additional details and FAQs about masks and face coverings.
4. **Maintain Hygiene:** Frequently clean and disinfect workspaces and equipment, wash hands often, and use hand sanitizer. Ensure that you have adequate supplies for cleaning and disinfecting.
5. **Limit Gatherings:** Meetings/programs/workshops and similar activities should be conducted remotely, using electronic methods such as Zoom, etc. whenever possible. In-person activities must follow the occupancy limits and other protective measures in the table below, based on a county's status on the tier assignments (found here: <https://covid19.ca.gov/safer-economy/>).

County Tier status:	Safety Protocols and Occupancy Limits for UC ANR Activities and Programs (based on Higher Education Guidance)	
	Indoor	Outdoor
Widespread (purple):	<b>Closed</b> for indoor meetings/programs/workshops	Outdoor meetings/programs/workshops - maximum 10 persons
Substantial (red):	Conduct meetings/programs/workshops virtually when possible All other safety protocols apply (symptom screening, distancing, use of face masks, hygiene/sanitation, etc.)	
	Capacity for indoor meetings/programs/workshops must be limited to <b>25% or 100 people</b> , whichever is less	Capacity for outdoor meetings/programs/workshops must be limited to <b>25% or 100 people</b> , whichever is less
Moderate (orange):	Conduct meetings/programs/workshops virtually when possible All other protective measures apply (symptom screening, distancing, use of face masks, hygiene/sanitation, etc.)	
	Capacity for indoor meetings/programs/workshops must be limited to <b>50% or 200 people</b> , whichever is less	Capacity for outdoor meetings/programs/workshops must be limited to <b>50% or 200 people</b> , whichever is less
Minimal (yellow):	Conduct meetings/programs/workshops virtually when possible All other protective measures apply (symptom screening, distancing, use of face masks, hygiene/sanitation, etc.)	
	Capacity for indoor meetings/programs/workshops must be limited to <b>50%</b>	Capacity for outdoor meetings/programs/workshops must be limited to <b>50%</b>

When planning meetings/programs/workshops or similar activities, the [Industry Guidance: Institutes of Higher Education](#) suggests the following additional guidance should also be considered:

- Consider regular use of outdoor space for meetings, programs, or workshops, weather permitting.
- When practical, offer synchronous distance learning in addition to in-person programs to help reduce the number of in-person attendees.
- Provide adequate distance between individuals engaged in experiential learning opportunities.
- Consider redesigning activities for smaller groups and rearranging spaces to maintain separation.
- Discourage sharing of items that are difficult to clean or disinfect.
- Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., assigning each participant their own supplies, equipment, etc.) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use.

#### WORK-RELATED TRAVEL

The UC Office of the President has issued [Travel Directives](#) stating that members of the UC community must avoid all non-essential travel to any foreign destinations that have a [CDC Level 2 or 3 Travel Warning](#). UC ANR recommends avoiding non-essential domestic travel (within California or to other states) if possible, due to the increased risk of getting or spreading COVID-19 during travel. However, domestic travel may be approved by an employee's supervisor, provided the employee follows the CDC guidance for [Travel during the COVID-19 Pandemic](#) and that approval is sought and given before the intended travel occurs. When evaluating the risks of domestic travel, an employee and supervisor should consider the following: employee's personal health condition and risk factors; current community spread of COVID-19 and activity restrictions at the destination location; mode of travel and relative risk of activities during travel; and the possibility that the employee may need to quarantine due to potential exposure during the trip. This guidance is not meant to preclude travel by employees whose normal work area spans multiple counties, but employees should exercise caution when working in different communities, which may have different risk levels or different health protocols. If possible, employees should avoid sharing a vehicle for local work travel. If that is not feasible, then the employees must wear a face covering while they are in the vehicle together and must disinfect high-touch surfaces in UC ANR/County-owned vehicles before and after use. As always, UC ANR travelers should register their out of state business travel with UC's travel insurance and trip intelligence program, [UC Away](#). For updated guidance and links from UC ANR, visit the Travel tab on the website: <http://ucanr.edu/covid19>

#### SUMMARY AND CONTACT INFORMATION

UC ANR's safety standards are modified as outlined in this document, based on the state's Blueprint for a Safer Economy and guidance for Institutes of Higher Education. These safety standards may continue to be modified at any time by UC ANR or other authority of the University of California. UC ANR Directors and program managers must also be aware of and abide by any local County Health Orders that may be more restrictive than these standards. Locations should be prepared to return to stricter protocols if there is a change in UC return-to-work standards, a statewide or local re-emergence of COVID-19 that results in further modification of stay-at-home orders, or if there is a site-specific exposure or other operational concerns that may require a temporary closure.

Questions or requests for clarification of these Modified Safety Standards should be submitted to [Brian Oatman](#), UC ANR Risk & Safety Services Director, for review and consultation with ANR's Emergency Response Team (ERT).